

Johnson County Airport Board

Minutes

January 21, 2019

The regular meeting of the Johnson County Airport Board was held on January 21, 2019 at the Airport. Chairman Gerald Fink called the meeting to order at 8:31 a.m. Present were Fink, Jim Purdy, Clint Culliton, Mike Bacon and Randy Dyess. Barry Crago, Deputy County Attorney was also in attendance.

Purdy moved, seconded by Dyess to accept the December 17, 2018 meeting minutes. Motion carried.

Bills presented for payment were as follows:

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| • Johnson County Aviation Mgt. – Monthly contract | 2,300.00 |
| • Stanley Sanitation – Garbage Pickup- 4 months | 180.00 |

Dyess moved, seconded by Purdy to approve these bills. Motion carried.

The balance in the Airport Fuel Account at First Northern Bank as of January 10, 2019 is \$35,282.32.

Re-Organization of the Board:

- Dyess moved, seconded by Purdy that the current Chairman Gerald Fink, Vice Chairman, Jim Purdy and Treasurer, Clint Culliton be nominated and that nominations cease and a unanimous ballot be cast for these individuals. Motion carried
- Dyess moved, seconded by Purdy that Mike Bacon be nominated for Secretary. There being no other nominations, a unanimous ballot was cast for Bacon as Secretary

Old Business:

- SRE Equipment: Fink reported on a telephone conference with Leah Henderson, DOWL, Airport Consultant and other FAA and WYDOT Aeronautics people regarding the status of the acquisition of Snow Removal Equipment (SRE) utilizing the two years of FAA entitlement funds available to Johnson County Airport. The proposed equipment to be purchased was reviewed and will include a front end loader with a 20 foot blade and a high speed snow plow to be fitted to the truck that the airport currently has. (three pieces of equipment). DOWL will prepare the specifications for the equipment and the preliminary application documents.
- County Audit- Fink reported that several documents related to fuel sales have been provided to the auditors

New Business:

- Airport Manager's Contract: - Having been established that the Manager's contract needs to be reviewed and updated due to the changing nature of the manager's duties the

board discussed at some length the various items that need to be addressed and the changes in management function that have occurred over the past three years. A work session to address the needed changes has been set for January 29, 2019 at 9:00 a.m. at the Airport.

- 1% Fund Application: It was noted that County 1% applications are now being solicited and are due by February 1, 2019. There were no projects identified that would be projects at this time.

Airport Manager's Report:

- Manager reported that the PAPI's and the Runway Identification lights have been functioning erratically. Bruce will contact the electrical contractor who installed the PAPI's to check out the system. A NOTAM will be issued to advise aircraft.

Operations:

- Rotary 8
- Fixed Wing 174
- Jets 14

Fuel Sales (gallons)

- Self- Serve 2,040
- SS Transactions
- Jet A 1,438
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With no further business for the board Dyess moved, seconded by Purdy to adjourn the meeting. Meeting adjourned at 10:20 a.m.

Summary of Actions

Next Meeting Date: February 18, 2019 at 9:00 a.m.

Respectfully submitted,

Gerald E Fink
Acting Secretary