

**Johnson County Cemetery District**  
**Minutes**  
**March 12, 2019**

The regular monthly meeting of the Johnson County Cemetery District was held at the Cemetery Office, Buffalo, Wyoming, on Tuesday, March 12, 2019. The meeting was called to order by President John Zorbas at 2:03 p.m. Present were: John Zorbas, Butch Buell, John Ehlers (via Skype), Carolyn Fox, John Hansen, Tim Lohse, Megan Boggs, Chelsea Freeman, Dave Harness and Jill Wright.

- I. **ACCEPTED MINUTES AS PRESENTED FOR PAST MEETING:** After reviewing the minutes of the February 2019 regular meeting, Butch Buell moved, and John Hansen seconded to accept the minutes as written; the motion carried by all present.
- II. **TREASURER'S REPORT:** Dave Harness presented the February Treasurer's Report with all the financials and account balances. Butch Buell moved, and Carolyn Fox seconded to approve the Treasurer's Report, the motion carried by all present. A motion was made by Butch Buell to authorize John Ehlers, with the assistance of Jill Wright to transfer up to \$50,000 from savings into checking as needed to cover expenditures, Carolyn Fox seconded, the motion carried by all present, with John Ehlers abstaining from the vote.
- III. **WILLOW GROVE SEXTON'S REPORT:** Tim reported three full burials and zero cremation burials for February, making 9 total burials for 2019. Megan continues to update the CIMS information, making progress by completing the processing of four additional blocks. Further CIMS updates will be noted in the WG sexton report. General upkeep and maintenance around the shop and garage is ongoing. Snow has been plowed and gravel placed on slick places when needed. The donated lighting for the flag poles has been working well and has been lit 24 hours a day since installation. Trees limbs were trimmed and cutting were taken to the burn pile. The head gate that drains the irrigation ditch is overflowing into the cemetery due to snow melt and a spring, a ditch was dug to protect the cemetery and promote drainage. Tim and Megan continue to work on the cemetery operation manual portion of the by-laws. Tim also made calls inquiring about wages of summer help for comparison.
- IV. **KAYCEE SEXTON'S REPORT:** There was no new information received from the Kaycee Cemetery
- V. **OLD BUSINESS:**
  1. CIMS- See WG Sexton Report
  2. VOTING PROCEDURES- Barry Crago reported to the board that while investigating case law surrounding the use of Proxy or Absentee Voting, there were no cases in Wyoming that addressed their use. He continued his research and

found other case laws in surrounding states that did not allow the use of absentee or proxy voting. He encouraged the board to adopt this stance; but, did state that the use of telephone, Skype, or other such media was acceptable if the voter were in direct contact with the meeting at the time of the vote. Barry Crago also invited all members of the public to attend a Special Use District Training, to be held in April. One topic to be discussed is Wyoming State Bill SF-57 which becomes effective July 1, 2019 and addresses public information access.

3. BYLAWS- John Zorbas recommended that the by-laws discussion be tabled until the 2019-2020 budget has been finalized

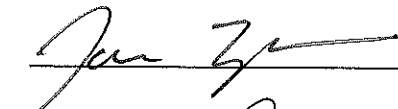
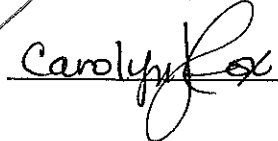
## VI. NEW BUSINESS

1. Cloud Peak Accounting presented two separate contracts addressing the mandated financial review for the fiscal year ending June 30, 2019. Butch Buell made a motion that the board accept the contract for the agreed upon procedures, with the understanding that if the board would like a more in-depth review it can be requested, at a higher rate. John Ehlers and John Hansen both seconded the motion, and it carried by all present. Following the vote, the contract was signed with Cloud Peak Accounting.
2. Two budget work sessions were scheduled. Each will be held at the Willow Grove Cemetery shop on the first Tuesday of both April and May at 2:00 p.m.. Public comment will not be taken at these meetings, but the public is welcome to attend.

## VIII. VOUCHERS: See attached list.

Vouchers were initialed, and checks signed by the board members.

There being no further business, the meeting adjourned at 2:57 p.m., following a motion by Butch Buell, seconded by John Hansen. **The next regular board meeting will be held at the Johnson County Cemetery District financial office at 351 N. Adams Ave. Buffalo, Wyoming, Tuesday, April 9, 2019, at 2:00 p.m.**

  
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