

Johnson County Fire Control District #1 Board Meeting
March 12, 2018

The meeting was called to order at 8:05 am. Those in attendance include: Paul Kozisek, Amanda Hulet, Colby Richins, Brad Borgianni, Scott Duncan, Rick Myers, Kevin Bettinger, and Chanda Rule.

The February minutes were read and approved. Amanda moved to approve. Paul seconded, motion carried to approve minutes.

Finance report: Amanda reported that she opened and reviewed the FNB, LPL, and MBS bank statements for February 2019. After some discussion, the bills, transaction report, bank statements, and bank reconciliations were reviewed. Amanda made a motion to approve and pay all submitted vouchers and approve the financial reports, Paul seconded the motion. The motion carried and checks were signed. The budget was reviewed and any overages discussed. The timesheets were reviewed and signed.

Guest: Rick Myers from FNB and Kevin Bettinger from LPL were present to present to the board some options for the \$300,000 CD with FNB that is coming due. Rick gave the board an overview of what options we can invest public funds in as per state statues. He also thanked Chas from MBS and gave a little history of why the county invested funds with them in the past; however the local economy has changed and the local banks would now be able to utilize our funds. Rick also commented that all indicators point to no more rising interest rates for the next several years.

Fire Chief Report: Colby reported that G&F will be utilizing the bunkhouse for a while. The Tri-County AOP meeting was last week. When all the updates have been compiled the final document will be sent around for signatures. Colby has been in communication with ISO Community Hazard Mitigation. They will be here for a meeting next week with Scott to look at our insurance rating. This brought up the hydrants located in the county, who is legally responsible for the upkeep and maintenance of these installed by subdivisions? Colby and Scott will visit with Barry Crago on this matter.

Mechanic Report: Brad reported that the boiler in the meeting room required some service. He also replaced the battery in the generator. Command 2 is mostly done. The bullet damage in the mechanics bay door will be fixed as soon as the weather warms up so the epoxy can set.

Old Business: The EFSA paperwork was signed and a bill for PRF portion was reviewed and approved to send. PMCH proposal for FY 18/19 financial review/audit was presented and discussed. After some discussion the Paul made a motion to change the board's policy for an audit every 3 years to every 4 years. We are currently in the 3rd year of the rotation so the audit will take place next fiscal year (19/20). Amanda seconded the motion, motion carried. Chanda will visit with Diane of PMCH to get some options for additional services. A public record policy based on the conservations policy was presented. Amanda moved to approve and sign the policy as presented. Paul seconded the motion and signed the policy.

New Business: Amanda made a motion that we purchase a 2 year CD from LPL financial for \$300,000 at 2.65%. Paul seconded the motion; Chanda will follow up with Kevin. Chanda reported that the county will be hosting a special district board member training will be held on April 10th from 11:30-1:00 in the commissioner's meeting room. There was some discussion on Local Liability Insurance and board insurance, Chanda will visit with N. Wyoming Insurance to see what our current policy covers. Scott and Colby are currently reviewing a sample drug and alcohol policy shared by R&B, this has been tabled to approve at the next meeting. The board fixed asset policy was reviewed, inventory items dollar amount was changed from \$250 to \$1000. Amanda moved to approve the change and sign the updated policy; Paul seconded the motion and signed the policy. Chanda will be working on the FY19/20 budget so get any line item additions to her as soon as possible.

Amanda moved to adjourn the meeting, Paul seconded the motion. The meeting was adjourned at 9:17 am. The next meeting will be April 10th at 8:00 am; this is a change from Tuesday to Wednesday. Chanda will advertise this.

Respectfully submitted
Chanda Rule