

**Johnson County Cemetery District**  
**Minutes**  
**July 9, 2019**

The regular monthly meeting of the Johnson County Cemetery District was held at the Cemetery Office, Buffalo, Wyoming, on Tuesday, July 9, 2019. The meeting was called to order by President John Zorbas at 2:08 p.m. Present were: John Zorbas, Butch Buell, John Ehlers, Carolyn Fox, John Hansen, Nancy Elm, Megan Boggs, Linda Greenough, Dave Harness, and Jill Wright.

- I. **ACCEPTED MINUTES AS PRESENTED FOR PAST MEETING:** After reviewing the minutes of the June 2019 regular meeting, Carolyn Fox moved, and John Hansen seconded to accept the minutes as written; the motion carried by all present.
- II. **TREASURER'S REPORT:** Dave Harness presented the June Treasurer's Report with all the financials and account balances. John Ehlers questioned an invoice that was needing additional clarification. Carolyn Fox made a motion to remove the Cloud Peak Accounting check/voucher in question and pay it following clarification from the vendor, therefore paying it in the 2019-2020 fiscal year. Butch Buell seconded the motion, and it carried by all. John Hansen then moved to approve the treasurers report following the deletion of the previously mentioned voucher. Butch Buell seconded to approve the Treasurer's Report; the motion carried by all present.
- III. **WILLOW GROVE SEXTON'S REPORT:** Tim reported one burial and five cremation burials for June, making 33 total burials for 2019. Megan reported that 21 total blocks have been completed in CIMS, accounting for 21% of total. The Kearney Cemetery was mowed early in the month. Tim and Megan were both able to schedule and take some vacation time. The irrigation system is having issues moving from zone to zone; Tim is going to contact a commercial sprinkler system repairman to come and evaluate the current system to offer advice. Mowers are being upkept and mowing and trimming is ongoing. Two employees traveled to Kaycee to assist Dennette during the Pvt. Kirtley Interment.
- IV. **KAYCEE SEXTON'S REPORT:** Dennette reported that the Kirtley Service went well. There is a surplus of wood chips so placing them around trees to conserve soil moisture. She said that the Kaycee Cemetery needs hand tools. Butch Buell made a motion to allow Tim (coordinating with Dennette) to purchase the needed tools. Carolyn Fox seconded, and the motion carried by all present.
- V. **OLD BUSINESS:**
  1. Carolyn Fox made a motion to adopt the 2019/2020 budget. Seconded by Nancy Elm. All present voted in favor of the motion.

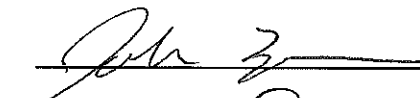
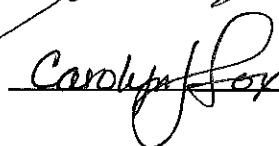
2. The gravel and asphalt project in the Kaycee Cemetery have not begun but is scheduled to begin soon.
3. Regarding the proposed trail system, Big Horn Surveying is working on a survey and legal description so that it can be taken to the city.
4. Rocky Mountain Power has not begun work in the WG/Bill Joy Easement.
5. Willow Grove Restroom Surveys are still being received. John Zorbas asked Tim and Megan to look through the cemetery and find spaces where a restroom building approximately 20' by 20' could be placed.
6. Hay in the Adams Addition and Joy Addition will be offered to a prospective buyer at an 80/20 split. 20% to be retained by the cemetery for resale. Regarding the possibility of leasing the property out for livestock use, John Hansen made a motion to not allow livestock grazing in the Joy Addition, only haying; John Ehlers seconded the motion, and was carried by all present.

## **2. NEW BUSINESS**

1. The Jim Gatchell Museum will again be hosting their "Echoes of the Past" Cemetery Tours in August.
2. Zach Byrum with the Clear Creek Conservation District was asked if there was a possibility of a cost share scenario regarding drainage issues in the cemetery. After discussion he made possible recommendations and a discussion was had about avenues that the JCCD may want/need to take to move forward to correct the issue.
3. Nancy Elm reported that the Harrold Jerald Park Meeting Room has been reserved for the August JCCD meeting to be held in Kaycee at 2:00 pm. The board will meet prior to the meeting at the Invasion Café for lunch at 12:30 pm. Following the meeting the board plans to spend some time at the Kaycee Cemetery.
4. Nancy Elm made a motion to all Tim Lohse to secure a year-round portable toilet to be installed at the Kaycee Cemetery, preferably an ADA compliant one if financially reasonable. Carolyn Fox seconded the motion, and it carried by all present.

**VIII. VOUCHERS:** Vouchers were initialed, and checks signed by the board members.

There being no further business, the meeting adjourned at 3:35 p.m., following a motion by Carolyn Fox, seconded by Nancy Elm.

  
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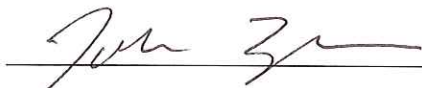
**Budget Hearing  
Minutes  
July 9, 2019**

The special meeting of the Final Budget Hearing of the Johnson County Cemetery District was held at the Johnson County Cemetery District Financial Office in Buffalo, Wyoming on Tuesday, July 9, 2019. The meeting was called to order at 2:00 p.m. by President John Zorbas. Present were John Zorbas, Butch Buell, John Ehlers, Carolyn Fox, Nancy Elm, John Hansen, Linda Greenough, Tim Lohse, Megan Boggs, Dave Harness and Jill Wright.

President John Zorbas opened the floor for public comment on the proposed 2019/2020 Johnson County Cemetery District Budget.

John Ehlers presented the Final Budget numbers and explained that the numbers were the same as those in the preliminary Budget which were approved in May. He responded to a few general questions raised by Board members and other attendees.

Butch Buell made a motion to adjourn the budget hearing at 2:07 p.m. Seconded by Nancy Elm. After approval the meeting proceeded into the regular meeting.

  
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