The regular meeting of the Johnson County Airport Board was called to order at 8:30 a.m. at the Airport on December 16, 2019. Present were Chairman Gerald Fink, Jim Purdy, Clint Culliton Randy Dyess (via phone) and Mike Bacon. Also present was Commissioner Bob Parry and Airport Manager Bruce McWhorter.

Minutes of the November 18, 2019 meeting were presented. Purdy moved, seconded by Bacon to approve the minutes as presented. Motion carried.

Bills:
- Johnson County Aviation Mgt. $2,600.00
- WDOT 2019 Crack Seal $9,882.19
  - DOWL – GeoTech study (partial bill) $486.81
    - Total invoiced to date for this study is $35,000.00. We don’t have to pay this invoice until we receive funding from WYDOT

Purdy moved, seconded by Culliton to approve to pay the bills including all regular utility bills. Motion carried.

Review Av Gas Fuel Account and Account Balance:
- FNB Fuel Account Balance – $28,135.52 as of December 16, 2019

Old Business:
- SRE Update – snow plow to be delivered early February 2020
  - DOWL via phone provided the following updates on Slope Failure and T-Cup projects.
    - GeoTech report – now complete
    - Slope Failure/T-Cup (taxiway turn around) – scope of work is 95% completed as has been submitted to FAA and WYDOT for review.
    - When “Scope of Work” and Engineering Cost is finalized DOWL will go out for Independent Fee Evaluation (requirement by FAA/WYDOT). Firms should have background with slope failures.
    - Projects will go out for bid in March – project(s) award in April.
    - Project estimate is $1,300,000.00 – local/county portion will be $51,111.00
New Business:
- Runway decommission/VOR – DOWL to prepare a letter for us to respond to the FAA in support of keeping the VOR approach.
- Mr. Culliton would like the Airport Manager to provide a monthly report with a summary of how many hours are spent Managing/Maintaining the airport. The manager is to develop the report.
  - A motion was made by Culliton, seconded by Purdy to create the monthly report. Need for the report to be reviewed in (3) months. Motion carried 4 to 1 with Dyess voting NO

Airport Report
- Comments/concerns from Manager
  - Nothing at this time.

Operations:
- Rotary 30
- Fixed Wing 170
- Jets 4
Fuel Sales (gallons)
- Self-Serve 1,828
- SS Transactions 49
- Jet A 87

With no further business to come before the board a motion was made by Culliton and seconded by Purdy to adjourn the meeting. Motion carried, meeting was adjourned at 9:39 a.m.

Next regular meeting will be January 20, 2020

Respectfully submitted,

Michael Bacon, Secretary