

**Powder River Conservation District  
 Monthly Board Meeting  
 August 11, 2020**

**Supervisors Present:**

Kevin Lund  
 Wade Curuchet  
 Dan Mahoney  
 Bill Jones

**Others Present:**

Anita Bartlett, District Manager  
 Linda Greenough, County Commissioner

The regular board meeting was called to order by Board Chair Bill Jones at 6:34 p.m.

Kevin Lund moved to accept the minutes from July 14, 2020 regular Board Meetings. Dan Mahoney Second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 77,400.63
Savings	\$ 837,034.07
Petty Cash	\$ 2.63
Total	\$ 914,437.33

**AUGUST MONTHLY EXPENSES**

<b><u>Check #</u></b>	<b><u>TO</u></b>	<b><u>Memo</u></b>	<b><u>Amount</u></b>
7862	Wyoming.com	website	\$ 20.00
7863	Anita M Bartlett	salary	\$ 1,720.83
7864	CenturyLink	conference line	\$ 77.97
7865	Visa	postage/ed & office supplies/meal	\$ 59.68
7866	Susan Anderson	rent	\$ 443.02
7867	Joyce Black	janitorial	\$ 250.00
7868	Kaycee General Store	educational supplies	\$ 4.26
7869	Powder River Energy Corp	utilities	\$ 91.84
7870	Blue Cross Blue Shield of WY	insurance	\$ 737.00
7871	Montana-Dakota Utilities Co	utilities	\$ 22.94
7872	RT Communications	utilities	\$ 88.63
7873	Johnson County Weed & Pest	pesticide-grasshopper	\$ 30.10
7874	Anita M Bartlett	mileage	\$ 103.50
7875	Anita M Bartlett	salary	\$ 1,720.82
AP	IRS	Tax Deposit	\$ 1,059.78
<b>Grand Total</b>			<b>\$ 6,430.37</b>

Wade Curuchet moved to approve the Treasurer's Report, the July Checking Account Reconciliation and to accept payment of all bills. Kevin Lund Second. Motion Carried.

## **BUSINESS:**

### **1. EWP Projects**

-Anita Bartlett presented the EWP Letter of Extension for an additional 220 days to the Board. The Board reviewed the letter. Kevin Lund move to approve and sign the letter of extension. Wade Curuchet second. Motion Carried.

-Anita Bartlett stated that they should have finalized designs for the 15 Mile and the Town of Kaycee project by the next board meeting. At that time the district should be able to put them out to bid for construction.

-Anita Bartlett presented the 30% designs for the Gosney, Moffett, and Harlan Diversion submitted by WWC Engineering. The board reviewed the designs and were concerned about the increased estimated cost from the conceptual designs prepared by the NRCS. They asked Anita to discuss this with WWC Engineering and discuss ways to reduce the cost of the projects.

### **2. Proof of Local Funding Form**

- Anita Bartlett presented the WDA Proof of Local Funding form to the board. Anita stated that they had received the letter confirming their mil levy from the County Commissioners and this completes the requirement for base funding. Dan Mahoney moved to approve and sign the Proof of Local Funding Form. Wade Curuchet second. Motion Carried.

### **3. Area I Meeting**

-Anita Bartlett stated that the Area I Meeting was coming up in September. She wanted to know if any of the board members where interested in attending. Kevin Lund expressed interest.

### **4. 2021-2025 Long Range Plan**

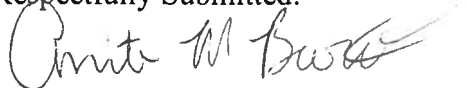
-Anita Bartlett presented the final draft of the 2021-2025 Long Range Plan to the board. She asked if they would review it for any corrections, additions or changes. Anita would like to put the Long Range Plan out for public comment in September.

### **5. District Report**

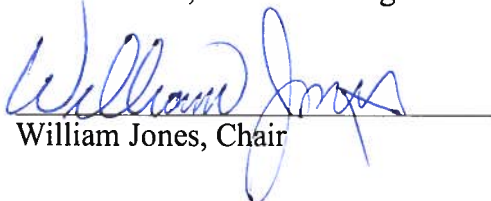
-The District Manager's Report was discussed.

The next regular Board Meeting was scheduled for Tuesday, September 8, 2020 at 6:30pm. Dan Mahoney moved to adjourn the meeting, Wade Curuchet Second. Motion carried 7:25 pm.

Respectfully Submitted:



Anita M. Bartlett, District Manager

  
William Jones, Chair  
Wade Curuchet, Secretary/Treasurer