

Johnson County Rural Health Care District

Minutes

September 14, 2020

The regular monthly meeting of the Johnson County Rural Health Care District was held at the County Planning Office on Monday, September 14, 2020. The meeting began at 4:00 p.m. The meeting was called to order by President Marilyn Connolly. Present were Marilyn Connolly, Bob McBride, Jim Hicks, Scott McBride, Mark Haines, Commissioner Bill Novotny, Aaron Palmer, Dennis Thorson, Michelle Chapman, Dave Harness and Karri White. A quorum was present. Jim Hicks made a motion to approve the agenda. Seconded by Scott McBride. Approved by all. Dennis Thorson requested to make a public comment to the board. President Connolly approved the request. Mr. Thorson referring to the Open Meetings Law stated the RHCD Board Members are elected officials and have a responsibility to residents to allow public comment and not censure negative comments.

I. APPROVAL OF MINUTES OF LAST MEETING:

The motion to approve the minutes of the Regular Meeting on August 10, 2020 was made by Scott McBride. Seconded by Mark Haines. Approved by all.

II. VIEW AND APPROVE TREASURER'S REPORT:

Jim Hicks presented the August Treasurer's Report for review. Motion to approve the Treasurer's Report was made by Bob McBride and seconded by Scott McBride. Approved by all.

III. BUFFALO REPORT:

1. Ambulance Calls

Dave reported August had 94 ambulance calls consisting of the following: 76 medical, 18 trauma and 15 transfers; 3 nurse transfers, 3 canceled, 17 patient refusals, 6 standby, 1 code, 1 DOAs, and 1 trauma team activation. 49 in-town calls and 45 out-of-town calls. 65 were Johnson county residents and 29 non-residents.

Dave reported nurse transfers were increasing and providing nurses will need to be looked at further. There is an amount built into his annual budget but an increase in those types of calls will require a discussion with all involved. Dave suggested that Buffalo EMS receive a percentage of the nurse transfer income. The Board agreed that something needed to be done. Dave stated that losing nurse transfers would reduce care and RHCD would lose income. Sheridan Hospital is also increasingly requesting transfers as their local provider is on occasion not able to make the transfers.

IV. KAYCEE REPORT:

1. Ambulance Calls

Michelle reported there were 11 total calls in August: 2 trauma, 4 medical, 2 standby, 1 public assist, 4 refusals, 0 canceled, 0 Life Flight, 0 ALS Intercept, 6 total patients. Michelle stated MS264 has been repaired.

V. OLD BUSINESS:

1. Medical Director Agreement

The draft medical director contract with Dr. Schueler was discussed. It was decided to have attorney Barry Crago review the draft agreement and have it ready for the board and Dr. Schueler to sign at the next regular meeting in October.

2. Policies

Jim Hicks made a motion to approve the Travel, Credit Card, Electronic Resources, and Cell Phone Policies as written. Seconded by Mark Haines. Approved by all.

Call for old business:

VI. NEW BUSINESS

1. HHS Phase 2 Grant

A letter dated August 13, 2020 from the Health Resources and Service Administration was discussed. The U.S. Department of Health and Human Services (HHS) is distributing payments in the Phase 2 General Distribution of the Provider Relief Fund to offer financial relief to providers impacted by coronavirus disease 2019. One point of eligibility is if we have not received General Distribution payments totaling 2% of our annual revenue. Karri will investigate the eligibility of the RHCD. President Connolly suggests keeping close track of COVID costs and grants. The loss of revenue we experienced is considered a cost.

Call for new business:

Vouchers were initialed, and checks signed by the board members. Report attached. There being no further new business, Mark Haines made a motion to adjourn the meeting. Seconded by Scott McBride. The meeting adjourned at 4:55 p.m.

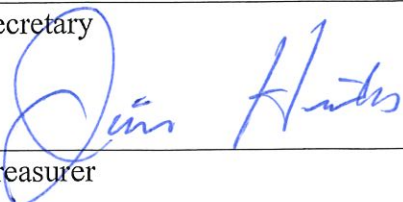
The next regular meeting will be held on Monday, October 13, 2020 at 4:00 p.m. at the County Planning Office.




President

Member

Secretary



Treasurer



Member

10/02/20

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT
BILLS APPROVED & PAID BY BOARD MEMBERS
September 2020

	<u>Sep 20</u>
ALEXANDER SAIN	(499.39)
AT&T MOBILITY	(0.66)
BUFFALO EMS, LLC.	(60,212.50)
CLOUD PEAK ACCOUNTING, LLC	(2,794.00)
CRAIG WALKER	(1,091.82)
CROSBY TAYLOR.	(4,365.06)
DIGETEKs	(1,280.40)
ED HAMMER, INC.	(688.10)
Emergency Medical Products, Inc.	(587.66)
FIRST NORTHERN	(1,170.00)
HARRY D. STRAUB	(47.10)
JARRARD PARK FOUNDATION	(44.50)
KURTIS MAXWELL	(79.42)
LORI STRAUB.	(47.10)
Mark Schueler	(1,015.85)
MARY PROPSON	(162.99)
MICHELLE CHAPMAN	(1,787.17)
MONTANA-DAKOTA UTILITIES CO.	(20.77)
NICHOLAS NEUMAYER	(221.00)
NORCO, INC.	(145.08)
POWDER RIVER ENERGY CORP	(202.06)
QUICK MED CLAIMS	(3,385.52)
RT COMMUNICATIONS	(107.30)
STRYKER SALES CORPORATION	(5,433.40)
TEDESKO REPAIR	(2,131.25)
TOWN OF KAYCEE	(75.26)
UNITED STATES TREASURY	(1,814.70)
VISA	(1,632.11)
WYOMING RETIREMENT SYSTEM	(131.25)
WYOMING TERMINATORS	(225.00)
No name	(13.67)
TOTAL	<u>(91,412.09)</u>



Expenses by Vendor Detail

September 2020

Date	Num	Account	Paid Amount
ALEXANDER SAIN 09/01/2020	1138	Payroll	(499.39)
Total ALEXANDER SAIN			(499.39)
AT&T MOBILITY 09/14/2020	1144	Telephones	(0.66)
Total AT&T MOBILITY			(0.66)
BUFFALO EMS, LLC. 09/14/2020	1033	BUFFALO EMS MONTHLY CONT...	(60,212.50)
Total BUFFALO EMS, LLC.			(60,212.50)
CLOUD PEAK ACCOUNTING, LLC 09/14/2020	1034	Auditing / Accounting	(2,794.00)
Total CLOUD PEAK ACCOUNTING, LLC			(2,794.00)
CRAIG WALKER 09/01/2020	1139	Payroll	(1,091.82)
Total CRAIG WALKER			(1,091.82)
CROSBY TAYLOR. 09/01/2020		Payroll	(4,365.06)
Total CROSBY TAYLOR.			(4,365.06)
DIGETEKES 09/14/2020	1035	IT Managed Services	(1,280.40)
Total DIGETEKES			(1,280.40)
ED HAMMER, INC. 09/14/2020	1037	Repairs & Maintenance	(688.10)
Total ED HAMMER, INC.			(688.10)
Emergency Medical Products, Inc. 09/14/2020	1036	Medical & Oxygen	(28.68)
09/14/2020	1151	Medical Supplies	(230.73)
09/14/2020	1156	Medical Supplies	(328.25)
Total Emergency Medical Products, Inc.			(587.66)
First Interstate Bank 09/30/2020		Auditing / Accounting	(9.95)
Total First Interstate Bank			(9.95)
FIRST NORTHERN 09/14/2020	1155	Payroll Taxes	(1,170.00)
Total FIRST NORTHERN			(1,170.00)
HARRY D. STRAUB 09/01/2020	1140	Payroll	(47.10)
Total HARRY D. STRAUB			(47.10)

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT
Expenses by Vendor Detail
September 2020

Date	Num	Account	Paid Amount
INTUIT PAYMENTS			
09/15/2020	CCADJ	Collection Fees	(3.72)
Total INTUIT PAYMENTS			(3.72)
JARRARD PARK FOUNDATION			
09/14/2020	1152	Meals / Hotel	(44.50)
Total JARRARD PARK FOUNDATION			(44.50)
KURTIS MAXWELL			
09/01/2020	1141	Payroll	(79.42)
Total KURTIS MAXWELL			(79.42)
LORI STRAUB.			
09/01/2020	1142	Payroll	(47.10)
Total LORI STRAUB.			(47.10)
Mark Schueler			
09/14/2020	1150	Payroll - Medical Director	(1,015.85)
Total Mark Schueler			(1,015.85)
MARY PROPSON			
09/01/2020	1143	Payroll	(162.99)
Total MARY PROPSON			(162.99)
MICHELLE CHAPMAN			
09/01/2020		Payroll	(1,787.17)
Total MICHELLE CHAPMAN			(1,787.17)
MONTANA-DAKOTA UTILITIES CO.			
09/14/2020	1145	Utilities	(20.77)
Total MONTANA-DAKOTA UTILITIES CO.			(20.77)
NICHOLAS NEUMAYER			
09/14/2020	1038	Patient Reimbursement	(221.00)
Total NICHOLAS NEUMAYER			(221.00)
NORCO, INC.			
09/14/2020	1153	Oxygen Supplies	(145.08)
Total NORCO, INC.			(145.08)
POWDER RIVER ENERGY CORP			
09/14/2020	1157	Utilities	(202.06)
Total POWDER RIVER ENERGY CORP			(202.06)
QUICK MED CLAIMS			
09/14/2020	1039	Collection Fees	(3,385.52)
Total QUICK MED CLAIMS			(3,385.52)
RT COMMUNICATIONS			

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT
Expenses by Vendor Detail
 September 2020

Date	Num	Account	Paid Amount
09/14/2020	1146	Telephones	(107.30)
Total RT COMMUNICATIONS			(107.30)
STRYKER SALES CORPORATION			
09/14/2020	1040	Repairs & Maintenance	(5,433.40)
Total STRYKER SALES CORPORATION			(5,433.40)
TEDESKO REPAIR			
09/14/2020	1147	Vehicle Repairs & Maintenance	(2,131.25)
Total TEDESKO REPAIR			(2,131.25)
TOWN OF KAYCEE			
09/14/2020	1148	Utilities	(75.26)
Total TOWN OF KAYCEE			(75.26)
UNITED STATES TREASURY			
09/08/2020		Payroll Taxes	(1,814.70)
Total UNITED STATES TREASURY			(1,814.70)
VISA			
09/14/2020	1041	RHCD Board Expenses	(15.89)
09/14/2020	1041	Buffalo Capital Outlay	(255.73)
09/14/2020	1154	Facility Maintenance	(672.32)
09/14/2020	1154	Office Supplies	(226.00)
09/14/2020	1154	Vehicle Repairs & Maintenance	(84.70)
09/14/2020	1154	Fuel / Mileage	(134.70)
09/14/2020	1154	Medical Supplies	(167.49)
09/14/2020	1154	Legal / Accounting	(19.08)
09/14/2020	1154	Postage / Freight	(56.20)
Total VISA			(1,632.11)
WYOMING RETIREMENT SYSTEM			
09/14/2020	1042	Deferred Compensation	(131.25)
Total WYOMING RETIREMENT SYSTEM			(131.25)
WYOMING TERMINATORS			
09/14/2020	1149	Facility Maintenance	(225.00)
Total WYOMING TERMINATORS			(225.00)
TOTAL			(91,412.09)