

REGULAR MEETING

Powder River Fire District

April 10th, 2019

7:00 P.M.

Present:

Board Members: Fred Carr, Steve Haines, and Kevin Lund

Deputy Fire Chief's: William Haines and Craig Walker

District Clerk: Becky Schiermiester

The regular meeting of the Powder River Fire District Board of Directors was brought to order by Chairman Fred Carr at 7:00 p.m. on Wednesday, April 10th, 2019.

Minutes: Steve Haines moved to approve the minutes for the regular board meeting held on March 14th, 2019, seconded by Kevin Lund. *Vote: 3 ayes. Motion Carried.*

Treasurer's Report: Becky Schiermiester presented the board with an income/expense report, a balance sheet, and an accumulative budget report. Steve Haines moved to accept the treasurer's report, seconded by Kevin Lund. *Vote: 3 ayes. Motion Carried.*

Fire Chief's Report:

Call Outs: Deputy Fire Chief Walker reported that the district had responded to four call outs during the past month. They responded to one car wreck, two public assists, and one standby.

Repairs and Updates: Craig updated the board on the vehicle, equipment, and building repairs that had been completed during the past month. Chesbro Electric has been contacted in regards to the power issues at the Linch Station. Craig also stated that the I.S.O. is completed and all went well.

Craig has scheduled L.N. Curtis to service the SCBA's, SCBA air compressor, and the Hurst extrication equipment.

Craig informed the board that the gas detection monitor failed its monthly inspection.

Frandsen Safety has given the district a loaner until ours is repaired.

Old Business:

Updates: Craig stated that he ordered and received ten new fire shelters from the state forestry department.

The board tabled any decision about purchasing a new brush truck until the next board meeting.

NEW BUSINESS:

UTV: Craig presented to the board with the research he had done for the specs and pricing of an UTV.

Atx Energy Partners: Craig stated that an associate with Atx had approached him about making a donation to the Powder River Fire District. Craig suggested requesting a donation from Atx for five A.E.D.'s. Steve Haines moved to approve the requesting of five A.E.D.'s from Atx and

that if the monetary donation from Atx did not cover the cost of the A.E.D.'s, that the district cover the remaining cost, should there be any. The motion was seconded by Kevin Lund. *Vote: 3 ayes. Motion Carried.*

Communication Radio Maintenance Contract: Craig reported to the board about the communication radio maintenance meeting he had attended. Craig stated that the cost of the contract between the county and our district will increase next year by approximately 33%. Craig recommended a requisite in the contract stating that the cost share for the district will be based on how quickly maintenance issues are addressed and resolved.

RT Communications: Craig recommended that RT Communications be contacted and the contract we have with them should be reviewed. He has learned that better internet speeds are available at a lower cost than the district is currently paying. Ms. Schiermiester stated she would contact RT Communications.

Consultation with Lenhart-Mason: The board discussed meeting with a certified public accountant to discuss the possibility of contracting to have an audit done in the next fiscal year, as well as asking some finance questions that are specific to special districts. It was the consensus of the board to have Steve schedule a meeting with Lenhart-Mason.

Annual Operating Plan: Steve presented the board with the Annual Operating Plan and moved to approve it. The motion was seconded by Kevin Lund. *Vote: 3 ayes. Motion Carried.*

Bills:

The following bills were audited and approved for payment:


Black, Joyce, Shop Wages - \$103.89; Blakeman Propane, Utilities - \$706.44; Cenex Fleetcard, Fuel - \$25.67; EFTPS, Payroll Liability - \$1,122.80; Frandson Safety, Inc., Repairs/Maintenance - \$276.00; Haines, William, Operational Wages - \$461.75; Johnson County Clerk, Communications - \$2,440.23; Johnson County Fire Control District #1, Dues/Fees - \$500.00; Montana-Dakota Utilities, Utilities - \$422.09; Powder River Energy Corporation, Utilities - \$217.00; Rocky Mountain Power, Utilities - \$84.61; RT Communications, Telephone - \$224.05; Schiermiester, Becky, Administrative Wages - \$764.34; Sweckard Construction, Repairs/Maintenance - \$1,600.00; Tom's Tire & Repair, Oil - \$883.94; Town of Kaycee, Utilities - \$63.10; VISA, Office Supplies/Operating Supplies - \$572.19; Walker, Craig, Operational Wages - \$3,463.12; Wyoming Department of Employment, Payroll Liability - \$1,259.18; Wyoming Fire Chiefs Association, Dues - \$60.00; Wyoming Retirement, Retirement - \$255.00; Wyoming State Forestry Division, Repairs/Maintenance - \$134.52.

Adjournment:

With no further business the regular board meeting was adjourned at 8:08 p.m.



Fred Carr, Chairman



Steve Haines, Secretary