

MEETING MINUTES
KBJ ECONOMIC DEVELOPMENT JOINT POWERS BOARD
BOMBER MOUNTAIN CIVIC CENTER - BUFFALO, WY
March 11, 2020 @ 8:00 A.M.

Members present:

Rick Myers, Chair
Shane Schrader, Mayor of Buffalo
Shann Edwards, Secretary/Treasurer
Josh Keegan
Staff Present: Megan Darrow

Members absent:

Crosby Taylor
Rich Griffith
Zac Smith, Vice Chair
Bill Novotny, Chair JCC
Staff Absent: Claudia Todd


Guests: Floyd Whiting, Buffalo Bulletin, Scott Madsen, City Council of Buffalo

- I. **CALL TO ORDER AND INSTRUCTIONS:** Chair Myers called the meeting to order at 8:00 A.M. Chairman Myers welcomed the guests and new board member Josh Keegan.
- II. **REVIEW/ACCEPT MEETING MINUTES:**
February 12, 2020 Meeting Minutes (Recorded by Shann Edwards) were presented. Mayor Schrader moved to approve the February 12th meeting minutes. Josh seconded. No discussion. Motion carried.
- III. **FINANCIALS:**
Treasurer's report on financial status – February 2020 report – Shann reported the cash on hand is \$118,955.91 of which \$99,851.98 is operating funds. February income is \$10,614.07 and expense is \$16,882.57 leaving a February loss of \$6,268.50. The fiscal YTD loss is \$27,589.51, which is on track with projections. Chair Myers reported that included in the 1% application is a request to move unspent dollars to a JOCO First reserve account. Mayor Schrader moved to accept the February 2020 financial report as presented. Josh seconded. No discussion. Motion carried.
- IV. **Staff Report:** Megan presented the staff report compiled by Claudia. Claudia is on vacation and will return March 16th. Megan added that quotes are being obtained to repair/replace the digital sign for BMCC.
- V. **PUBLIC COMMENT PERIOD:** No comments.
- VI. **NEW BUSINESS:**
 - a. **Collaboration with JCTA/Chamber** – Shann provided a review of the tourism collaboration involving JOCO, Buffalo Chamber, JCTA, Discover Historic Buffalo, and the City of Buffalo. Areas of concern identified by the group was shared as well as progress towards addressing each area. The purpose of the group is to improve communication and collaboration between the groups.
 - b. **Governor's Conference** – Claudia attended the Governor's Conference on Tourism and the conference notes will be emailed to all board members.
 - c. **Discussion/General Direction (JOCO)** – Chair Myers shared a handout outlining options for the future of JOCO First. There were 3 areas outlined. Economic development through tourism and skill development, community facility needs assessment, and sustainable funding. Scott Madsen pointed out that the City of Buffalo has picked up the new business leads (from WBC) and that this needs to be in the plan.
- VII. **OTHER BUSINESS:**
 - a. **Next Regular Meeting Date** April 8, 2020 at 8:00 A.M.

- b. **Open to Board Members** – Shann shared a compiled list of Business Resources and Support that is now posted on the BMCC/JOCO First Website. Mayor Schrader shared an update regarding the Sheridan Airport. All flights have been full and baggage checks end 45 min. before the flight. This may be an opportunity for tourism advertising.

AJOURN: Meeting adjourned at 9:08 A.M.

Contact Information: KBJ Economic Development (307) 620-1123 Claudia@Jocofirst.com


Rick Myers, Chair 6/10/20
Date


Attested by: Board Member 6/10/2000
Date