

RESOLUTION NO. 635

EMERGENCY RESOLUTION

PLACING LIMITATIONS ON ACCESS TO COUNTY FACILITIES

**WHEREAS** it is essential that the Johnson County government continue to provide services to the public while minimizing public interaction during this COVID-19 (SARS-COV-2) pandemic crisis to maintain services as long as possible, rather than eventually possibly closing down entirely due to infected staff; and

**WHEREAS** it is necessary to continue to place limitations on access to County facilities to minimize the spread of COVID-19 (SARS-COV-2).

**IT IS THEREFORE HEREBY RESOLVED** by the Board of County Commissioners in and for Johnson County, Wyoming that it is essential that the Johnson County government continue to provide services throughout this COVID-19 (SARS-COV-2) pandemic crisis, effective May 5, 2020, and continuing until further notice, with the following limitations on access to County facilities:

1. The Historic Courthouse is open to the public. Individuals are encouraged to continue to conduct business through the mail, over the phone and through the online applications available on the county website. A drop box has been installed in the parking lot for payments and documents. Individuals must maintain social distance and are not allowed to congregate at the Assessor's, County Clerk's or Commissioners' or Treasurer's counters.
2. The Johnson County Judicial Center which houses the Clerk of District Court, the Circuit and District Courts, and the County Attorney, is open to the public. Individuals who need to appear in court or have court filings should contact the respective Clerks of Court via phone for specific arrangements. Individuals are encouraged to continue to conduct business through the mail, over the phone and the drop box which has been installed in the parking lot for payments and documents. Courtrooms will remain closed pursuant to the Wyoming Supreme Court Order.
3. The Johnson County Sheriff's Department will continue to operate as deemed necessary by the Sheriff.

The Johnson County Justice Center has reduced access and services:

- a. Applications for New Concealed Carry Permits will not be accepted. Please call about Renewal Applications for Concealed Carry Permit.
- b. Sex Offender Registration. Please call before reporting for verifications or to make changes.
- c. Paper Service will continue as needed.

d. Notary Services will still be available. Monday – Friday from 8:00 am – 5:00 pm.

The Johnson County Detention Center has made the following changes to its schedule and services:

a. Contact visits between inmates and non-essential personnel have been suspended. Alcoholic Anonymous meetings, Church Services, and Ministerial Visits will be conducted through our video visitation system.

b. Mental Health Counselors and Attorneys can meet with our inmates through glass partitioned visitation booths. Video and phone conferencing are also available.

c. Public Fingerprinting has been suspended.

d. Public Notary Services will not be handled by Detention Staff.

e. Tours of the facility are suspended.

4. To support the Emergency Operations Center, the Johnson County Planning Office is closed to the public. Business may be conducted over the phone, by mail or by offsite appointment. The regularly scheduled meetings of the Planning Commission will occur remotely.

5. Harold Jarrard Park is open to the public with additional sanitary requirements for the gymnasium.

6. The Johnson County Fairgrounds is open to the public but events at the facility must comply with all statewide health orders.

7. The administrative office of Road and Bridge is open to the public.

8. The Johnson County Extension Office is open to the public.

9. The Jim Gatchell Museum is open to the public with additional safeguards in place for staff and visitors.

10. The Johnson County Library, Buffalo and Kaycee branches, are open to the public.

11. The Recycling Center will open to the public on May 11, 2020.

12. Bomber Mountain Civic Center is closed to the public.

13. The Mikesell-Potts Campground at Lake DeSmet will reopen May 8 with the Camp Host on site starting May 11.

**BE IT FURTHER RESOLVED** that situations involving a pandemic can be unpredictable. More restrictive exceptions may be made to this policy on a case-by-case basis in order to accomplish the mission of Johnson County and to insure the safety of our employees, department heads, and elected officials. This policy shall remain in place until further notice.

**BOARD OF COUNTY COMMISSIONERS IN AND FOR JOHNSON COUNTY, WY**

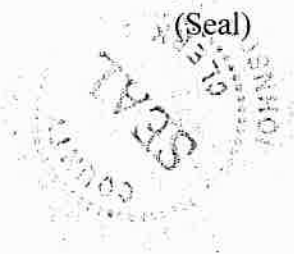
BY   
WILLIAM J. NOVOTNY, III, CHAIRMAN


BY   
LINDA GREENOUGH, MEMBER

BY   
ROBERT PERRY, MEMBER

STATE of WYOMING        }  
  } ss.  
COUNTY of JOHNSON     }

Signed or attested before me on Tuesday May 5, 2020, by William J. Novotny, III, Chairman, Linda Greenough, Member, and Robert Perry, Member, Board of Johnson County Commissioners in and for Johnson County, Wyoming.



  
VICKI EDELMAN, JOHNSON COUNTY CLERK *Asst Deputy*

My term of office expires: 1-2-23