**Johnson County Library Board Meeting Agenda**

Monday, August 24, 2020 – 4 p.m.

* Call to Order
* Approval of minutes - Monday, July 20, 2020
* Correspondence

**August 2020 Checks**

* Approval of Direct Deposit **1179** through **1186**
* Approval of checks **18210** through **18234**
* Approval of Operations & Maintenance checks **1136** through **1146**
* Ratification of Trustee Account checks **1674** through **1679**

**Director’s report**—*original in permanent records
-* The JCL Foundation has opted to not have an auction this year. Friends will have a raffle.

- Elaine Warren will be leaving the Foundation.

- Received shipment of PPE for COVID-19 from State of Wyoming & US Dept of Health

- New print software for public, also for wireless.

- Average library attendance June and July: 460 per week. Summers are usually 600+.

**Old business**

* Update on finances to date
	+ Check from Johnson County Treasurer 8/7/20 = **$11,299.41**
	+ Balances
		- Checking = **$133,238.26**
			* *Account with First Northern Bank used for salaries, benefits, office expense, books, etc.*
		- Operations & Maintenance = **$19,246.86**
			* **­***Account with FNB used for utilities, maintenance, insurance, etc. for Buffalo library only.*
		- Reserve = **$287,125.63**
			* *Account with FNB. Funds can be transferred out or deposited in.*
		- Depreciation = **$82,957.17**
			* *Account with FNB. For major repairs. Funds can be transferred out or deposited in. In better budget years, about $7,500 was set aside annually for this purpose.*
* Window cleaners – New contract
* Library hours – Buffalo and Kaycee

**New business**

* Summer reading report
* Staff/circulation reports

Next meeting—4 p.m. Monday, September 21, 2020, at **Kaycee Branch Library**