

Johnson County Airport Board  
Minutes  
April 20, 2020

The regular meeting of the Johnson County Airport Board was called to order (via teleconference) at 8:30 a.m. on April 20, 2020. Present were Gerald Fink, Jim Purdy, Randy Dyess, Mike Bacon and Bruce McWhorter, Airport Manager. Guest Leah Whitfield Aviation Planning Group, Ken Nichols DOWL, and Mark Haines DOWL.

Dyess moved, seconded by Purdy to approve the minutes of the February 17, 2020 meeting as presented. Motion carried. (*Note, JCA Board did not meet in March*)

Bills were presented as follows:

• Johnson County Aviation Management	\$2,600.00
• Wyo. Airport Operations Assn. Dues	\$100.00
• Casper Star Tribune-Bid Advertising	\$402.56
• Buffalo Bulletin-Bid Advertising	\$552.00

Av Gas Fuel account balance: No report

Old Business:

DOWL Updates

- SRE (Snow Removal Equip.) – All equipment has been delivered as agreed upon. DOWL will prepare a close out report and submit to the FAA.
- Slope Failure/T-Cup Turnaround Report – One bid was received for this project in the amount of \$1,299,371.00 – bid was received from Simon Contractors.
  - Dyess moved, seconded by Bacon to 1) authorize Chairman Fink to accept the grant from the FAA at 100% funding, 2) authorize Chairman Fink to execute a contract with Simon Contractors, in the amount not to exceed \$1,299,371.00, pending negotiation with contractor, and 3) execute Task Order 4 with DOWL in the amount of \$220,755.00. Motion carried.
- Seal Coat Project – One bid was submitted in the amount of \$67,083.20 – bid was received from American Road Maintenance, Inc.
  - Bacon moved, seconded by Dyess to 1) authorize Chairman Fink to execute a contract with the award to American Pavement Maintenance, Inc. in the amount of \$67,083.20, 2) authorize Chairman Fink to execute the contract documents, 3) Authorize Chairman Fink to accept the grant from WYDOT of 90% of the project cost, and 4) authorize Chairman Fink to execute Task Order 5 with DOWL in the amount of \$47,616. Motion carried.

New Business:

COVID-19 Emergency Funding

- FAA to fund 2020 projects at 100%
- Discretionary funds from the FAA in the amount of \$30,000 are available to the airport. FAA has “revenue guidelines” in place for the use of this money. DOWL to assist with the application.

Budget 2020 – 2021

- The requested amount of \$90,100 is a decrease from current budget of \$96,183.
- Airport Planning Agreement has expired. No action taken at this time
- Parking Lot “sinkhole” – Bruce to contact the county and ask them for an opinion.

Airport Report:

- Airport manager report attached.

Operations:

- Rotary 28

- Fixed Wing 266
- Jets 4

Fuel Sales (gallons)

- Self-Serve 3,889
- SST Transactions 89
- Jet A 779

With no further business to come before the board a motion was made by Dyess, seconded by Purdy to adjourn the meeting. Motion carried. Meeting was adjourned at 9:28 am.

Next regular meeting will be May 20, 2020

Respectively submitted,

Mike Bacon, Secretary