



621 West Fetterman Buffalo, WY 82834 (307) 684-2526

MINUTES FROM THE MEETING

March 18th, 2019

The business meeting was called to begin by Chairman Fieldgrove. Those present included Virgie Watt, Ryan Fieldgrove, Luke Todd, Travis Rule, Jay Foss, Commissioner Bill Novotny, Allison McKenzie, Amanda Hulet and Zach Byram.

Minutes from the February meeting were reviewed. Travis moved to accept the minutes and Jay seconded. Motion carried. The treasurer's report was read, and Jay moved to pay the outstanding bills. Travis seconded. Motion carried. Please refer to the Treasurer's report for a list of all bills.

The bank statements for February have been reviewed and found to be in the order and reconciled.

In old business, an update on the tree workshop was given. We had a good turnout and Jacob McCarthy from Wyoming State Forestry gave a great presentation.

Well water testing was new this year. We had an excellent turnout. Amanda was able to get the samples to Sheridan before the storm. All test results will be emailed to the participant directly from the lab.

Zach attended Supervisor and Employee Certification training. He said it was good to have a refresher and to get updated on policies and rules for the procurement and public records acts.

The "No Quorum" policy was discussed. The board agreed that the policy was good as written. Virgie moved to adopt the policy and Jay seconded. Motion carried.

The district was awarded two grants from Wyoming State Forestry. Zach updated the board on the projects planned and what exactly will be done.

Field office activity as well as district personnel reports were given.

In new business, Rusty Schwartz, Area Conservationist with NRCS gave a program update. He began with personnel, discussed some of the farm bill and ended with certified conservation planning calendar and is offering the training available to all conservation districts.

The tree program was discussed. The future of the program is bleak. There is now a new nursery in town and following state statute, we will not be able to offer mature trees anymore to the public. Currently, numbers are down from last year's sales but are consistent with years past. We are done with balled and burlapped but still accepting seedling and container tree orders.

The Clear Creek EWP project is moving forward. We finally received the final designs and Zach was able to put together bid packages and set up a site visit meeting. We will be having the site visit on the 26th and bids will be due April 5. We are currently deciding on materials and will be selecting the general contractor before the next meeting.

Zach was able to meet with Jody & Peter from WWDC while in Cheyenne to discuss the Level II study and ideas for possible projects. He is looking forward to working on those ideas.

Procurement/Public Records Rule was discussed. The rule for Procurement is in the paper and will be for a couple of weeks then we will have a comment period open for 45 days. As far as the public records act, we are waiting for the AG's opinion on the new legislation that passed and will move forward from there. We will be asking Assistant County attorney, Barry Crago, for a copy of the county's rule as well.

Amanda informed the board on the photo contest for the new office space and the board chose a winner from the selection that were sent in. That photo will be taken down to Prosinski's to be enlarged.

The Rural Living/Garden Expo will be held April 6. Speakers are nailed down and the event ads are starting to go out.

Zach met with the Buffalo Wetlands IPW group and they are wanting to do weed work along the wetlands. There will be more cooperators and more information to come.


In other business, there will be a special district training on April 10th from 11:30-1 pm at the Commissioner's Chambers. Barry Crago will be going over important information for board members of special districts. The BLM has offered to give the district a 6x6 ATV with soil testing equipment attached to it. Travis moved that the board accept it, if it is a donation. Jay seconded. Motion carried. We will be obtaining a waiver for operation from the county. Soil testing will be held April 1-18th.

Our next meeting will be Tuesday, April 16th, at 6 pm at the office.

With no further business, the meeting was adjourned by Chairman Fieldgrove at 8:45 pm.



Ryan Fieldgrove- Chair



Travis Rule - Secretary/Treasurer

Treasurer's Report – March 2019

First Northern Bank Business Checking

Total Deposits: \$ 5167.22 (Mill Levy, Interest)

Outstanding Bills:

1. US Treasury	941 Taxes	\$ 1,729.10
2. Lott Street LLC	March Rent	\$ 966.67
3. Ace Hardware	Office Supplies	\$ 157.01
4. ACT	March Internet	\$ 36.50
5. Buffalo Bulletin	Advertising-Trees	\$ 735.00
6. Imagine That	Door sign & installation	\$ 75.00
7. Clear Creek Printers	APW/AR	\$ 71.25
8. WACD	Zach Supervisor Training	\$ 90.00
9. Cloud Peak Accounting	1099 Preparation	\$ 75.00
10. Amanda Hulet	Wages	\$ 1,301.50
11. Zach Byram	Wages	\$ 4,103.09
12. Wyoming Retirement Sys	Retirement/401k match	\$ 1,221.70
13. Amanda Hulet	Reimbursement	\$ 224.82
14. Zach Byram	Reimbursement	\$ 667.80
	TOTAL EXPENSES	\$ 11,454.44

First Northern Bank Money Market Account

Total Deposits: \$ 843.24 (Interest)

First Northern Bank CD's

Accrued Interest: 6 mo - \$ 1326.83

12 mo - \$ 1507.92

WYO-STAR

Total Deposits: \$ 3497.99 (Interest)