

Johnson County Ambulance Rural Health Care District

Minutes

May 14, 2019

The regular monthly meeting of the Johnson County Ambulance Rural Health Care District was held at the Johnson County Planning Office, Buffalo, Wyoming on Tuesday, May 14, 2019. The meeting began at 7:00 a.m. The meeting was called to order by president Marilyn Connolly. Present were: Marilyn Connolly, Bob McBride, Scott McBride, Mark Haines, Jim Hicks, Commissioner Bill Novotny, Crosby Taylor, Michelle Chapman, Dennis Thorson, Dennis Zezas, Josh Keegan, Bill Dooley, Dr. Schueler, Sean McAllister, Shawn Sullivan, Chelsea Feeman, Robert Garrison, Tracey Jelly, Cristy Kinghorn, Floyd Whiting, Dave Harness and Karri White.

I. APPROVAL OF MINUTES OF LAST MEETING:

The motion to approve the minutes of the Regular Meeting on April 9th was made by Bob McBride and seconded by Jim Hicks. Approved by all.

II. VIEW AND APPROVE TREASURER'S REPORT:

Jim Hicks presented the April Treasurer's Report for review. Motion to approve the Treasurer's Report was made by Bob McBride and seconded by Mark Haines. Approved by all.

III. BUFFALO REPORT:

1. Ambulance Calls

Dave reported April had 60 ambulance calls consisting of the following: 49 medical and 11 trauma; 19 were transfers, 5 nurse transfers, 2 canceled, 11 patient refusals, 2 standby, 1 DOA, 1 code, 4 extrication, and 2 trauma team activations. 25 in-town calls and 35 out-of-town calls. 42 were Johnson county residents and 18 non-residents.

Buffalo EMS is participating in the Job Fair at the Buffalo High School on May 14th.

IV. KAYCEE REPORT:

1. Ambulance Calls

Crosby reported there were 4 calls in April: 2 medical, 1 trauma, 1 standby, 0 DOAs, 0 public assist, 1 refusal, 0 canceled, 1 Life Flight, 0 ALS intercept. 3 total patients.

Crosby is training to be an instructor for PEPP and working on the certification to be a Wy RESTRAIN pediatric transport ambulance service.

V. OLD BUSINESS:

1. Johnson County Hospital District

A letter was received from Sean McCallister, CEO of the Johnson County Healthcare Center in response to the letter from the Johnson County Rural Health Care District Board asking for consideration in blending the two operations and creating a hospital-based ambulance service. Sean McCallister and Board Chairman Dr. Schueler expressed concerns about adding to the complexity of the hospital operations and questioned whether there would be a financial benefit to the hospital. There was much discussion on the pros and cons of the proposal. Marilyn Connolly made a motion to table the discussion. Seconded by Jim Hicks. Approved by all.

2. DigeTekS

A revised Managed Services Agreement was presented. Jim Hicks made a motion to approve a two-year contract in the amount of \$5,121.60 annually that will be invoiced monthly at \$213.40 for both Buffalo and Kaycee. Seconded by Mark Haines. Approved by all.

3. New & Old Ambulance

The new ambulance will be delivered next week from Florida to Golden, Colorado. Peak Motor Coach will install the Power Load and make finishing touches to the exterior. Dave Harness expressed interest in purchasing the old ambulance that will be replaced. The trade-in value offered by Peak Motor Coach was \$12,000. Scott McBride made a motion to offer the old ambulance to Dave Harness for \$13,000. Seconded by Bob McBride. Approved by all.

4. Ambulance Billing Contract

Karri reported changing billing companies has been delayed as we are waiting for approval from the IRS to the name change. Karri will continue with the Medicare application process.

5. Certificate of Deposit

A certificate of deposit at First Northern Bank will mature on May 25, 2019. As directed previously, Jim Hicks and Karri White will determine the best term and rate to invest in.

6. FY 2019/2020 Budget

Budget line items were reviewed and discussed. Chelsea with Cloud Peak Accounting presented a preliminary Budget Summary that is required by the State of Wyoming. Scott McBride made a motion to approve the preliminary budget to provide to the Johnson County Commissioners. Seconded by Bob McBride. Approved by all.

7. SafeTech Solutions

Aaron Reinert, SafeTech Solutions Consultant explained and fielded questions regarding a Needs Assessment Study. Three core components are assessed: Sustainability, Viability, and Reliability. The State Office of EMS is taking grant applications for this study where they pay \$25,000 of the \$30,000 cost. Scott McBride made a motion to submit an application to the State OEMS for the grant. Seconded by Bob McBride. Approved by all.

Call for old business:

VI. NEW BUSINESS

1. LifePak

Josh Keegan reported one of our LifePak 12s is not working and needed to be replaced. It was purchased in 2006 and is no longer supported by Physio-Control. The current trade-in value is \$5,000. A new LifePak 15 with trade-in was quoted by Physio-Control for \$25,963.60. Mark Haines made a motion to use money in reserves to purchase the LifePak 15. The motion died for lack of a second.

2. Charge Off Request

Karri presented a spreadsheet listing charge off accounts for April. A request was made to write off the remaining balance of \$602.79 for a patient whose insurance paid \$1527.21. Bob McBride moved to write off the balance. Seconded by Jim Hicks. Approved by all.

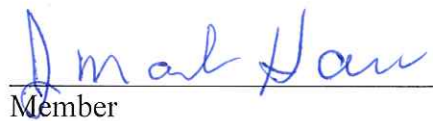
Call for new business:

Vouchers were initialed, and checks signed by the board members. Report attached. There being no further new business, the meeting adjourned at 9:30 a.m.

The next regular meeting will be held in Buffalo on Tuesday, June 11, 2019 at 7:00 a.m. at the County Planning Office – Buffalo.



President

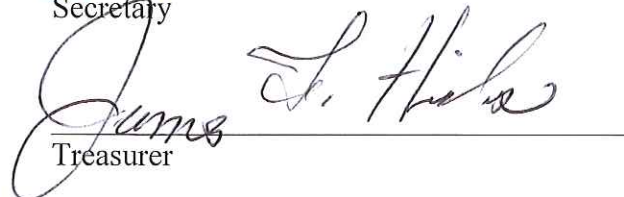


Member



Secretary

Member



Treasurer

06/05/19

JOHNSON COUNTY AMBULANCE RURAL HEALTH CARE DISTRICT
BILLS APPROVED & PAID BY BOARD MEMBERS
May 2019

	<u>May 19</u>
AMERICAN WELDING & GAS	(368.00)
AT&T MOBILITY	(36.42)
BEAR CREEK ORIGINALS	(373.10)
BIG HORN CO-OP	(37.73)
BUFFALO EMS, LLC.	(71,512.41)
COMMUNICATION TECHNOLOGIES, INC.	(257.50)
E-470 PUBLIC HIGHWAY AUTHORITY	(18.60)
Emergency Medical Products, Inc.	(232.85)
HEALTHCARE BILLING INC.	(1,740.00)
JOHNSON CO. HEALTHCARE CENTER	(197.14)
JOHNSON COUNTY COMMISSIONERS	(2,440.23)
MONTANA-DAKOTA UTILITIES CO.	(63.62)
NORCO, INC.	(141.12)
PHYSIO-CONTROL, INC	(99.50)
POWDER RIVER ENERGY CORP	(262.78)
POWDER RIVER SHREDDERS LLC	(35.00)
ROCKY MOUNTAIN POWER	(77.81)
RT COMMUNICATIONS	(89.65)
SQUEEKY KLEEN	(78.85)
SUPERIOR AUTOMOTIVE AND TIRE	(1,535.50)
The Office	(31.39)
TOWN OF KAYCEE	(89.10)
Verizon Wireless	(250.09)
VISA	(3,307.60)
WYOMING PEACE OFFICER	(75.00)
WYOMING RETIREMENT SYSTEM	(345.00)
WYOMING TERMINATORS	(225.00)
TOTAL	<u>(83,920.99)</u>

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