

Johnson County Hospital District & Johnson County Healthcare Center Foundation

BOARD MINUTES

July 15, 2020

The Board of Trustees of Johnson County Hospital District and Johnson County Healthcare Center Foundation met for Joint Board Work Session on Wednesday, July 15, 2020 at 4:37 P.M. in the Lake Angeline Conference Room. The following members were present:

Mark Schueler, M.D., President
Cristy Kinghorn, Secretary
Bill Dooley, Treasurer
Tom Berry, DVM, Board Member
Alecia Kozisek, Board Member
Kathy Reimann, Foundation Secretary
Ray Holt, Foundation Board Member
Blaine Ruby, MD, Foundation Board Member

Those Absent:

Tom Holt, Board Member

Others Present:

Sean McCallister – CEO
Becky Rodriguez – Administration
Crystal Smith – Family Medical Center Director
Mary Litzel – JCHC DON
Wayne Kocurek – Maintenance
Dan Odaz – Plan One Architects
Monte Roma – ACE, Inc.

Dr. Schueler called the meeting to order.

Dan Odaz with Plan One Architects gave a PowerPoint presentation of the master plan for Johnson County Healthcare Center along with phasing options that can be utilized for COVID-19 updates. After the presentation the boards discussed the plans and applying for a State Lands and Investments Board grant to help cover the costs of the COVID-19 phased plans.

Dan Odaz also discussed and asked for board approval on starting the process of hiring a construction manager to facilitate a quicker construction process moving forward.

The meeting was adjourned at 5:46 p.m.

Respectfully submitted,

Cristy Kinghorn, Secretary

Johnson County Hospital District

BOARD MINUTES

July 15, 2020

The Board of Trustees of Johnson County Hospital District met for its July Board Meeting on Wednesday, July 15, 2020 at 6:03 P.M. in the Lake Angeline Conference Room. The following members were present:

Mark Schueler, M.D., President
Cristy Kinghorn, Secretary
Tom Holt, Board Member
Bill Dooley, Treasurer
Tom Berry, DVM, Board Member
Alecia Kozisek, Board Member

Those Absent:

Others Present:

Sean McCallister – CEO
Becky Rodriguez – Administration
Crystal Smith – Family Medical Center Director
Mary Litzel – JCHC DON
Amanda Walter – Home Health/Hospice Director
Ryan Ludwig, MD – Chief of Staff
Jen Hicks – Buffalo Bulletin
Aaron Palmer – Big Horn Mountain Radio
Trevor Moon – North Wyoming Insurance
Dan Odaz – Plan One Architects.

Dr. Schueler called the meeting to order. Tom Berry made a motion to approve the minutes from the June 24, 2020 Board meeting. Alecia Kozisek seconded the motion. All members voted in favor of the motion.

Trevor Moon, Norther Wyoming Insurance broker, provided information to the board on a professional/general liability insurance policy annual premium quote of \$199,219 from Zurich Insurance Group. He addressed questions from the board about details associated with the Zurich product.

Dr. Ludwig, Chief of Staff, informed the board the Medical Staff are doing well. The ER has been busy and volumes are picking up across the facility. He mentioned conversations between administration and physicians regarding potential future compensation model changes. He noted that Big Horn Pediatrics is opening a primary care clinic in Buffalo soon.

Mary Litzel, RN, reported the acute care area status, including a staffing update that three new nurses who recently completed nursing school and passed their RN exams have joined JCHC.

Amanda Walter, RN, reported on Home Health and Hospice QAPI results, patient stats and department staffing status.

Crystal Smith, RN, reported the clinic is busy with increased volume. She is currently looking at dates to schedule sports physical nights, which requires a modified approach due to COVID-19.

Becky Rodriguez provided the credentialing report. The board reviewed applications for appointment / reappointment to the Medical Staff. Following the review, Tom Holt made a motion to appoint / reappoint and grant privileges to the following applicants. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Initial Appointment:

- None

Reappointment:

- Mertz, JaimeCRNA

Sean McCallister informed the board that Erika Wiesbeck accepted the OR Manager position. He provided detail about Big Horn Pediatrics opening a clinic in Buffalo and stated that their providers were invited to meet with JCHC Medical Staff to discuss referral and communication processes between providers.

Sean informed the board the Happy Apple gift shop has reopened and volunteers are reengaging after COVID-19 isolation. Sean also addressed work on physician compensation changes and will present a detailed proposal to the board in the next 1-2 months.

Sean discussed two general/professional liability insurance policy proposals and recommended JCHC utilize UMIA versus Zurich based on thorough administrative and physician analyses of the two companies. After brief board discussion, Bill Dooley made a motion to contract with Zurich based on a desire to keep the business local. Tom Berry seconded the motion. Bill Dooley, Tom Berry, Tom Holt and Alecia Kozisek voted in favor of the motion. Dr. Schueler and Cristy Kinghorn did not vote.

Dr. Schueler discussed applying for a State Lands and Investment Board (SLIB) COVID grant to cover specific costs for master site plan work related to infection prevention and enhancing JCHC's ability to serve our community during the pandemic. Tom Berry made a motion to apply for the grant. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Dan Odasz, representing Plan One Architects, suggested JCHC hire a "Construction Manager At Risk" (CMAR) to expedite master site plan planning and work in relation to the SLIB COVID grant. Alecia Kozisek made a motion for Dan Odasz to start the process for finding and hiring a CMAR. Tom Berry seconded the motion. All members voted in favor of the motion.

Tom Berry made a motion to go into Executive Session. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Bill Dooley made a motion to end the Executive Session at 7:40 P.M. Tom Berry seconded the motion. All members voted in favor of the motion.

Following the Executive Session, Dr. Schueler questioned the need for JCHC to continue to request a mill levy each year based on our improved financial position. Other board members and Sean explained the mill levy is necessary for the foreseeable future based on continuous volatility in healthcare.

Cristy Kinghorn made a motion to adjourn the regular Board meeting. Bill Dooley seconded the motion. All members voted in favor of the motion.

Respectfully submitted,

Cristy Kinghorn, Secretary