



621 West Fetterman Buffalo, WY 82834 (307) 684-2526

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**MINUTES FROM THE MEETING**  
**January 15<sup>th</sup>, 2018**

The business meeting was called to begin by Chairman Fieldgrove. Those present included Virgie Watt, Jay Foss, Ryan Fieldgrove, Luke Todd, Travis Rule, Allison McKenzie, Amanda Hulet and Zach Byram.

Minutes from the December meeting were reviewed. Virgie moved to accept the minutes and Jay seconded. Motion carried. The treasurer's report was read, and Travis moved to pay the outstanding bills. Virgie seconded. Motion carried. Please refer to the Treasurer's report for a list of all bills.

The bank statement for December has been reviewed and found to be in the order and reconciled.

In old business, bids from the local banks were reviewed. Chairman Fieldgrove recused himself from voting and discussion. Vice Chairman Todd assumed leadership of the meeting. Travis moved to move part of our investments at WYO-STAR to First Northern Bank, putting funds into 6 month and 12 month CD's. Jay seconded. Motion carried. Jay then moved to open a money market account at First Northern Bank with a large portion of the checking account funds leaving enough funds in the checking account for monthly operations. Travis seconded. Motion carried.

Chairman Fieldgrove assumed leadership of the meeting. Amanda gave an update on the tree program. It has been slow since the last update with the holidays. We have only sold 10 trees since the last meeting.

Zach updated the board on the status of the Wyoming State Forestry Grants. The grants are written. Zach is just waiting for a couple more numbers to come in, so he can submit the grant requests. The grants will be awarded in February.

Field office activity as well as district personnel reports were given.

In new business, Buffalo will be the host of 2019 WACD State Convention. Dates are November 12-15. Amanda has been securing meeting space and blocking hotel rooms.

Zach & Ryan gave a legislative update. Since session has started, most of the bills are being monitored at this point. The only one that WACD is supporting as of today is the swift delisting of the Grizzly Bear.

The Soil Health Workshop is being held on Wednesday the 16<sup>th</sup> from 10 – 2 at the fire hall. The board was encouraged to attend if at all possible.

In other business, Zach will be putting together a policy for the board as to what will happen if a quorum isn't present at the meeting to pay bills.

Our next meeting will be Tuesday, February 19<sup>th</sup> at 6 pm at the office.

With no further business, the meeting was adjourned by Chairman Fieldgrove at 7:15 pm.



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Ryan Fieldgrove- Chair



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Travis Rule - Secretary/Treasurer

**I. Treasurer's Report** –The beginning balance as of 12/19/18 was \$679,919.40. Since the November meeting, the District received \$28577.60 from the mill levy and \$28.55 from checking account interest. We also have the voided check \$74.82. After all transactions as of 1/15/19, a balance of \$693,819.25 remains.

**II. Outstanding Bills:**

1. US Treasury	\$	1624.46
2. Ace Hardware	\$	295.08
3. WACD – Watershed Conference Registration	\$	100.00
4. Johnson County Clerk	\$	1325.00
5. ACT	\$	36.50
6. North Wyoming Insurance – Treasurer's Bond	\$	100.00
7. Wyoming Dept of Ag – Nursery License	\$	25.00
8. Buffalo Bulletin	\$	900.00
9. Lott St LLC	\$	966.67
10. Imagine That LLC	\$	55.00
11. Dept of Workforce Services	\$	472.07
12. Embroidery Barn	\$	268.00
13. Buffalo Computer Consulting	\$	56.00
14. Amanda Hulet	\$	880.54
15. Zach Byram	\$	4103.09
16. Wyoming Retirement System	\$	1123.09
17. Clifty View Nursery	\$	1194.75
18. Adler Welding	\$	636.00
19. Amanda Hulet	\$	69.84
20. Zach Byram	\$	550.03

**TOTAL EXPENSES \$ 14,781.12**