

**Johnson County Cemetery District**  
**Minutes**  
**June 11, 2019**

The regular monthly meeting of the Johnson County Cemetery District was held at the Cemetery Office, Buffalo, Wyoming, on Tuesday, May 14, 2019. The meeting was called to order by President John Zorbas at 2:00 p.m. Present were: John Zorbas, Butch Buell, John Ehlers, Carolyn Fox, John Hansen, Nancy Elm, Megan Boggs, Dennette Mondeau, Linda Greenough, Greg Hill, Dave Harness, Letishia Doan and Jill Wright.

- I. **ACCEPTED MINUTES AS PRESENTED FOR PAST MEETING:** After reviewing the minutes of the May 2019 regular meeting, Butch Buell moved, and Nancy Elm seconded to accept the minutes as written; the motion carried by all present.
- II. **TREASURER'S REPORT:** Dave Harness presented the May's Treasurer's Report with all the financials and account balances. Butch Buell moved, and Nancy Elm seconded to approve the Treasurer's Report, the motion carried by all present.
- III. **WILLOW GROVE SEXTON'S REPORT:** Tim reported zero burials and eleven cremation burials for May, making 27 total burials for 2019. Megan reported that 20 total blocks have been completed in CIMS, accounting for 18% of total. New trees have been planted, and seasonal employees are back to work. Memorial Day services were commended on by John Hansen. There was brief discussion regarding the possible need of additional tents and chairs, reclaimed spaces and ashes.
- IV. **KAYCEE SEXTON'S REPORT:** Dennette reported that the Kaycee Cemetery roads are being repaired, and that the Kirtley veteran burial was being planned and prepared for. Memorial Day was discussed, and a flag was requested, and Dave Harness said that Harness Funeral Home would donate one.
- V. **OLD BUSINESS:**
  1. After reviewing the budget, Butch made a motion to balance the Kaycee Cemetery portion regarding the gravel, fill and touchup of the roads. John Ehlers seconded, and the motion carried by all present.
  2. Greg Hill was present, representing the Trails Board. Butch Buell presented a proposal that would allow around an acre to be donated to the trails board; after which John Zorbas asked if there were legal questions regarding ownership. Following discussion Butch Buell made a motion that approximately one acre of the cemetery be donated to the city for trail use as well as a fence be installed to separate the trail from the cemetery. Nancy Elm seconded the motion, and it was carried by all present.
  3. Flagpole solar lighting has been ordered and will be installed.

4. The easement between the JCCD, Bill Joy and Rocky Mountain Power is still in progress.
5. The 2019-2020 JCCD Budget was presented to the Johnson County Commissioners.

## 2. NEW BUSINESS

1. The VA section in the Adams Addition was discussed regarding the plan to establish grass and other infrastructure if it were going to be used in the coming year.
2. Cemetery Restroom Surveys are being taken and reviewed
3. John Ehlers asked Megan Boggs for an estimation of when she thought that the CIMS project would be 100% complete, as he thought that the process should be completed soon. Megan stated that the project's completion would be dependent on the amount of time that could be allotted to it and that she was working on it after current summer cemetery grounds upkeep was taking president. Following discussion, the board decided to table the discussion until the September meeting.
4. The 2019-2020 JCCD Meeting schedule was discussed. John Ehlers made a motion to move the meeting location to the Willow Grove Cemetery Shop, Carolyn Fox seconded the motion. The motion was defeated 3 to 2. Butch Buell then made a motion to keep the 2019-2020 JCCD meeting the same as 2018-2019. John Hanson seconded the motion and it carried at the vote. Apart from the August meeting, which will be held in Kaycee all JCCD meetings will be held at the JCCD Financial Office, on the second Tuesday of each month at 2:00 pm.

**VIII. VOUCHERS:** Vouchers were initialed, and checks signed by the board members.

There being no further business, the meeting adjourned at 3:30 p.m., following a motion by Butch Buell, seconded by John Hansen. **The next regular board meeting will be held at the Johnson County Cemetery District financial office at 351 N. Adams Ave. Buffalo, Wyoming, Tuesday, July 9, 2019, at 2:00 p.m. following the budget hearing.**

  
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