Powder River Conservation District
Monthly Board Meeting
September 10, 2019
Supervisors Present:
Dan Mahoney
Bill Jones
Wade Curuchet
George Renkert
Kevin Lund

Others Present:
Anita Bartlett, District Manager
Linda Greenough, JC Commissioner
Allison McKenzie, District Conservationist
Rusty Schwartz, Area Conservationist

The regular board meeting was called to order by Board Chair Bill Jones at 6:30 p.m.

Wade Curuchet moved to accept the minutes from the August 13, 2019 regular Board Meeting. Kevin Lund Second. Motion Carried.

The Treasurer’s Report was reviewed as follows:

Checking $ 85,466.75
Savings $ 708,049.59
Petty Cash $ 2.63
Liquid Liability Fund $ 22.07
Total $ 793,541.04

**SEPTEMBER MONTHLY EXPENSES**

<table>
<thead>
<tr>
<th>Check #</th>
<th>To</th>
<th>Memo</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>7657</td>
<td>Visa</td>
<td>postage/travel/office/meeting</td>
<td>$ 259.26</td>
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<tr>
<td>7658</td>
<td>Wyoming.com</td>
<td>website</td>
<td>$ 20.00</td>
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<tr>
<td>7659</td>
<td>Colorado State Forest Nursery</td>
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<td>7660</td>
<td>Anita M. Bartlett</td>
<td>travel</td>
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<tr>
<td>7661</td>
<td>Anita M. Bartlett</td>
<td>salary</td>
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<tr>
<td>7662</td>
<td>Susan Anderson</td>
<td>rent</td>
<td>$ 443.02</td>
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<td>7663</td>
<td>Joyce Black</td>
<td>janitorial</td>
<td>$ 250.00</td>
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<td>7664</td>
<td>RT Communications</td>
<td>utilities</td>
<td>$ 88.47</td>
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<td>7665</td>
<td>Town of Kaycee</td>
<td>utilities</td>
<td>$ 59.10</td>
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<td>WACD</td>
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<td>7667</td>
<td>Montana-Dakota Utilities Co.</td>
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<td>7668</td>
<td>Blue Cross Blue Shield of WY</td>
<td>insurance</td>
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<td>UT Livestock</td>
<td>Cost Share Reimbursement</td>
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<td>AP</td>
<td>IRS</td>
<td>Tax Deposit</td>
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<tr>
<td>7670</td>
<td>Anita M. Bartlett</td>
<td>salary</td>
<td>$ 1,673.11</td>
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</table>

Grand Total $ 26,560.47

Kevin Lund moved to approve the Treasurer’s Report, reconciliation of the August Checking Account Statement and to accept payment of all bills. Wade Curuchet Second. Motion Carried.
BUSINESS:

1. **EWP Projects**
   - Anita Bartlett stated that the District’s EWP applications had been submitted to the National Headquarters and now we wait for word on funding. Currently, we do not have a timeline for funding notification.

2. **Kaycee Flood Berm Project**
   - Anita Bartlett informed the board that she, NRCS, and the Town met with the landowners directly affected by the proposed flood levy. The Town needs to gather further information before they make a final decision if they will be moving forward. There was discussion on possible avenues for additional funding to assist with the cost of easements for the levy.

3. **Western Spruce Budworm-Bark Beetle Funding**
   - Anita Bartlett stated that she went with State Forestry, BLM & Industry to tour the southern end of the Big Horn Mountains. State Forestry has proposed two areas for thinning, one near Bear Trap & the other near Ken Graves property. We are working on the grant application and will have it submitted by the end of the month.

4. **Cost Share Program**
   - Anita Bartlett stated that UT Livestock had completed their project and that their cost reimbursement was included in this month’s bills.

5. **Area I Meeting**
   - Anita Bartlett informed the board that Area I Meeting was September 18th and she and Kevin Lund would be attending. The morning session of the meeting is a training on the updated District Law, NRCS, Special District, and WDA updates. The afternoon session is the Business meeting.

6. **FY 19-20 Annual Plan of Work**
   - Anita Bartlett presented the FY 19-20 Annual Plan of Work for approval. Anita stated that it contained everything that the board has discussed doing this year and has budgeted for. Wade Curuchet moved to approve the FY 19-20 Annual Plan of Work. George Renkert Second. Motion Carried.

7. **District Report**
   - The District Manager’s Report was discussed.

8. **NRCS Field Office Report**
   - The NRCS Field Office Report was discussed.
The next regular Board Meeting was scheduled for Tuesday, October 8, 2019 at 6:30pm. George Renkert moved to adjourn the meeting, Kevin Lund Second. Motion carried 7:27 pm.

Respectfully Submitted:

[Signature]
Anita M. Bartlett, District Manager

[Signature]
William Jones, Chair

[Signature]
Wade Curuchet, Secretary/Treasurer