

**Powder River Conservation District
 Monthly Board Meeting
 June 10, 2019**

Supervisors Present:

Dan Mahoney
 Kevin Lund
 Wade Curuchet
 Bill Jones

Others Present:

Anita Bartlett, District Manager
 Linda Greenough, JC Commissioner
 Allison McKenzie, District Conservationist

The regular board meeting was called to order by Board Chair Bill Jones at 6:30 p.m.

Wade Curuchet moved to accept the minutes from the May 13, 2019 regular Board Meeting. Dan Mahoney Second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 147,194.67
Savings	\$ 707,247.06
Petty Cash	\$ 2.63
Liquid Liability Fund	\$ <u>21.95</u>
Total	\$ 854,466.31

JUNE MONTHLY EXPENSES

<u>Check #</u>	<u>TO</u>	<u>Memo</u>	<u>Amount</u>
7599	Wyoming.com	website	\$ 20.00
7600	CenturyLink	conference line	\$ 77.82
7601	Visa		\$ 77.78
7602	Anita M Bartlett	Mileage	\$ 139.20
7603	Anita M Bartlett	salary	\$ 1,593.92
7604	Susan Anderson	rent	\$ 443.02
7605	Joyce Black	janitorial	\$ 250.00
7606	Powder River Energy Corp	utilities	\$ 139.87
7607	RT Communications	utilities	\$ 87.09
7608	Montana-Dakota Utilities Co	utilities	\$ 34.52
7609	Kaycee General Store	education	\$ 17.02
7610	KM Nursery & Forestry INC	trees	\$ 338.00
7611	Campbell Country CD	Camp MOU/Registrations	\$ 625.00
7612	Clear Creek CD	Weed Barrier/HHWDay	\$ 1,480.00
7613	Kaycee Area Chamber of Commerce	Dues	\$ 75.00
7614	Anita M Bartlett	Mileage	\$ 156.60
7615	Anita M Bartlett	salary	\$ 1,593.50
AP	IRS	Tax Deposit	\$ 954.76
Grand Total			\$ 8,103.10

Dan Mahoney moved to approve the Treasurer's Report, reconciliation of the May Checking and Account Statement and to accept payment of all bills. Kevin Lund Second. Motion Carried.

BUSINESS:

1. Local Work Group Meeting Report

-Allison McKenzie and Anita Bartlett reported that the LWG meeting went well and there was some great discussion. The priorities for the group remained the same and everyone seemed pleased with the results.

2. Kaycee Flood Berm Project

-Allison McKenzie stated that hopefully the engineers will be out in early July to stake the berm and a public meeting will be held shortly thereafter.

3. EWP Projects

-Anita Bartlett informed the board that with the recent flooding that there was the possibility of available EWP funding to repair some of the damages. At this point three projects had been identified located on Harlan's, Moffet's and Gosney's. Kevin Lund asked if 15 Mile could be looked at as a possible EWP project. Allison McKenzie stated that she would have the engineers look at it and make a determination if it can be included.

4. Cost Share Extensions

-Anita Bartlett stated that Wayne Graves and UT Livestock were requesting a 4-month extension on their projects. Dan Mahoney moved to approve a 4-month extension for both Wayne Graves and UT Livestock. Kevin Lund second. Motion carried with Wade Curuchet abstaining.

5. Employee Agreement

-Anita Bartlett stated that she had updated the Employee Agreement to reflect the raise that will take effect July 1, 2019. She asked that the board review it and approve it if now corrections were needed. Dan Mahoney moved to approve the Employee Agreement as submitted. Kevin Lund second. Motion Carried.

6. State Forestry Field Day

-Anita Bartlett informed the board that the annual State Forestry Field day was scheduled for Friday, June 21st at the Rafter L Ranch. The main topic would be the Western Spruce Bud Worm if they were interested in attending.

7. District Report

-The District Manager's Report was discussed.

-Anita Bartlett requested annual leave for September 3-6, 2019. Dan Mahoney moved to approve Anita Bartlett's leave request for September 3-6, 2019. Kevin Lund second. Motion Carried.

8. NRCS Field Office Report

-The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Tuesday, July 9, 2019 at 6:30pm. Kevin Lund moved to adjourn the meeting, Wade Curuchst Second. Motion carried 7:31pm.

Respectfully Submitted:



Anita M. Bartlett, District Manager



William Jones, Chair



Wade Curuchet, Secretary/Treasurer