

**Powder River Conservation District  
 Monthly Board Meeting  
 July 9, 2019**

**Supervisors Present:**

Dan Mahoney  
 Kevin Lund  
 Wade Curuchet  
 Bill Jones  
 George Renkert

**Others Present:**

Anita Bartlett, District Manager  
 Linda Greenough, JC Commissioner  
 Allison McKenzie, District Conservationist

The regular board meeting was called to order by Board Chair Bill Jones at 6:30 p.m.

Kevin Lund moved to accept the minutes from the June 10, 2019 regular Board Meeting. Wade Curuchet Second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 139,520.32
Savings	\$ 707,517.39
Petty Cash	\$ 2.63
Liquid Liability Fund	\$ <u>21.95</u>
Total	\$ 847,062.29

**JULY MONTHLY EXPENSES**

<b><u>Check #</u></b>	<b><u>TO</u></b>	<b><u>Memo</u></b>	<b><u>Amount</u></b>
7616	Visa	hotel/flowers/trash can/meals/PO	\$ 424.75
7617	Blue Cross Blue Shield of WY	insurance	\$ 735.46
7618	Wyoming.com	website	\$ 20.00
7619	Anita M. Bartlett	travel	\$ 332.92
7620	Anita M. Bartlett	salary	\$ 1,593.91
7621	USPS	postage-newsletter	\$ 109.09
AP	Depart. Of Workforce Services	2Q WC/UI	\$ 360.19
AP	IRS	Tax Deposit	\$ 954.78
7622	Lincoln Financial	2/3Q Life Insurance	\$ 20.25
7623	Joyce Black	janitorial	\$ 250.00
7624	Susan Anderson	rent	\$ 443.02
7625	Montana-Dakota Utilities Co	utilities	\$ 20.25
7626	Town of Kaycee	utilities	\$ 59.10
7627	WACD	Dental insurance	\$ 74.60
7628	RT Communications	utilities	\$ 88.47
7629	LPL Financial	FY 19-20 retirement	\$ 2,433.93
7630	Buffalo Bulletin	subscription	\$ 45.00
7631	Bray Cattle Co. LLC	Cost Share Reimbursement	\$ 1,000.00
7632	Blue Cross Blue Shield of WY	insurance	\$ 735.46
7633	Anita M. Bartlett	salary	\$ 1,673.11
<b>Grand Total</b>			<b>\$ 11,374.29</b>

George Renkert moved to approve the Treasurer's Report, reconciliation of the June Checking and Savings Account Statement and to accept payment of all bills. Kevin Lund Second. Motion Carried.

### **FY 2010-2020 Budget Hearing**

-The Fiscal Year 2019-2020 Budget was presented for approval. There was no public comment. Dan Mahoney moved to approve the Fiscal Year 2019-2020 budget that was presented. Wade Curuchet Second. Motion Carried

## **BUSINESS:**

### **1. EWP Projects**

-Allison McKenzie and Anita Bartlett discussed the proposed EWP Projects with the Board. Four projects have been approved to have DSRs completed to submit for funding, they include Moffet Diversion, Gosney Diversion, Harlan Diversion, and the 15 Mile Water Control Structure. There is one additional proposed EWP Project, which is just below the Kaycee Highway Bridge. We are currently waiting to see if it qualifies for the program. Anita and Allison have been working on the DSRs and they must be completed and submitted by August 19<sup>th</sup>.

### **2. Kaycee Flood Berm Project**

-Allison McKenzie stated that the NRCS Engineers would be out July 15-16<sup>th</sup> to survey the proposed flood berm. She will work with Anita Bartlett to schedule a public meeting once the berm is flagged to begin getting public feedback.

### **3. Cost Share Program**

-Anita Bartlett stated that Diamond N Livestock had completed their cost share project a solar well/pump and stock tank. They are waiting for the last bill to come in to finalize their reimbursement. Cash's have completed their cost share project a tree wind break and have submitted for their reimbursement. Their reimbursement was included in this month's bills.

-Anita Bartlett stated that 48 Ranch is asking for an extension until the end of November stating that between waiting for BLM Approval and weather, they had a late start this spring on the project. George Renkert move to approve the extension of the 48 Ranch's Cost Share Project with a new deadline of November 29, 2019. Wade Curuchet second. Motion Carried.

-Anita Bartlett stated that there was only one Cost Share application submitted for the FY 19-20. The application was submitted by Dan Mahoney who would like to install approximately 3,500 ft of fence and 9,500 ft of pipeline. The fence will complete the fencing off the river on his place and the pipeline will feed and irrigation system he plans to install. Wade Curuchet moved to approve Dan Mahoney's cost share project application. Kevin Lund second. Motion carried with Dan Mahoney abstaining.

-There was considerable discussion on the possibility of the district cost sharing on the electrical portion of installing a well or irrigation system. At this time no decision was made.

**4. WDA Form-Pursuing Local Funding**

-Anita Bartlett stated that the district receives a Mil Levy from the Johnson County Commissioners which fulfills our requirement for pursuing local funding with the WY Depart. Of Ag. The board needs to approve the form that is sent out by the WDA regarding this requirement. Kevin Lund moved to approve the Pursuing Local Funding form sent out by the WY Depart of Ag. Wade Curuchet second. Motion Carried.

**5. Cloud Peak Accounting Agreement**

-Anita Bartlett presented the Cloud Peak Accounting Agreement to the Board. The Agreement is for Cloud Peak Accounting to complete the end of the year Financial Reporting for the Department of Audit and check the financials/QuickBooks for any errors. Dan Mahoney moved to approve the Cloud Peak Accounting Agreement. George Renkert Second. Motion carried.

**6. Well Water Testing Day**

- Anita Bartlett asked the board if they would like to once again hold a Well Water Testing day. Typically, this event is held in late August or early September. The board stated that they do want to continue to host a Well Water Testing Day. Anita will work to schedule this date and get the notifications out.

**7. Updated NRCS MOU Template Documents**

-The NRCS has been working on new MOU agreements and they have sent out the templates for the Districts to review. They are very similar to the agreement we currently sign with the NRCS. WACD would like the districts to review them and contact them with any questions or concerns. The board stated that they would review the documents and discuss it at the next meeting.

**8. Soil Health Training**

-Anita Bartlett asked if she could attend the Soil Health & Sustainability Training in Buffalo September 10-12<sup>th</sup>. This would overlap with the September Board Meeting, but Anita stated that she could prep for the meeting on the 9<sup>th</sup> to be ready for the meeting on the 10<sup>th</sup> or the board can opt to change the meeting. If neither of these options work for the board, she is fine not attending the meeting. The Board decided to have Anita prep for the meeting on September 9<sup>th</sup> and hold the Board Meeting on the regularly scheduled day of September 10<sup>th</sup> and allow her to attend the Soil Health and Sustainability Training in Buffalo.

**9. District Report**

-The District Manager's Report was discussed.

**10. NRCS Field Office Report**

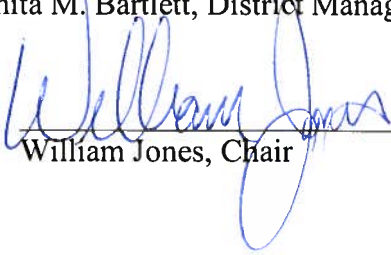
-The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Tuesday, July 9, 2019 at 6:30pm. George Renkert moved to adjourn the meeting, Kevin Lund Second. Motion carried 8:10 pm.

Respectfully Submitted:



Anita M. Bartlett, District Manager



William Jones, Chair



Wade Curuchet, Secretary/Treasurer