

Johnson County Airport Board

Minutes

December 17, 2018

The regular meeting of the Johnson County Airport Board was held on December 17, 2018 at the County Commissioner Chambers. Chairman Gerald Fink called the meeting to order at 8:31 a.m. Present were Fink, Jim Purdy and Randy Dyess. Absent were Clint Culliton and Keith Neustel. Others present were Commissioner Robert Perry, Commissioner Linda Greenough, County Clerk Vicki Edleman, Deputy County Attorney Barry Crago, Jim Martin and Dayton Alsaker, DOWL, airport consultant.

Dyess moved to accept the November 19, 2018 meeting minutes. Purdy seconded the motion and the motion carried.

Bills presented for payment were as follows:

- | | |
|---|----------|
| • Johnson County Aviation Mgt. – Monthly contract | 2,300.00 |
| • Wyoming DEQ – Annual Fuel Tank Registrations | 600.00 |
| • Dave Loden Roofing – repair hail damage | 85.00 |

Dyess moved, seconded by Purdy to approve these bills. Motion carried. It was noted that a bill from Coda Glass for hail damage is pending.

The balance in the Airport Fuel Account at First Northern Bank is currently \$39,080.87.

Old Business:

- Dayton Alsaker, DOWL Engineering, reported that Mike Beckhoff has transferred out of the area and that Leah Henderson will be our project manager and she will begin the process of application for grant funds for the Snow Removal Equipment. Dyess brought up the question that we are of the belief that the airport had given up our entitlement funds for the SRE in favor of an FAA grant to fully fund the T-Cup Turnaround on the runway. Alsaker will follow up on the status of the FAA Grant.

New Business:

Fink presented an agreement from WYDOT Aeronautics for the taxiway/runway crack sealing that will be done in 2019. Johnson County Airport will be responsible for 20% of the cost of the project, approximately \$9,984.86. Dyess moved, seconded by Purdy to authorize the Chairman to sign the agreement with WYDOT. Motion carried. Crack sealing is a routine project facilitated by WYDOT.

Airport Manager's Report:

- Airport Manager, Bruce McWhorter commented on the condition of the parking area at the airport and submitted a DVD of photos of the deterioration that is occurring.
- The south security gate has not been working properly. Needs some attention.

Operations:

- Rotary 14
- Fixed Wing 144
- Jets 16

Fuel Sales (gallons)

- Self- Serve 1,803
- SS Transactions 94
- Jet A 1,561
-

Other Business:

- Commissioner Robert Perry raised some questions regarding fuel sales at the airport. The Commissioners were provided with reports showing the purchase costs of fuel and a summary of inventories, etc.
- The airport purchases the Jet A fuel and provides it to Johnson County Aviation Management at cost to be resold. Johnson County Aviation Management pumps the fuel for Jet customers and provides other services as needed. The Commissioners feel that the Airport Board should be getting some of the mark-up on the Jet A fuel sales to help offset costs of providing and maintaining the equipment for delivering the fuel. Following a lengthy discussion of fuel sales, services provided at the airport and expectations of the county commissioners, Purdy moved to re-visit the Airport Manager contract and update the terms to fit the present day status at the airport. Dyess seconded the motion. Motion Carried.

With no further business for the board Dyess moved, seconded by Purdy to adjourn the meeting. Meeting adjourned at 10:01 a.m.

Summary of Actions

Next Meeting Date: January 21, 2019

Respectfully submitted,

Gerald E Fink
Acting Secretary