

JOHNSON COUNTY JIM GATCHELL MEMORIAL MUSEUM
Board of Trustees Meeting
February 14, 2019

Present were Vice President Mel Keffer, Secretary Lynn Young, Treasurer Bill Payne, Board Member Brock Hansen, Director Sylvia Bruner, Museum Educator Jennifer Romanoski, Museum Assistant Kelsey McDonnell, Bookkeeper Chanda Rule, GMA Representative Nancy Pedro, guests Sharon Miller and Brucie Connell and County Commissioner Bob Perry.

The meeting was called to order at 3:05 PM by Vice President Mel Keffer. Keffer introduced and welcomed new board member Brock Hansen.

Old Business:

January meeting minutes were reviewed and approved. Young moved, Payne seconded.

The financial report for January was reviewed and discussed. Report was approved. Young moved, Hansen seconded.

New Business:

The board continued the ongoing review of the Johnson County Jim Gatchell Memorial Museum Policy Statements. The Director presented and discussed proposed changes and additions to the Collections Management Policy which were adopted in 1998 and revised in March 2015. Also Director presented and discussed proposed changes to Museum Governance Policy, which were approved in 1989 and revised in March of 2015. Young made a motion to accept the suggested changes and adopt these two new revised policies. Payne seconded. The motion carried.

Treasurer Payne presented current and prior year comparisons showing increased visitation revenues, increased museum store sales and increased educational programs and revenues.

Director reported that the company that monitors and does repair work, Rapid Fire Protection, has indicated that a museum five year Internal Obstruction Inspection is needed. The inspection will cost about \$700. The board asked the Director to budget the cost of the inspection for next year.

Forms for First Northern Bank were updated and signed.

Directors report:

Pipes froze and water heater failed on February 7. Pipes were insulated and water heater replaced.

Signs have been ordered using 1% fund money.

The new JGMM web site is up and running. Kelsey has added the museum store to web site and the store can now sell items online.

The museum has been granted a \$5500 scholarship by the Wyoming Community Foundation to pay for museum participation in a year long program called Jumpstart.

Director submitted a 1% grant application for \$43,491 to replace museum heating and cooling systems. Commissioner Bob Perry asked to meet with the Director before our budgeting session for the next fiscal year to review museum facility maintenance needs to explore areas where the County may be responsible for implementing maintenance projects.

Respectfully submitted,

Lynn Young, Secretary