

MEETING MINUTES
KBJ ECONOMIC DEVELOPMENT JOINT POWERS BOARD
Red Wall Community Center, Kaycee, WY
November 13, 2019, @ 9:30 A.M.

Members present:

Bill Novotny
Shane Schrader
Rich Griffith
Shann Edwards-Chair/Secretary

Members absent:

Crosby Taylor
Vacancy-KC
Zac Smith
Rick Myers, Treasurer
Randy Dyess, Vice-Chair
Staff: Claudia Todd

Guests: No guests

I. CALL TO ORDER AND INSTRUCTIONS:

Chair Edwards called the meeting to order at 9:37 A.M.

II. REVIEW/ACCEPT MEETING MINUTES:

October 9, 2019 meeting minutes reviewed (recorded by Shann Edwards).
Bill Novotny motioned to approve the minutes from October 9, 2019 as presented. Griffith seconded. No discussion. All were in favor.

III. FINANCIALS: Treasurer's report on financial status – No report.

IV. STAFF REPORTS: JOCO First/BMCC Update – The board reviewed the written building report provided by Claudia Todd. There was a discussion regarding the interest in renting space at BMCC to a new preschool. The board expressed concern regarding the potential for lead based paint exposure and potential requirements for a fire sprinkler system. The board also discussed the FFA Halloween Haunted House which takes place upstairs at BMCC. The FFA leader reported to have seen about 600 people come through the exhibit. The board expressed concern as to a potential fire hazard with the use of highly combustible materials used to make the exhibit.

V. PUBLIC COMMENTS: No comments.

VI. OLD BUSINESS:

- a. **3-year draft plan –** After brief discussion, the board members recommended that the plan be emailed to all board members, again, for additional input.

VII. NEW BUSINESS:

- a. **Convention & Visitors Bureau/ED vs. Chamber –** Chair Edwards shared information about the differences between CVBs and chambers of commerce and how they relate to economic development. The board members are open to further conversation on this topic.
- b. **2019 Fire Sprinkler Inspection Report (22 Plains Drive) –** A proposal to correct identified deficiencies was received from Western States Fire Protection Company following the annual fire sprinkler inspection for 22 Plains Drive. Chair JCC Novotny moved to approve the work to be completed by Western States Fire Protection Company in the amount of \$3,970.00. Seconded by Mayor Schrader. No discussion. All were in favor.
- c. **Insurance Renewal –** The board agrees that we will accept bids for the building insurance policy which will renew January 2020.

- d. **Lead based paint study** – After brief discussion, the board agrees to move forward and pursue possible grant funding from the DEQ/EPA for completing a lead based paid study for BMCC.

VIII. OTHER BUSINESS:

- a. **Next Meeting: Dec. 11, 2019 at 8 A.M. at Bomber Mountain Civic Center, Buffalo, Wyoming**
- b. **Open to board members:** Chair JCC Novotny shared that there are 2 draft legislative bills that would affect how property owned by government entities in Wyoming would be taxed. The two draft bills are 20LSO-258 and 20LSO-257.

IV. ADJOURN: Meeting adjourned 10:45 am.

Contact Information: KBI Economic Development (307) 620-1123 Info@jocofirst.com

Shann Edwards *12/11/19*

Shann Edwards, Chair/Secretary

Date:

Attested by:

Board Member

Date:

