

# JOHNSON COUNTY JIM GATCHELL MEMORIAL MUSEUM

## Board of Trustees Meeting

11 July 2019

Present were Vice President Mel Keffer, Treasurer Bill Payne, Board Members Brock Hansen and Sharon Miller, Director Sylvia Bruner, Education Director Jennifer Romanoski, GMA Representative Nancy Pedro, County Commissioner Bob Perry, and guest Brucie Connell.

The meeting was called to order by Vice President Mel Keffer at 3:00 pm.

### **Old Business:**

The minutes of the May meeting were reviewed (due to a lack of a quorum, there was no June meeting or minutes). Sharon Miller moved they be approved; Bill Payne seconded and the motion passed.

The financial reports for the months of May and June were reviewed, and also the final report for the 2018-2019 fiscal year. It was noted that only 60% of county-provided funds were received. Income in the categories of admissions and store sales were up, and expenses were down due to careful management of spending due to lack of county funds. Sharon Miller moved the monthly reports be approved, Brock Hansen seconded, the motion carried. Sharon Miller moved the fiscal year end report be approved, Bill Payne seconded and the motion carried.

### **New Business:**

Policy Review: Sylvia asked the board members to review their copies of the sections *Safety and Security* and *Community Relations* before the next meeting.

Officer Positions: Vice President Mel Keffer asked for nominations for Officer positions for the 2019-2020 fiscal year. The following positions/board members were nominated by consensus: President: Mel Keffer; Secretary: Lynn Young; Treasurer: Bill Payne; Vice President: Sharon Miller. There were no further nominations from the floor and the slate was approved by voice vote. Prior to the vote, Brock Hansen, who's current term ended July 2019, announced he would not be continuing on the board due to other demands on his time.

### **Director's Report:**

Since there was no quorum for the June meeting, Sylvia gave reports for both June and July.

June: Summer Sentry articles are due. New signage has been installed using 2018 1% funds. Four new computers are still with the county IT department. Living history day is Saturday, June 29. The FY2019-2020 budget package has been submitted to the county and a contingent from the museum attended the budget hearing with the commissioners. They stated they would work with the budget as well as they could, and would not attempt to manage line items. Fundraising: The first direct mailing campaign is in the works introducing summer programs and requesting

email contacts for further outreach. Volunteers: Sharon Miller, Susan Theune, and Clare Eastes are working collections, Nancy Pedro works regularly at the front desk, and Suzanne Salstrom will be working there also during the summer. The first Wine About History presentation will be on June 19 at 6:00 pm with Zac Sexton talking about cutthroat trout and angling. The first children's Art Museum Monday was a smashing success and there is a waiting list. There is a new \$20 family summer pass for Johnson County residents. We are hosting a 4H intern who is working 100 hours in all aspects of the museum at no cost to us. We will also be hosting a Work Experience student from Kaycee, also at no expense to the museum.

July: Living History Day was well attended and there was a letter to the editor praising it. The FY2019-2020 budget as submitted was cut by the commissioners by over \$54K. Fundraising – Our first direct mailing was mildly successful. We will begin a concentrated campaign to raise funds for a reserve fund, and we will work to encourage GMA membership. The second Wine About History will be 17 June with Dollie Iberlin and Bill Novotny talking about sheep wagons. Our Work Experience student will be working 200 hours to convert VHS tapes of oral histories to DVD files, then he will transcribe them. *The Long Road to Longmire* exhibit is complete. Custom Longmire-themed items are being ordered to sell in the museum store in conjunction with Longmire Days, especially the Q&A event with Craig Johnson in the museum carriage house on July 18<sup>th</sup>. This event is ticketed at no cost to constrain size, and it sold out in three minutes!

#### **Other Business:**

Commissioner Perry noted that the commissioners are allocating 1% funds to go toward replacement of the Carnegie roof and other building maintenance. The amount of funding was not identified, but Perry indicated more info would be forthcoming. These funds are separate from the 2019 1% funds approved this spring for the HVAC system through the granting process.

General discussions were held about how to increase admissions and GMA membership.

Director Syliva Bruner described two new collections that will be coming to the museum. One is a collection of archival materials from the USFS facilitated by Craig Cope. Second is a collection of Verna Keays memorabilia from a descendant of hers.

The meeting was adjourned at 4:00 pm.

Next Board meeting is August 8, 2019, at 3:00 pm.

Respectfully Submitted, Sharon Miller, Acting Secretary