

**Johnson County Cemetery District**  
**Minutes**  
**May 14, 2019**

The regular monthly meeting of the Johnson County Cemetery District was held at the Cemetery Office, Buffalo, Wyoming, on Tuesday, May 14, 2019. The meeting was called to order by President John Zorbas at 2:00 p.m. Present were: John Zorbas, Butch Buell, John Ehlers, Carolyn Fox, John Hansen, Nancy Elm, Megan Boggs, Dennette Mondeau, Linda Greenough, Bill Joy, Greg Hill and Jill Wright.

- I. **ACCEPTED MINUTES AS PRESENTED FOR PAST MEETING:** After reviewing the minutes of the April 2019 regular meeting, John Ehlers moved, and Carolyn Fox seconded to accept the minutes as written; the motion carried by all present.
- II. **TREASURER'S REPORT:** Jill Wright presented the April Treasurer's Report with all the financials and account balances. Butch Buell moved, and Carolyn Fox seconded to approve the Treasurer's Report, the motion carried by all present.
- III. **WILLOW GROVE SEXTON'S REPORT:** Tim reported zero five burials and one cremation burials for March, making 17 total burials for 2019. Megan reported that 15 total blocks have been completed in CIMS, accounting for 15% of total. General upkeep and maintenance around the cemetery is ongoing, especially in preparation for Memorial Day. A few of the south end blocks were staked with orange and blue fuzzy top markers. The starter went out on the backhoe, so it was replaced in a mini excavator was borrowed from Dan Rogers to dig one grave. A safety recall was completed on the pickup. Trees are being planted, including 25 aspens tress. The new trees will be protected from wildlife by a solar powered fence. Shawn Fender began seasonal employment on the 22<sup>nd</sup>.
- IV. **KAYCEE SEXTON'S REPORT:** Dennette reported that general spring maintenance is ongoing as well as tree planting and watering. Nancy Elm reported that it would be better to forego a cattle guard at the cemetery as it is not necessary. Elm Construction is also going to be helping with some machinery work, for the trees.
- V. **OLD BUSINESS:**
  1. Kaycee Cemetery Asphalt- Simon Construction met with Nancy Elm at the Kaycee Cemetery to discuss the laying of asphalt. Their updated proposal included a large sum of money going toward transportation, an expense that was not previously being invoiced. John Ehlers made a motion that we resolve the fee with them, with the expectation that the fee either be waived or a full refund be requested. John Hanson seconded, and the motion carried. Butch Buell motioned that John Zorbas and Butch Buell be responsible for making those arrangements, Nancy Elm seconded, and the motion carried by all.

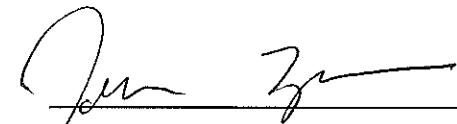
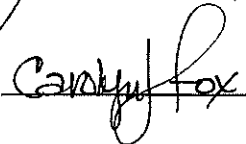
2. Dept. Attorney Barry Crago held a Special Use Dist. Training in April. Carolyn Fox, John Hanson and Jill Wright attended that meeting. Carolyn and John reported on information shared.

## VI. NEW BUSINESS

1. Greg Hill with the Trails Board presented a proposed to tie in two of the existing trails through the north-west corner of the cemetery. John Hanson made a motion that he and Butch Buell should do a walk through the cemetery prior to making a decision; therefore, tabling the vote until June. Nancy Elm seconded and the motion carried.
2. Bill Joy was present to discuss the easement request from Rocky Mountain Power. John Hanson made a motion to allow the project to move forward with added an electric pedestal for possible future cemetery use. Carolyn Fox seconded, and the motion carried. Butch Buell made a secondary motion to amend the previous motion to include the stipulation that the specifics of the agreement be included in the contract with Rocky Mountain Power, Nancy Elm seconded, and the motion carried by all present.
3. Regarding the current property insurance board is waiting for the final premium adjustments.
4. First Northern Bank made the board aware that due to the current state of accounts the \$800,000 pledging bond is no longer necessary and asked for those funds to be released. John Ehlers made a motion to allow the release to occur, John Hanson seconded, and the motion carried. John Hanson made a motion to allow John Ehlers to sign the release documents, Butch Buell seconded, and the motion carried.
5. To board requested that the WG sexton purchase additional solar flagpole lighting.
6. John Ehlers presented the proposed 2019-2020 budget and budget statement. The documents were reviewed. John Ehlers made a motion for the board to approve the preliminary budget, Carolyn Fox seconded, and the motion carried.

**VIII. VOUCHERS:** Vouchers were initialed, and checks signed by the board members.

There being no further business, the meeting adjourned at 3:10 p.m., following a motion by Butch Buell, seconded by Nancy Elm. **The next regular board meeting will be held at the Johnson County Cemetery District financial office at 351 N. Adams Ave. Buffalo, Wyoming, Tuesday, June 11, 2019, at 2:00 p.m.**

  
\_\_\_\_\_  
  
\_\_\_\_\_