

Johnson County Hospital District

BOARD MINUTES

May 27, 2020

The Board of Trustees of Johnson County Hospital District met for its April Board Meeting on Wednesday, May 27, 2020 at 6:39 P.M. in the Johnson County Healthcare Center dining room. The following members were present:

Mark Schueler, M.D., President
Cristy Kinghorn, Secretary
Tom Holt, Board Member
Bill Dooley, Treasurer
Alecia Kozisek, Board Member

Those Absent:

Tom Berry, DVM, Board Member

Others Present:

Sean McCallister – CEO
Becky Rodriguez – Administration
Laurie Hansen – Administration
Crystal Smith – Director of Family Medical Center
Amanda Walter – Director of Home Health/Hospice
Brenda Gorm – AHCC DON
Mary Litzel – JCHC DON
Linda Greenough – County Commissioner
Steven Dow – Buffalo Bulletin
Aaron Palmer – Big Horn Mountain Radio

Dr. Schueler called the meeting to order. Tom Holt made a motion to approve the minutes from the April 29, 2020 Board meeting. Bill Dooley seconded the motion. All members voted in favor of the motion.

Dr. Schueler, on behalf of Dr. Ludwig, Chief of Staff, informed the board the Medical Staff are doing well and stated that the summer schedule looks busy, but coverage should be sufficient.

Brenda Gorm, RN, reported a care center census of 41 (3 vacancies) and updated the Board on staffing challenges. She informed the board that AHCC's COVID infection control survey resulted in zero deficiencies. AHCC obtained six iPads with money received from the state to help residents communicate with family members during COVID. AHCC's infection rate has decreased dramatically due to COVID distancing protocols. AHCC will incorporate mass COVID testing of staff and residents according to new state guidelines.

Laurie Hansen, RN, addressed the QAPI results and answered questions about the report. She also discussed and presented information about potential COVID antibody testing at JCHC.

Mary Litzel, RN, discussed JCHC's acute care status, including a staffing update.

Amanda Walter, RN, asked if there were any questions about Home Health/Hospice stats that were provided in the board packets. Dr. Schueler asked if there were any updates on changes to the contract with the jail. Amanda reported that there are no new updates at this time.

Crystal Smith, RN, reported April Clinic stats. Volume dropped significantly in April due to COVID, but May is rebounding.

Becky Rodriguez provided the credentialing report. The Board reviewed applications for appointment / reappointment to the Medical Staff. Bill Dooley made a motion to appoint / reappoint and grant privileges to the following applicants. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Initial Appointment:

- None

Reappointment:

- Gonda, ShaunMD Radiology

Becky Rodriguez and Sean McCallister presented April 2020 month-end and year-to-date financial performance results and the FY2021 preliminary budget to the board. Sean discussed JCHC's current cash position in relation to COVID.

Following up from the prior board meeting, Sean stated the deadline for board members to file for re-election with the county is August 5th – 24th. He reported that JCHC has already scanned 76 patients with the new 3D mammography machine. JCHC continues to work with Sheridan Memorial Hospital (SMH) to renegotiate terms of our radiology services agreement. Due delays in finalizing workflows to transfer professional fee billing from JCHC to SMH, the two hospitals agreed on an addendum that reduces fees JCHC pays to SMH by 50% effective May 15.

Tami Wolf, OR manager, resigned her position effective in August, but will continue to serve as an OR tech.

Sean discussed the rationale and approach for JCHC recruiting a new family medicine physician. A Wyoming-based candidate will visit Buffalo and interview at JCHC on June 29.

Sean informed the board that JCHC renewed its D&O (Directors & Officers) insurance policy for another year with a minimal price increase. Additionally, a neighbor with property

adjacent to JCHC built a fence that trespasses the property line. Sean worked with the neighbor and JCHC's attorney to execute a "fence line agreement" ensuring JCHC is able to enforce the property line if needed in the future. JCHC's COVID alternate care sight at the Catholic Rec Hall will be removed within the week. JCHC officially accepted and met reporting requirements for all COVID stimulus payments received to date.

Bill Dooley made a motion to approve the FY21 3-mill levy request due to the County Commissioners. Alecia Kozisek seconded the motion. All members voted in favor of the motion.

Sean proposed changing JCHC's Extended Illness Benefit (EIB) policy in the following ways: (1) Decrease the worked hour requirement to use EIB from 40 to 16 hours and (2) Specify that employees needing "Paternity Leave" can use up to 4 weeks EIB or PTO during the immediate 8 weeks after a birth or adoption. If the mother and father both work at JCHC, their combined maternity/paternity leave cannot exceed 12 weeks. After board discussion, Alecia Kozisek made a motion to approve the changes to the EIB policy. Bill Dooley seconded the motion. All members voted in favor of the motion.

Bill Dooley made a motion to go into the Executive Session at 8:32 P.M. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Cristy Kinghorn made a motion to end the Executive Session at 10:01 P.M. Bill Dooley seconded the motion. All members voted in favor of the motion.

Cristy Kinghorn made a motion to adjourn the regular Board meeting. Bill Dooley seconded the motion. All members voted in favor of the motion.

Respectfully submitted,

Cristy Kinghorn, Secretary