



CONSERVATION DISTRICT

500 W Lott St. Suite B, Buffalo, WY 82834 (307) 620-3021

MINUTES FROM THE MEETING

June 18th, 2019

The business meeting was called to begin by Chairman Ryan Fieldgrove. Those present included Virgie Watt, Ryan Fieldgrove, Travis Rule, Jay Foss, Allison McKenzie, Amanda Hulet and Zach Byram.

Minutes from the May meeting were reviewed. Virgie moved to accept the minutes and Jay seconded. Motion carried. The treasurer's report was read, and Travis moved to pay the outstanding bills. Virgie seconded. Motion carried. Please refer to the Treasurer's report for a list of all bills.

The bank statements for May have been reviewed and found to be in the order and reconciled.

In old business, Household Hazardous Waste Day was held Saturday June 1 at the Johnson County Landfill. Zach told the board we had a very successful event and had more help than in years past. We will continue to use the landfill as our staging station in the future.

The EWP project is moving along. All permits have been secured and the blocks are being built. They have finished about half of them as of now. Everything else is going smooth.

Allison, Ryan and Zach attended the Local Working Group meeting. The priorities for our district stayed the same as last year. Zach will be attending the meeting in Casper where he will present those priorities.

The Weed Bounty Program and Weed Pull Day has started off well. Zach said that during weed pull day, over 700 pounds of weeds were collected in an hour and a half. There were several folks who turned out for the event even though the weather was less than perfect. The Weed Bounty Program is off to a good start and is a great way for folks to earn some money.

The cost share project was discussed for the final time. Some changes had to be made again and the board chose to amend the project for the applicant. Travis moved that we pay for 50% of the well cost only. Jay seconded. Motion carried. A new check will be issued in the proper amount. Zach will be meeting with the applicant to make sure the well is up and running and that the project is finalized.

Field office activity as well as district personnel reports were given.

In new business, Zach updated the board on the budget. It was presented to the commissioners. Zach then had to make some slight changes in order to balance everything. The cost share program will be suspended for now as that is where the funding had to be cut. It will be the special project fund and we can use that to fund small projects that benefit our constituents. Travis moved to accept the FY19-20 budget as amended. Virgie seconded. Motion carried.

The procurement rule/policy was discussed again. Zach informed the board of the policy versus rule process. Jay moved to leave the procurement statements as a policy and not to move forward with the rule. Virgie seconded. Motion carried.

We had a resident from the Powder River area come in with concerns regarding the river washing away the embankment next to her home and making the home unlivable at this point. With not much we could help with, Allison is working with her and is trying to figure out how to implement a project to help with moving the river. More to follow.

Zach & Amanda met with Bobbie Frank and Kelly Brown regarding state convention planning. The meeting was well attended, and most details were hashed out for the event. There will be another meeting in September to confirm plans.

The board read the Risk Management Policy for base appropriation funding. The board approved, and Ryan signed the document as Chairman.

Amanda discussed the idea of starting our own conservation camp for 9-13-year olds. The board also approved, and Amanda will be moving forward in getting the plan together. More to come.

In other business, there will be a special meeting at noon of Friday June 28 for all bills for FY18-19 to be approved and checks signed. Amanda will be closing the books for FY18-19 following the meeting.

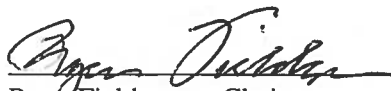
Our 6-month CD is coming due in August. Amanda asked the board their pleasure on how to reinvest the funds. Virgie moved to renew the CD at FNB, making sure the rates stayed the same, and put the interest earned into the money market account. Jay seconded. Motion carried.

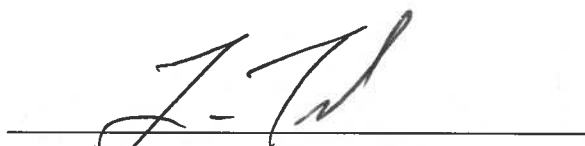
Ryan also discussed the last WACD board meeting he attended. The Public Records Policy is being discussed still as there is an opinion back from the AG's office. Amanda will send out an email to the board with an opinion from the AG's office. We will be revisiting our policy at the next meeting. Zach Byram will be our official public records designee. Virgie moved, Travis seconded. Motion carried.

The board moved into executive session at 9:10 pm to discuss employee contracts. Executive session adjourned at 9:25 pm.

Our next meeting will be Tuesday, July 16th, at 6 pm at the office.

With no further business, the meeting was adjourned by Chairman Fieldgrove at 9:30 pm.


Ryan Fieldgrove - Chair


Travis Rule - Secretary/Treasurer

Treasurer's Report – June 2019

First Northern Bank Business Checking

Total Deposits: \$ 41,838.37 (Mill Levy, Interest, trees & seedlings, weed barrier, HHW support)

Outstanding Bills:

- | | | |
|---------------------|---------------------|-------------|
| 1. State of Wyoming | EWP Application Fee | \$ 50.00 |
| 2. US Treasury | 941 taxes | \$ 2,010.50 |

3. Lott Street LLC	June Rent	\$ 966.67
4. Buffalo Bulletin	HHW Ads	\$ 1,890.00
5. Rocky Mtn Equipment	Skidsteer Rental	\$ 1,333.40
6. WY State 4H Foundation	Conservation Education	\$ 50.00
7. The Tree Farm	Mulch	\$ 500.00
8. Sagewood Cafe	Board Meeting Dinner	\$ 82.50
9. ACT	Internet Connection	\$ 36.50
10. Michael Rodriguez	Cost Share Program Payment	\$ 43,395.00
11. Rocky Mtn Equipment	Concrete Blocks	\$ 65,851.83
12. Amanda Hulet	Wages	\$ 1,219.60
13. Zach Byram	Wages	\$ 4,103.09
14. Wyoming Retirement	Retirement/401k	\$ 1,202.53
15. Amanda Hulet	Reimbursement	\$ 227.36
16. Zach Byram	Reimbursement	\$ 267.28
	TOTAL EXPENSES	\$ 123,186.26

First Northern Bank Money Market Account

Total Deposits: \$ 956.06 (Interest)

First Northern Bank CD's

Accrued Total Interest: 6 mo - \$ 6,894.68

12 mo - \$ 7,838.49

WYO-STAR

Total Deposits: \$ 3,617.31