

Johnson County Airport Board  
Meeting Minutes  
June 17, 2019

The regular meeting of the Johnson County Airport Board was called to order by Chairman Fink at 8:35 a.m. on Monday, June 17, 2019 at the Airport. Present were board members Gerald Fink, Clint Culliton and Mike Bacon. Others present were Commissioner Bob Perry, Jim Martin, Airport Manager Bruce McWhorter and Mark Hines P.E. from DOWL

Culliton moved, seconded by Fink to approve the minutes of the May20, 2019 meeting as presented. Motion carried.

Bills: The following bills were presented for payment:

Johnson County Aviation Management	\$2,300.00
Hard Drive Const. – additional cost to fill 1,322 ft. of cracks in front of hangers	
\$1,124.55	

Bacon moved, second by Culliton to approve payment of these bill including the regular utility bills. Motion carried.

The treasurer, Culliton reported that the fuel account bank balance as of today is \$45,492.19.

Old Business:

- Conference call with DOWL, Leah Henderson and M Hines (present) reference DBE plan update (3.8% is our goal for 2019/2020) -- -Snow Removal Equipment specs. FAA had additional questions, DOWL responded and resubmitted "scope of work changes".

**And**

- Update - SSPC-Spill Prevention, Control and Countermeasure for Av Gas System – EPA requires that the airport have a SSPC Plan in place for the Av Gas fuel station. Needs to be done by an engineer. DOWL cost proposal is \$6000.

Bacon moved, second by Culliton to proceed with DOWL proposal. Motion carried.

- FBO Hanger Light Upgrade – to be installed this week.
- Security Gate Repair – to be completed week of June 24<sup>th</sup>.
- Airport Manager Contract – Chairman Fink to sign and have notarized this week.
- Chesbro Electric requested a voucher for \$4400 up front to purchase lights for hanger. Chairman Fink handled last week, allowing the project to continue on schedule.

New Business:

- Airport Industry Professionals Data Base – after discussion, Board agreed to pass.
- Aircraft Tracking/Hosting Equipment – after discussion Board agreed to decline. Bruce to follow up with company.
- City of Buffalo contacted private hanger owners making them aware of a proposal to charge a minimum monthly fee of \$50.00 for water usage. Hanger owner Jim Martin strongly disagrees with the proposal and ask the board to follow up with the City. It is the Airport Board's understanding that the issue of metering water to the hangars was discussed when the water tank and the new water supply line was installed and in exchange for the land for the City of Buffalo's water individual meters and/or fees on the hangars would not be required. Comm. Perry to discuss further with the City.
- Slide Erosion on East side of runway 31 is getting worse. Erosion has encroached upon the new fence. Mark Hines from DOWL, along with Manager McWhorter and available board members visited the area.

## Operations

- Manager McWhorter asked for clarification as to how the Jet Fuel flowage fee would be handled. It was confirmed by the board that as per agreement during the manager contract negotiations, a special account earmarked as the "Airport Fuel Account" for the Airport will be set up with the County Clerk and Manager McWhorter's check (Johnson County Aviation Management, Inc.) will be payable to that account.

- Rotary 20
  - Fixed Wing 190
  - Jets 28
- Fuel Sales (gallons)
- Self- Serve 2,222
  - SS Transactions 63
  - Jet A 5,039
  -

Next Meeting Date: July 15, 2019

Respectfully submitted,

Michael Bacon  
Secretary