

# Johnson County Rural Health Care District

## Minutes

October 12, 2020

The regular monthly meeting of the Johnson County Rural Health Care District was held at the County Planning Office on Monday, October 12, 2020. The meeting began at 4:02 p.m. The meeting was called to order by President Marilyn Connolly. Present were Marilyn Connolly, Jim Hicks, Mark Haines, Commissioner Bill Novotny, Dennis Thorson, Crosby Taylor, Mark Bentley, Logan Williamson, Dave Harness and Karri White. A quorum was present.

**I. APPROVAL OF MINUTES OF LAST MEETING:**

The motion to approve the minutes of the Regular Meeting on September 14, 2020 was made by Jim Hicks. Seconded by Mark Haines. Approved by all present.

**II. VIEW AND APPROVE TREASURER'S REPORT:**

Jim Hicks presented the September Treasurer's Report for review. Motion to approve the Treasurer's Report was made by Mark Haines and seconded by Jim Hicks. Approved by all present. Mark Haines authorized Karri White to transfer funds from First Interstate Bank to Bank of Buffalo, leaving \$5,000 in the FIB account. Karri will prepare a check and voucher for two RHCD Board members to approve and sign for deposit in Bank of Buffalo money market account.

**III. BUFFALO REPORT:**

**1. Ambulance Calls**

Dave reported September had 71 ambulance calls consisting of the following: 55 medical, 16 trauma and 10 transfers; 2 nurse transfers, 1 canceled, 9 patient refusals, 9 standby, 1 code, 2 DOAs, and 0 trauma team activation. 52 in-town calls and 19 out-of-town calls. 63 were Johnson county residents and 8 non-residents.

Dave reported four ambulances were in-service at the same time with backup last weekend that included a successful resuscitation.

**IV. KAYCEE REPORT:**

**1. Ambulance Calls**

Crosby reported there were 11 total calls in September: 4 trauma, 2 medical, 5 standby, 4 public assist, 2 refusals, 0 canceled, 0 Life Flight, 0 ALS Intercept, 7 total patients.

**V. OLD BUSINESS:**

**1. Audit Update**

The FYE 2020 Audit is nearing completion and Cloud Peak Accounting will present the audit at the November Regular Meeting.

**2. COVID 19 Funds**

Karri researched if the RHCD is eligible for Phase 2 General Distribution by the U.S. Department of Health and Human Services. It was determined due to the previous payment being larger than 2% of annual revenue the RHCD is not eligible.

**3. Medical Director Contract**

The medical director contract along with the by-laws are being reviewed by Attorney Barry Crago.

**Call for old business:**

**VI. NEW BUSINESS**

**Call for new business:**


President Connolly asked for public comment. There was no public comment.

Vouchers were initialed, and checks signed by the board members. Jim Hicks made a motion to approve the vouchers. Seconded by Mark Haines. Approved by all present. Report attached. There being no further new business, Mark Haines made a motion to adjourn the meeting. Seconded by Jim Hicks. The meeting adjourned at 4:20 p.m.

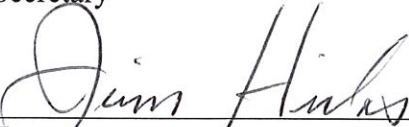
**The next regular meeting will be held on Monday, November 9, 2020 at 4:00 p.m. at the County Planning Office.**

  
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President

\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Treasurer

11/02/20

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT  
BILLS APPROVED & PAID BY BOARD MEMBERS  
October 2020

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	<u>Oct 20</u>
ALEXANDER SAIN	(127.44)
AT&T MOBILITY	(37.16)
BEAR CREEK ORIGINALS	(147.34)
BUFFALO EMS, LLC.	(60,212.50)
CLOUD PEAK ACCOUNTING, LLC	(8,250.00)
COMMUNICATION TECHNOLOGIES, INC.	(199.42)
CRAIG WALKER	(1,220.80)
CROSBY TAYLOR.	(3,608.28)
DIGETEKs	(426.80)
Emergency Medical Products, Inc.	(435.89)
First Interstate Bank	(3.70)
JOHNSON COUNTY COMMISSIONERS	(5,842.44)
LORI STRAUB.	(33.25)
LPL FINANCIAL	(780.00)
Mark Schueler	(1,015.85)
MARY PROPSON	(297.37)
MICHELLE CHAPMAN	(1,787.18)
MONTANA-DAKOTA UTILITIES CO.	(24.78)
MOTOROLA SOLUTIONS, INC.	(80.00)
NORCO, INC.	(140.40)
QUICK MED CLAIMS	(3,787.71)
RT COMMUNICATIONS	(102.89)
STRYKER SALES CORPORATION	(225.75)
TEDESKO REPAIR	(168.75)
TONI MARTINEZ	(250.00)
TOWN OF KAYCEE	(84.49)
UNITED STATES TREASURY	(1,792.10)
VISA	(619.33)
VITAL RECORDS CONTROL	(55.21)
WYOMING DEPARTMENT OF EMPLOYMENT	(745.37)
WYOMING EMS	(20.00)
WYOMING RETIREMENT SYSTEM	(131.25)
No name	(9.95)
<b>TOTAL</b>	<b><u>(92,663.40)</u></b>

*Jim Huls*  
*Mal Don*  
*M*  
*m*

Expenses by Vendor Detail

October 2020

Date	Num	Account	Paid Amount
ALEXANDER SAIN			
10/01/2020	1158	Payroll	(127.44)
Total ALEXANDER SAIN			(127.44)
AT&T MOBILITY			
10/12/2020	1163	Telephones	(37.16)
Total AT&T MOBILITY			(37.16)
BEAR CREEK ORIGINALS			
10/12/2020	1172	Medical Supplies	(147.34)
Total BEAR CREEK ORIGINALS			(147.34)
BUFFALO EMS, LLC.			
10/12/2020	1043	BUFFALO EMS MONTHLY CONT...	(60,212.50)
Total BUFFALO EMS, LLC.			(60,212.50)
CLOUD PEAK ACCOUNTING, LLC			
10/12/2020	1044	Auditing / Accounting	(8,250.00)
Total CLOUD PEAK ACCOUNTING, LLC			(8,250.00)
COMMUNICATION TECHNOLOGIES, INC.			
10/12/2020	1045	Radios & Pagers	(95.92)
10/12/2020	1164	Radios & Pagers	(103.50)
Total COMMUNICATION TECHNOLOGIES, INC.			(199.42)
CRAIG WALKER			
10/01/2020	1159	Payroll	(1,220.80)
Total CRAIG WALKER			(1,220.80)
CROSBY TAYLOR.			
10/01/2020		Payroll	(3,608.28)
Total CROSBY TAYLOR.			(3,608.28)
DIGETEKs			
10/12/2020	1046	IT Managed Services	(426.80)
Total DIGETEKs			(426.80)
Emergency Medical Products, Inc.			
10/12/2020	1047	Buffalo Capital Outlay	(47.45)
10/12/2020	1178	Medical Supplies	(388.44)
Total Emergency Medical Products, Inc.			(435.89)
First Interstate Bank			
10/27/2020	CCADJ	Collection Fees	(3.70)
Total First Interstate Bank			(3.70)
JOHNSON COUNTY COMMISSIONERS			
10/12/2020	1165	Health Insurance - Employees	(5,842.44)
Total JOHNSON COUNTY COMMISSIONERS			(5,842.44)

Expenses by Vendor Detail

October 2020

Date	Num	Account	Paid Amount
LORI STRAUB. 10/01/2020	1160	Payroll	(33.25)
Total LORI STRAUB.			(33.25)
LPL FINANCIAL 10/12/2020	1179	Deferred Compensation	(780.00)
Total LPL FINANCIAL			(780.00)
Mark Schueler 10/01/2020	1161	Payroll - Medical Director	(1,015.85)
Total Mark Schueler			(1,015.85)
MARY PROPSON 10/01/2020	1162	Payroll	(297.37)
Total MARY PROPSON			(297.37)
MICHELLE CHAPMAN 10/01/2020		Payroll	(1,787.18)
Total MICHELLE CHAPMAN			(1,787.18)
MONTANA-DAKOTA UTILITIES CO. 10/12/2020	1166	Utilities	(24.78)
Total MONTANA-DAKOTA UTILITIES CO.			(24.78)
MOTOROLA SOLUTIONS, INC. 10/12/2020	1048	Radios & Pagers	(80.00)
Total MOTOROLA SOLUTIONS, INC.			(80.00)
NORCO, INC. 10/12/2020	1167	Oxygen Supplies	(140.40)
Total NORCO, INC.			(140.40)
QUICK MED CLAIMS 10/12/2020	1049	Collection Fees	(3,787.71)
Total QUICK MED CLAIMS			(3,787.71)
RT COMMUNICATIONS 10/12/2020	1168	Telephones	(102.89)
Total RT COMMUNICATIONS			(102.89)
STRYKER SALES CORPORATION 10/12/2020	1050	Medical & Oxygen	(225.75)
Total STRYKER SALES CORPORATION			(225.75)
TEDESKO REPAIR 10/12/2020	1169	Vehicle Repairs & Maintenance	(168.75)
Total TEDESKO REPAIR			(168.75)
TONI MARTINEZ			

Expenses by Vendor Detail

October 2020

Date	Num	Account	Paid Amount
10/12/2020	1177	Education / Training	(250.00)
Total TONI MARTINEZ			(250.00)
TOWN OF KAYCEE			
10/12/2020	1170	Utilities	(84.49)
Total TOWN OF KAYCEE			(84.49)
UNITED STATES TREASURY			
10/09/2020		Payroll Taxes	(1,792.10)
Total UNITED STATES TREASURY			(1,792.10)
VISA			
10/12/2020	1051	RHCD Board Expenses	(15.89)
10/12/2020	1051	Buffalo Capital Outlay	(114.45)
10/12/2020	1174	Fuel / Mileage	(111.37)
10/12/2020	1174	Medical Supplies	(31.42)
10/12/2020	1174	Facility Maintenance	(327.12)
10/12/2020	1174	Legal / Accounting	(19.08)
Total VISA			(619.33)
VITAL RECORDS CONTROL			
10/12/2020	1052	Miscellaneous Other Expense	(55.21)
Total VITAL RECORDS CONTROL			(55.21)
WYOMING DEPARTMENT OF EMPLOYMENT			
10/12/2020	1173	Payroll Taxes	(667.16)
10/12/2020	1175	Payroll Taxes	(78.21)
Total WYOMING DEPARTMENT OF EMPLOYMENT			(745.37)
WYOMING EMS			
10/12/2020	1171	Licenses / Taxes / Permits	(20.00)
Total WYOMING EMS			(20.00)
WYOMING RETIREMENT SYSTEM			
10/12/2020	1053	Deferred Compensation	(131.25)
Total WYOMING RETIREMENT SYSTEM			(131.25)
No name			
10/12/2020	1176	UNCATEGORIZED EXPENSES	0.00
10/30/2020		Auditing / Accounting	(9.95)
Total no name			(9.95)
TOTAL			(92,663.40)