

Johnson County Airport Board
Minutes
July 15, 2019

The regular meeting of the Johnson County Airport Board was called to order at 8:30 a.m. at the Airport on July 15, 2019. Present were Chairman Gerald Fink, Randy Dyess and Mike Bacon joined the meeting via telephone. Also present were Airport Manager Bruce McWhorter, Justin Heid, DOWL, Jim Martin and Shane Ramey.

Minutes of the June 17, 2019 meeting were presented. Bacon moved, seconded by Dyess to approve the minutes as presented. Motion carried.

Bills:

- Johnson County Aviation Mgt. \$2,300.00
- DOWL for SPCC plan 1,020.00
- Swede's Fire Extinguisher Ser. 257.25
- Johnson Co Aviation Mgt.
 - Reimb. For mower blades 196.00

Dyess moved, seconded by Bacon to approve the bills including all regular utility bills. Motion carried.

Old Business:

- The FY2019-20 budget proposal as tentatively approved by the county commissioners was reviewed.
- Justin Heid, DOWL was present at the meeting and discussed the following:
 - DBE- the plan has been completed and is under final review at the federal level
 - SRE (snow removal equipment) bids will be opened at the courthouse on July 25, 2019 at 3:00 p.m. in conjunction with the WACIP/Wyoming Aeronautics teleconference.
 - SPCC Plan- DOWL has begun work on the plan and will have the draft ready shortly and the board will be able to submit the plan to DEQ prior to the August 7, 2019 date.
 - Application has been made to Wyoming Aeronautics for a \$35,000 grant to address the geotech study of the slope failure near the runway.

New Business:

- WACIP Update – A teleconference with WYDOT/Wyoming Aeronautics is scheduled for July 25, 2019 at 3:00 p.m. to discuss airport needs in preparation for the WACIP update. DOWL will join the conference in order to assist with the updated WACIP.
- John Moreland is proposing to build a hangar on the airport and has propose some questions and were addressed as follows:
 - Request to begin lease term upon completion of the hangar. Airport Board will require a lease to be in place before construction begins due to security concerns

with contractor being in and out of the airport and to limit liability issues to the airport

- Request to waive the two hour firewall requirement. The firewall requirement is a fire marshal issue and is necessary to minimize the spacing between hangars.
- The draft lease specifies either sliding or bi-fold doors. The lease will be modified to provide for solid hydraulic operated door also.
- WYDOT personnel were on the airport recently for a routine inspection and found everything satisfactory. They did however make note of a couple of runway lights needing realignment.

Operations:

- Rotary 36
- Fixed Wing 320
- Jets 30

Fuel Sales (gallons)

- Self- Serve 2,894
- SS Transactions _____
- Jet A 7,680

With no further business to come before the board the meeting was adjourned at 9:19 a.m.

Next regular meeting will be August 17, 2019

Respectfully submitted,

Gerald Fink, Acting secretary