

JOHNSON COUNTY JIM GATCHELL MEMORIAL MUSEUM
Board of Trustees Meeting
January 9, 2020

Present were President Mel Keffer, Vice President Sharon Miller, Secretary Lynn Young, Treasurer Bill Payne, Board Member Brucie Connell, Director Sylvia Bruner, Museum Educator Jennifer Romanoski, and GMA Representative Nancy Pedro,

The meeting was called to order at 3:00 PM by President Mel Keffer

Old Business:

December meeting minutes were reviewed and approved. Connell moved, Miller seconded.

The financial report for December was reviewed and discussed. Report was approved. Young moved, Payne seconded.

New Business:

Policy Review – Finances. There is a need to further review the capitalization section of the Finance Policy.

Discussion about the need to update Network for Good fund raising software to continue fund raising efforts. Miller made a motion to spend \$1800 for a year's subscription for software to continue fund raising efforts. Connell seconded. The motion passed.

Directors report:

The Museum Support fund raising has been very successful. To date, the donation amount has grown to \$29,338, plus the anonymous full donation of \$30,000. Director is providing a Thank You ad to Buffalo Bulletin.

Major building maintenance projects are needed which include a new roof for Carnegie building, substantial repairs to the Carnegie building exterior sandstone and mortar, drainage system for the concrete apron in front of museum, repair and addition to exterior lighting, fire suppression sprinkler system added to upper museum and all of Carnegie building, and complete renovation of the security system.

Digeteks has installed all remaining computers, with the exception of store computer, and all have been migrated to to the county server system.

All remaining Fire Marshall items are completed or are being worked on.

Sharon Miller made a presentation on FY2018 and FY2019 expenses and income.

Next Board meeting is February 13, 2020.

Meeting adjourned at 4:00 PM.

Respectfully submitted,