

REGULAR MEETING

Powder River Fire District
February 12, 2020
7:00 P.M.

Present:

Board Members: Fred Carr, Steve Haines, and Kevin Lund
Deputy Fire Chief: Craig Walker
Volunteer Firefighter/Deputy Sheriff: Kenneth Richardson
District Clerk: Becky Schiermiester

The regular meeting of the Powder River Fire District Board of Directors was brought to order by Chairman Fred Carr at 7:00 p.m. on Wednesday, February 12, 2020.

Minutes: Steve Haines moved to approve the minutes for the regular board meeting held on January 8th, 2020, seconded by Kevin Lund. *Vote: 3 ayes. Motion Carried.*

Treasurer's Report: Becky Schiermiester presented the board with an income/expense report, a balance sheet, and an accumulative budget report. Becky also updated the board of the current interest rate for the Suppression Certificate of Deposit. Steve Haines moved to accept the treasurer's report, seconded by Kevin Lund. *Vote: 3 ayes. Motion Carried.*

Fire Chief's Report:

Deputy Fire Chief Walker distributed his monthly report and entertained questions from the board. Craig also presented the board with a compilation of Powder River Fire District statistics per month and year that had been prepared by Deputy Fire Chief Will Haines.

Call Outs: Deputy Fire Chief Walker reported that the district had responded to four call outs during the past month. The callouts consisted of: Two car wrecks, one car fire, and one structure fire.

Updates: Craig stated that he had contacted Powder River Heating and Air Conditioning to repair the furnace that heats the offices and conference room. Upon inspection, it was strongly recommended that the furnace be replaced as soon as possible due to unrepairable rusting issues. It was the consensus of the board to heed the recommendation of Powder River HVAC and replace the furnace.

Old Business:

Building/Engineer Update: Craig stated the engineer had been onsite and welders had installed temporary posts in the truck bay. The surveyor is also supposed to be onsite February 13th.

NEW BUSINESS:

Request for new computer: Becky and Craig submitted a request and prices for a new office computer. The board approved the request but set a \$900.00 cap on the purchase.

CPA Review: The board was presented with a completed CPA review from Lenhart-Mason & Associates.

Bills:

The following bills were audited and approved for payment. Steve Haines made a motion to cut a check for the remaining balance of the new fire truck, seconded by Kevin Lund. *Vote: 3 ayes.*

Motion Carried.:

Api Systems Integrated, Dues/Fees - \$282.00; Black, Joyce, Shop Wages – \$96.96; Blakeman Propane, Utilities - \$387.52; Cenex Fleetcard, Fuel – \$28.66; EFTPS, Payroll Liability – \$1,271.24; Frandson Safety, Inc., Repairs/Maintenance – \$22.00; Haines, William, Fire & Operational Wages – \$461.75; Johnson County Clerk, Contract - \$689.38; Johnson County Fire District #1, Dues/Fees - \$250.00; Kaycee General Store, Operating Supplies - \$11.91; Lenhart-Mason & Associates, Contract - \$5,000.00; Montana-Dakota Utilities, Utilities – \$465.02; North Wyoming Insurance, Dues/Fees - \$56.00; Powder River Energy Corporation, Utilities - \$458.41; Rocky Mountain Power, Utilities – \$3.85; RT Communications, Telephone – \$169.90; Schiermiester, Becky, Administrative Wages – \$764.33; Town of Kaycee, Utilities – \$51.75; VISA, Office Supplies – \$659.82; Walker, Craig, Fire & Operational Wages – \$4,147.84; Wyoming Retirement, Retirement – \$270.00; Wyoming State Fireman’s Association, Dues/Fees - \$75.00; Wyoming State Forestry, Repairs/Maintenance - \$12.53.

Adjournment:

With no further business the regular board meeting was adjourned at 8:01 p.m.



Fred Carr, Chairman



Steve Haines, Secretary