

REGULAR MEETING
Powder River Fire District
June 12th, 2019
7:00 P.M.

Present:
Board Members: Fred Carr, Steve Haines, and Kevin Lund
Deputy Fire Chiefs: William Haines and Craig Walker
Volunteer Fire Fighter: Matt Carr
Public: Johnson County Commissioner Novotny
District Clerk: Becky Schiermiester

The regular meeting of the Powder River Fire District Board of Directors was brought to order by Chairman Fred Carr at 7:00 p.m. on Wednesday, June 12th, 2019.

Minutes: Kevin Lund moved to approve the minutes for the regular board meeting held on May 8th, 2019, seconded by Steve Haines. *Vote: 3 ayes. Motion Carried.*

Treasurer's Report: Becky Schiermiester presented the board with an income/expense report, a balance sheet, and an accumulative budget report. Steve Haines moved to accept the treasurer's report, seconded by Kevin Lund. *Vote: 3 ayes. Motion Carried.*

Fire Chief's Report:

Deputy Fire Chief Walker reported that the district had responded to five call outs during the past month. They responded to three car wrecks, one controlled burn, and one search and rescue assist. Craig also stated that the district had responded to seventeen call outs during the first six months of 2019.

Repairs and Updates: Craig updated the board on the vehicle, equipment, and building repairs that had been completed during the past month.

Old Business:

Policy & Procedures Manual: The board stated that they had reviewed the Policy & Procedures Manual that Craig and Will had presented to the board at the May 8th board meeting. The board requested that a few updates/corrections be completed before the manual will be officially accepted.

Brush Truck: At the May 8th board meeting, the board had approved a motion to purchase a brush truck from WildCat. Steve Haines made a motion to rescind the previous motion and instead accept the bid received from Able Equipment. The motion was seconded by Kevin Lund. *Vote: 3 ayes. Motion Carried.*

Lenhart-Mason: The board requested that Ms. Schiermiester contact Joni Kumor with Lenhart-Mason to request a letter stating the board and Ms. Schiermiester had completed financial training for special districts. The board will also be requesting a letter of engagement for the upcoming review that Lenhart-Mason will be conducting for the district.

NEW BUSINESS:

Commissioner Novotny: Commissioner Novotny reported on the remaining tax assessment monies that will be paid in July. Commissioner Novotny and the board also discussed the county's mills and the approximate value of the mill.

Time Cards: It was the consensus of the board for all part-time help submit a time card monthly for the board's approval.

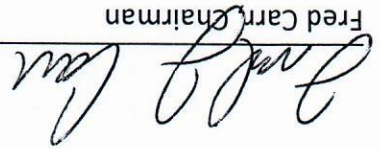
Bills:

The following bills were audited and approved for payment:
Blakeman Propane, Utilities - \$394.88; Cenex Fleetcard, Fuel - \$30.12; CNA Surety, Bonds - \$300.00; Communication Technologies - Repairs - \$307.00; EFTPS, Payroll Liability - \$1,512.62; Elm Construction, Convex Storage Unit - \$3,170.00; Frandson Safety, Inc., Repairs/Maintenance - \$22.00; Johnson County Fire Control District #1, Education - \$500.00; L & L Oilfield Services, Contract Wages - \$727.00; L.N. Curtis, Repairs/Maintenance - \$608.00; Montana-Dakota Utilities, Utilities - \$261.77; NAPA, Repairs/Maintenance - \$89.94; Payroll, Wages - \$6,730.69; Powder River Energy Corporation, Utilities - \$215.00; Rocky Mountain Power, Utilities - \$.17; RT Communications, Telephone - \$265.88; Stewart & Stevenson, Repairs - \$2,982.05; Swede's Fire Extinguisher, Repairs - \$273.00; Tedesko Repair, Repairs/Maintenance - \$1,008.00; Town of Kaycee, Utilities - \$63.10; VISA, Education/Fuel/Meals/Office Supplies/Operating Supplies/Repairs - \$3,278.27; Waterous Company, Repairs - \$763.10; Wyoming Fire Chiefs' Association, Dues - \$100.00; Wyoming Retirement, Retirement - \$255.00; Wyoming Termite & Pest Control, Repairs/Maintenance - \$550.00.

Adjournment:

With no further business the regular board meeting was adjourned at 7:50 p.m.

Fred Carr, Chairman



Steve Haines, Secretary

