

Johnson County Hospital District

BOARD MINUTES

September 30, 2020

The Board of Trustees of Johnson County Hospital District met for its September Board Meeting on Wednesday, September 30, 2020 at 6:36 P.M. in the Lake Angeline Conference Room. The following members were present:

Mark Schueler, M.D., President
Cristy Kinghorn, Secretary
Tom Holt, Board Member
Bill Dooley, Treasurer
Tom Berry, DVM, Board Member

Those Absent:

Alecia Kozisek, Board Member

Others Present:

Sean McCallister – CEO
Becky Rodriguez – Administration
Crystal Smith – Family Medical Center Director
Mary Litzel – JCHC DON
Amanda Walter – Home Health/Hospice Director
Ryan Ludwig, MD – Chief of Staff
Laurie Hansen – Director of Administration
Marcy Schueler - Marketing
Stephen Dow– Buffalo Bulletin
Aaron Palmer – Big Horn Mountain Radio

Dr. Schueler called the meeting to order. Bill Dooley made a motion to approve the minutes from the August 26, 2020 board meeting. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Dr. Ludwig, Chief of Staff, informed the board the Medical Staff are doing well and stated the hospital and clinic have been steady.

Sean McCallister, on behalf of Brenda Gorm, reported AHCC's census of 37 (5 vacancies and 2 beds saved for COVID isolation) and updated the Board on staffing challenges. AHCC's social worker resigned, so recruiting is in process.

Mary Litzel, RN, reported the acute care area status and hiring of a full-time dietitian.

Amanda Walter, RN, reported on Home Health and Hospice QAPI results, patient stats and department staffing status. The dept. is resolving Medicare billing issues, including working with the business office to clean up outstanding claims. Amanda invited board members to attend the Halloween open house on October 30.

Crystal Smith, RN, reported the clinic is steady with increasing volume. She discussed recent changes to immunization cost and availability due to state budget cuts. The clinic must fund and stock its own immunizations going forward.

Laurie Hansen, RN, provided the current Key Quality Indicators Summary and results from the first diabetes prevention program.

Sean McCallister informed the board that Dr. Kirven fully retired, so Dr. Darnell is providing flight physicals going forward. He announced that Miranda Camino, RN, was promoted to OB Manager and will focus on enhancing JCHC's OB program safety, quality and competitiveness.

Sean stated the Foundation board discussed creating and utilizing a fundraising position employed and paid for by the hospital that would likely include volunteer coordinator duties.

Sean updated the board on the status of the Rapid PCR COVID analyzer. The machine is onsite and our lab is performing calibration and quality control prior to operationalizing it. Supplies and reagents are limited due to high demand throughout the country, thus testing capacity will be initially limited to specific staff and patient criteria. The new machine enables same-day result time. JCHC is also considering ordering supplies and offering a rapid antigen test in the near future.

Sean provided an update on COVID CARES Act stimulus and Payroll Protection Program (PPP) funding and reporting. JCHC is poised to receive full forgiveness for its PPP loan; however, it will likely need to return a portion of stimulus funds depending on the government's final requirements.

Sean warned that JCHC is preparing for a larger COVID outbreak in Johnson County in the near future.

Sean provided a physician recruiting update. Dr. Kinner's contract has been fully executed with a start date for January, 2021. Dr. Rinker will start later than expected (April 2021), which requires adjustments to the ER schedule and limited use of a locums tenens physician to fill gaps. Work continues to finalize the new physician compensation and staffing model and ensure JCHC successfully transitions in January.

Dan Odaz with Plan One Architects provided a SLIB COVID project update and timeframe estimate. The new air handler units have been designed and ordered and ship on Nov 2.

Becky Rodriguez provided the credentialing report. The board reviewed applications for appointment / reappointment to the Medical Staff. Following the review, Bill Dooley made a

motion to appoint / reappoint and grant privileges to the following applicants. Tom Holt seconded the motion. All members voted in favor of the motion.

Initial Appointment:

- Fey, GeoffreyMD Teleradiology

Reappointment:

- Cambron, KathrynMD Teleradiology
- Gordon, MichaelMD Maternal Fetal Medicine
- Henley, DavidMD Teleradiology
- McCormack, StevenMD Teleradiology

Becky Rodriguez and Sean McCallister presented the Board with August 2020 month-end and year-to-date financial performance results.

Crystal Smith presented a Clinic volume analysis related to erratic July and August statistics. She provided context and explanation for the volume decrement, including lingering COVID-19 impacts, increased primary and same-day care competition in the community, provider schedules, provider vacations, etc. She noted the urgent care in town is open one hour later than our Clinic. Tom Berry advised administration to immediately extend our closing time by one hour, and Bill Dooley asked about extending morning hours. Sean and Crystal said they would consider the viability of extending hours. After further discussion, Crystal assured the board that all patients will be accommodated regardless of circumstance to ensure as little outmigration as possible. Additionally, JCHC's new physician staffing model goes live in January and will ensure physicians spend more time in the Clinic seeing patients.

Amanda Walter summarized annual reports for Home Health and Hospice included in the board packet. She answered various related questions from board members.

Dr. Schueler presented and discussed the memorandum of understanding between the hospital board and the foundation board regarding the Wilbur Holt Trust distribution. Tom Holt clarified that the transaction is dually beneficial for JCHC because it (1) pays off a large amount of loan debt JCHC owes to the Foundation and (2) will be returned by the Foundation to JCHC in the future for capital investment purposes. After further discussion Tom Berry moved to approve the memorandum of understanding. Cristy Kinghorn seconded the motion. All members voted in favor of the motion. Tom Holt abstained from the vote to avoid conflict of interest.

There was no Executive Session.

Cristy Kinghorn made a motion to adjourn the regular Board meeting at 8:33 P.M. Bill Dooley seconded the motion. All members voted in favor of the motion.

Respectfully submitted,

Cristy Kinghorn, Secretary