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MINUTES FROM THE MEETING
May 21st, 2019

The business meeting was called to begin by Chairman Ryan Fieldgrove. Those present included Virgie Watt, Ryan Fieldgrove (via call in), Luke Todd, Jay Foss, Commissioner Bill Novotny, Allison McKenzie, Amanda Hulet and Zach Byram.

Minutes from the April meeting were reviewed. Virgie moved to accept the minutes and Jay seconded. Motion carried. The treasurer's report was read, and Jay moved to pay the outstanding bills. Virgie seconded. Motion carried. Please refer to the Treasurer's report for a list of all bills.

The bank statements for April have been reviewed and found to be in the order and reconciled.

In old business, Zach gave an update on the tree program. We sold nearly 950 mature trees and over a thousand seedlings. This will be the last year of the tree program as we know it. Due to a nursery moving into Buffalo, we now will begin offering a wind break program only. We have been in touch with the nursery owner and he has been great to work with.

The Clear Creek EWP is moving forward. Contracts are all ready to be signed and those include one to Barnum Construction for construction, Rocky Mountain Equipment for building the blocks, Access for Soaring Eagle Ranch. We have been in touch with the Army Corps of Engineers and they have no issues with the Johnson Holt nor Carwile Lobban. However, there is a toe wood issue with Crown and we are in process of getting a permit for that. Also mentioned was that Rocky Mountain Equipment was planning the first large pour of concrete blocks for tomorrow.

Vice Chairman Luke Todd took over the meeting.

Zach explained that Todd from the Game & Fish had contacted him, and they have decided not to move forward with the riparian planting project south of town. The ranch is undergoing some management changes and the game and fish wants to wait until those changes are done to decide if they will move forward in the future.

There has been some discussion at the state level about watershed improvement districts becoming stand alone districts. After Zach and Ryan explained the discussion, Virgie moved to endorse letting watershed improvement districts stand alone. Jay seconded. Motion carried. Zach and Ryan will give that recommendation to Bobbie and WACD.

Our cost share recipient had called and wondered if we could do a partial payment of his cost share due to outstanding circumstances. The board held discussion regarding what the contract states and if this had been done in the past. Virgie moved to stay within the contract wording and that payment is made upon completion of the project. Jay seconded. Motion carried.

Field office activity as well as district personnel reports were given.

In new business, home hazardous waste day is coming up on June 1. We will be staged at the Johnson County Landfill this year and we are in dire need of volunteers.

The FY 2019-2020 budget was discussed. Zach based all numbers on what we have spent in the past. The board was happy with what is budgeted. Virgie moved to accept the budget, Jay seconded. Motion carried.

In other business, there will be a meeting with Bobbie discussing state convention on June 10th at 1:00 pm at the Hampton Inn. The board was asked to help find sponsors for convention. The local working group meeting is scheduled for Friday, May 24th at 10:00 am at the fire hall. James Curuchet Jr called the office curious about some large amounts of waste for household hazardous waste day. Ryan abstained from this conversation. The board decided that the amounts were too large for what we have prepared for and simply can not afford it at this time. Zach will be talking to him about some other options.

The board voted to table the Executive Session regarding employee contracts until next meeting since Ryan was not physically able to show the board the contracts, until the next meeting.

Our next meeting will be Tuesday, June 18th, at 6 pm at the office.

With no further business, the meeting was adjourned by Vice Chairman Todd at 7:20 pm.


Ryan Fieldgrove- Chair


Travis Rule - Secretary/Treasurer

Treasurer's Report – May 2019

First Northern Bank Business Checking

Total Deposits: \$ 41,981.27 (Mill Levy, Interest, weed barrier, trees & seedlings, voided check)

Outstanding Bills:

1. North Park Transportation	Container tree freight	\$ 1,531.55
2. Crestwood Growers	Container trees	\$ 25,367.00
3. US Treasury	941 taxes	\$ 1,693.28
4. Lott Street LLC	May Rent	\$ 966.67
5. ND State Forestry	Seedlings	\$ 340.00
6. Range Magazine	Subscription	\$ 14.95
7. LGLP	Liability Insurance	\$ 830.00
8. DW&K LLC	Office Supplies	\$ 27.29
9. UW Extension	Small Acreage Coordinator	\$ 500.00
10. ACT	Internet Connection	\$ 36.50
11. Buffalo Bulletin	Ads	\$ 837.00
12. Rocky Mtn Equipment	Skid steer Rental	\$ 250.00
13. Imagine That LLC	Logo Stickers	\$ 75.00
14. CSU Forestry	Seedlings	\$ 2,430.33
15. State of Wyoming	TUP Permit	\$ 760.00
16. North Fork Ranch	TUP Permit	\$ 884.00
17. The Tree Farm	Mature Trees	\$ 6,430.00
18. Greer Monterastelli	Tree refund	\$ 42.40
19. Ace Hardware	Deep Pot Supplies	\$ 299.31

20. Clifty View Nursery	Balled & Burlapped	\$ 9,092.75
21. Cherokee Manufacturing	Weed Barrier	\$ 810.00
22. Amanda Hulet	Wages	\$ 2,242.85
23. Zach Byram	Wages	\$ 4,103.09
24. Wyoming Retirement Sys	Retirement/401k	\$ 1,442.89
25. Zach Byram	Reimbursement	\$ 300.44
26. Amanda Hulet	Reimbursement	\$ 763.15
TOTAL EXPENSES		\$ 62,070.45

First Northern Bank Money Market Account

Total Deposits: \$ 939.11 (Interest)

First Northern Bank CD's

Accrued Total Interest: 6 mo. - \$ 5,015.09

12 mo. - \$ 5,700.88

WYO-STAR

Total Deposits: \$ 3,996.46

