

Johnson County Airport Board
Minutes
May 18, 2020

The regular meeting of the Johnson County Airport Board was called to order at 8:35 a.m. on May 18, 2020. Present were Gerald Fink, Jim Purdy, Clint Culliton, Mike Bacon. Also present were Bruce McWhorter, Airport Manager, Commissioner Bob Parry and Ken Nichols DOWL (via phone).

Bacon moved, seconded by Purdy to approve the minutes of the April 20, 2020 meeting as presented. Motion carried.

Bills were presented as follows:

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|--|--------------------------------------|
| • Johnson County Aviation Management | \$2,600.00 |
| • Honnen Equipment – SRE | \$239,925.00 |
| • DOWL – Seal Coat Design | \$28,847.66 (80% WYDOT / 20% County) |
| • DOWL – Slope Repair Design | \$114,161.00 |
| • Snow Plow – two way radio | \$1,535.94 |
| • Vertical Door Solutions - T-hanger door repair | \$531.65 |
| • JCA Management | \$199.11 |
- Water meter door latch repair and foam insulation.

Purdy moved, seconded by Culliton to pay invoices. Motion carried.

Av Gas Fuel account balance: \$16,901.38 (as of May 18, 2020)

Old Business:

DOWL Updates

- Slope Failure/T-Cup Turnaround Report – now 100% funded by the FAA/WYDOT
 - Bids Awarded to Simon Contractors – DOWL sent contract to Simon, they have (15) to respond.
- COVID-19 Emergency Funding
 - DOWL to assist us in applying for \$30,000 discretionary funds. Funds to be used for annual payment to Johnson County Aviation Management.
 - Bacon moved, seconded by Purdy to authorizing the chairman to sign appropriate documents. Motion carried.
- Budget 2020-21
 - Budget has been submitted to Commissioners – formal meeting to take place later.
- Airport Planning Agreement with DOWL has expired. Board agreed to leave open at this time.
- Parking Lot sink hole
 - County Road and Bridge to look at site and hopefully repair.
 - Comm. Parry to visit with County Road and Bridge about paving the parking lot this summer in conjunction with a large road paving job.

New Business:

- Comm. Parry informed the board that the auditors have stated the “Fuel Account” lost \$10,000.00 last fiscal year. JCA Mgt. to review receipts and pull inventory records for this period. Most board members agreed that the “fuel management system” needs to be improved. Discussion to continue.

Airport Report:

- Airport manager report attached.

Operations:

- Rotary 4
- Fixed Wing 136
- Jets 2

Fuel Sales (gallons)

- Self-Serve 1,941
- SST Transactions
- Jet A 556

With no further business to come before the board a motion was made by Purdy, seconded by Culliton to adjourn the meeting. Motion carried. Meeting was adjourned at 10:05 am.

Next regular meeting will be May 20, 2020

Respectively submitted,

Mike Bacon, Secretary