

**Powder River Conservation District
 Monthly Board Meeting
 May 13, 2019**

Supervisors Present:

Dan Mahoney
 Kevin Lund
 Wade Curuchet
 George Renkert
 Bill Jones

Others Present:

Anita Bartlett, District Manager
 Linda Greenough, JC Commissioner
 Allison McKenzie, District Conservationist

The regular board meeting was called to order by Board Chair Bill Jones at 6:30 p.m.

Dan Mahoney moved to accept the minutes from the April 9, 2019 regular Board Meeting. Kevin Lund Second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 134,767.22
Savings	\$ 707,247.06
Petty Cash	\$ 5.05
Liquid Liability Fund	\$ 21.91
Total	\$ 842,041.24

MAY MONTHLY EXPENSES

<u>Check #</u>	<u>TO</u>	<u>Memo</u>	<u>Amount</u>
7579		VOID	\$ -
7580	RT Communications	utilities	\$ 87.66
7581	Wyoming.com	website	\$ 20.00
7582	CenturyLink	conference line	\$ 68.43
7583	Wish Northwest	Drip irrigation supplies	\$ 293.86
7584	Powder River Energy Corp	utilities	\$ 151.74
7585	Anita M Bartlett	mileage	\$ 144.20
7586	Anita M Bartlett	salary	\$ 1,593.91
7587	Susan Anderson	rent	\$ 443.02
7588	Joyce Black	janitorial	\$ 250.00
7589	Blue Cross Blue Shield of WY	insurance	\$ 705.06
7590	Montana-Dakota Utilities	utilities	\$ 36.77
7591	WACD	May/June Dental	\$ 74.60
7592	Clifty View Nursery	final tree payment	\$ 3,018.68
7593	Powder River Energy Corp	utilities	\$ 129.78
7594	Town of Kaycee	utilities	\$ 59.10
7595	University of WY Ext	dues-small acreage	\$ 500.00
7596	Visa		\$ 96.08
7597	Anita M Bartlett	mileage	\$ 52.20
7598	Anita M Bartlett	salary	\$ 1,593.90
AP	IRS	Tax Deposit	\$ 954.76
	Grand Total		\$ 10,273.75

George Renkert moved to approve the Treasurer's Report, reconciliation of the March Savings Account Statement, the April Checking and Savings Account Statements and to accept payment of all bills. Dan Mahoney Second. Motion Carried.

BUSINESS:

1. Local Work Group Meeting

-The Local Work Group Meeting is officially scheduled for Friday, May 24, 2019 at 10am in Buffalo, WY at the JC Fire Hall. If a board member could attend to represent the District it would be greatly appreciated. Bill Jones and Kevin Lund said they should be able to attend.

2. NRCS MOU/Privacy Agreement

-Allison McKenzie went over the NRCS MOU and Privacy Agreement with the District. Wade Curuchet moved to approve the NRCS MOU and the Privacy Agreement and to sign the documents. Dan Mahoney second. Motion Carried.

3. June Board Meeting

-Anita Bartlett requested to have the June PRCD Board meeting moved from June 11, 2019 to June 10, 2019 due to the BHNRY Camp. George Renkert moved to change the June meeting date to June 10, 2019 at 6:30 pm at the District Office. Kevin Lund second. Motion Carried.

4. District Report

-The District Manager's Report was discussed.

5. NRCS Field Office Report

-The NRCS Field Office Report was discussed.

6. Employee Review

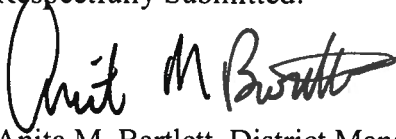
-Dan Mahoney moved to go into executive session for the purpose of an employee review. George Renkert second. Motion carried at 7:10pm. Executive Session ended at 8:11pm. George Renkert moved to give Anita Bartlett a \$2,500 raise effective July 1, 2019 as was decided during the executive session. Dan Mahoney second. Motion Carried.

7. Draft Budget

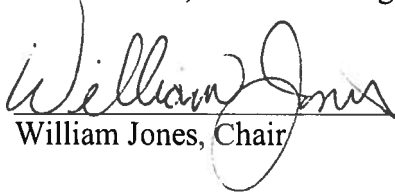
-The PRCD Board and Anita Bartlett worked on the Draft Budget to complete the Proposed FY 2019-2020 Budget to be submitted to the WY Depart. Of Audit and the JC Commissioners.

The next regular Board Meeting was scheduled for Monday, June 10, 2019 at 6:30pm. Wade Curuchet moved to adjourn the meeting, Dan Mahoney Second. Motion carried 8:45 pm.

Respectfully Submitted:



Anita M. Bartlett, District Manager



William Jones, Chair



Wade Curuchet, Secretary/Treasurer