

MEETING MINUTES
KBJ ECONOMIC DEVELOPMENT JOINT POWERS BOARD
Bomber Mountain Civic Center, Buffalo, WY
February 12, 2020, @ 8:00 A.M.

Members present:

Rick Myers, Chair
Shane Schrader
Shann Edwards- Secretary/Treasurer
Zac Smith, Vice Chair

Members absent:

Crosby Taylor
Vacancy-KC
Vacancy-KC
Rich Griffith
Bill Novotny

Staff: Claudia Todd, Megan Darrow

Guests: Jill Smith, Coldwell Banker, The Legacy Group; Floyd Whiting, Buffalo Bulletin; Scott Madsen, City Councilman

I. CALL TO ORDER AND INSTRUCTIONS:

Chair Myers called the meeting to order at 8:10 a.m. and guests were introduced.

II. REVIEW/ACCEPT MEETING MINUTES:

January 8th meeting minutes reviewed (recorded by Shann Edwards).
Mayor Schrader motioned to approve the minutes from January 8, 2020 as presented. Smith seconded. No discussion. All were in favor.

III. FINANCIALS: A treasurer's report was not presented for board review. Chair Myers summarized the report for the board. (It will be presented for review and vote to approve at the March meeting.)

IV. STAFF REPORTS: JOCO First/BMCC Update – The board reviewed the written building report provided by Claudia Todd. In addition, Todd reported that BMCC tenant, A Good Life, will be moving out of the facility the end of February.

V. PUBLIC COMMENT: None.

VI. NEW BUSINESS:

- a. **Tourism Meeting** – Shann reported that the second tourism meeting is scheduled for tonight (weather permitting). This meeting is for the board members of JOCO First, JCTA, Discover Historic Buffalo, and the Chambers of Commerce (Buffalo and Kaycee) to come together and discuss tourism in Johnson County and the role of each organization. Chair Myers feels that tourism is Johnson County's number one economic development industry and the board should make a collective decision as to our role and it should be a collaborative effort. Shann agrees and believes the board should identify tourism as an economic development strategy and be strategic in the effort. Jill Smith shared that JCTA will be engaging in a planning process with assistance from The Wyoming Office of Tourism (WOT).
- b. **1% Application** – Chair Myers reviewed the 1% request and budget. Total request is \$202,000 which included \$50,000 for the major capital expenditure fund, if allowed.

Executive Session – Smith moved at 8:55 a.m. to convene in executive session to discuss legal and personnel matters pursuant to Wyoming Statute 16-4-405 subsection (iii) and (x). Mayor Schrader seconded. No discussion. All in favor.


Smith moved at 9:10 a.m. to come out of executive session. Mayor Schrader seconded. No discussion. All in favor.

VII. OTHER BUSINESS:


- a. Next Meeting: March 11, 2020, at 8 a.m. at Bomber Mountain Civic Center, Buffalo, Wyoming

VIII. ADJOURN: Meeting adjourned 9:12 a.m.

Contact Information: KBJ Economic Development (307) 620-1260 Info@jocofirst.com

 3/10/2020

Shann Edwards, Secretary Date:

Attested by:  3/10/2020

Board Member Date: