

Johnson County Hospital District

BOARD MINUTES

October 28, 2020

The Board of Trustees of Johnson County Hospital District met for its October Board Meeting on Wednesday, October 28, 2020 at 6:31 P.M. in the Lake Angeline Conference Room. The following members were present:

Mark Schueler, M.D., President
Cristy Kinghorn, Secretary
Tom Holt, Board Member – via phone
Bill Dooley, Treasurer
Tom Berry, DVM, Board Member
Alecia Kozisek, Board Member – via phone

Those Absent:

Others Present:

Sean McCallister – CEO
Becky Rodriguez – Administration
Crystal Smith – Family Medical Center Director
Mary Litzel – JCHC DON
Amanda Walter – Home Health/Hospice Director
Ryan Ludwig, MD – Chief of Staff
Laurie Hansen – Director of Administration
Brenda Gorm – AHCC DON
Ryan – Buffalo Bulletin
Aaron Palmer – Big Horn Mountain Radio- via phone
Shawn Odell – Odell Construction
Dan Odaz – Plan One – via phone

Dr. Schueler called the meeting to order. Bill Dooley made a motion to approve the minutes from the September 30, 2020 board meeting. Tom Berry seconded the motion. All members voted in favor of the motion.

Dr. Ludwig, Chief of Staff, stated that the Medical Staff are doing well. Hospital and Clinic volume are steady, Staff is dealing with increasing numbers of COVID cases, and everyone is working diligently to protect AHCC residents. Tom Holt asked about actions taken regarding COVID that are beyond normal operations. Dr. Ludwig stated that we are better prepared to deal with COVID because we know more and have better testing available.

In response to Bill Dooley's question about a separate area for COVID testing, Sean McCallister stated that the Evaluation Center was set up at the beginning of the pandemic

and continues to effectively isolate and serve sick patients. He stated that all JCHC team members are demonstrating caution and accountability in order to set a good example for the community. Bill Dooley asked about charges for COVID testing. Crystal Smith stated that insurance companies are paying for tests, so reimbursement for JCHC is not an issue.

Laurie Hansen, RN, provided the current Key Quality Indicators Summary and explained the difference between COVID isolation and quarantine protocols.

Crystal Smith, RN, reported the clinic is busy with increased volume. The COVID Evaluation Center has been very busy. The recent inaugural drive-through flu clinic was very successful and all vaccines on hand were depleted within a couple hours. She discussed extending clinic hours, but suggested it is best to wait until after January due to the existing provider schedules, upcoming provider model change and patient expectations.

Amanda Walter, RN, reported on Home Health and Hospice QAPI results, patient stats and department staffing status. Bill Dooley asked about COVID cases among Home Health patients. Amanda stated that her team takes all necessary precautions and the majority of patients have avoided catching COVID.

Brenda Gorm, RN, reported AHCC's census is 38 and updated the Board on staffing challenges. Currently all residents are quarantined as a precaution due to a positive staff member. All residents are asymptomatic at this time and AHCC continues to test staff on a weekly basis.

Mary Litzel, RN, reported that acute care staffing is stable.

Becky Rodriguez provided the credentialing report. The board reviewed applications for appointment / reappointment to the Medical Staff. Following the review, Tom Berry made a motion to appoint / reappoint and grant privileges to the following applicants. Bill Dooley seconded the motion. All members voted in favor of the motion.

Initial Appointment:

- Knuths, AmberCRNA
- Vrdoljak, JakeMD Teleradiology
- Ku, Tsun ShengMD Telemedicine
- Gillian, MonjariMD Teleradiology
- Kinner, AmberDO Family Medicine

Reappointment:

- Prager, MartinMD Telemedicine

Sean McCallister provided an update on the status of hiring two new. Dr. Kinner's contract and credentialing process are finished. Dr. Rinker's onboarding is underway. She will shadow in JCHC's ER in November and December, work full shifts on certain weekends in January through March, and start fulltime work in April.

Sean discussed the Fundraising Coordinator position and will modify the job description based on feedback from the Foundation Board. He intends to post the position soon.

Sean thanked Bill Dooley for his service and commitment given this was Bill's last board meeting.

Tom Berry suggested JCHC publicize how people should properly wear a mask to protect themselves and others from COVID. Sean said he would consider some promotional options.

Shawn Odell and Dan Odaz provided a COVID construction project update. Shawn reviewed a PowerPoint presentation and discussed progress to date. There were questions regarding HVAC downtime impacts on operations and patient care. The construction crews and JCHC have a well-defined schedule, but remain flexible to ensure patient care is always the top priority. O'Dell Construction has contingency transport options to ensure the new air handlers arrive onsite on time.

Becky Rodriguez and Sean McCallister presented the Board with September 2020 month-end and year-to-date financial performance results.

Dr. Schueler informed the board about two out-of-cycle capital purchase requests – a new portable x-ray machine and an ultra-low temperature freezer for storing vaccines. Both will enhance JCHC's ability to fight COVID and stem its spread. Sean McCallister explained that COVID stimulus funding will be used to pay for both. The portable x-ray machine is \$102,500.00 and the freezer is \$6,905.00. After further discussion about the two items Bill Dooley made a motion to purchase both items. Tom Holt seconded the motion. All members voted in favor of the motion.

Sean McCallister and Laurie Hansen presented an additional item for approval – increasing JCHC's credit card limit from \$10,000.00 to \$20,000.00 due to needing to regularly purchase additional COVID-related supplies. Tom Holt made a motion to increase the card limit to \$20,000.00. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Sean McCallister asked if the board would like to hold a regular board meeting in November and incorporate the strategic planning session into the meeting instead of holding a full strategic planning session. After discussing potential dates for the meeting, Sean stated he would email board members to determine the best date and time.

Cristy Kinghorn stated that a hand surgeon from Gillette was interested in providing services at JCHC. Sean and Dr. Schueler will touch base with her.

There was no Executive Session held.

Bill Dooley made a motion to adjourn the regular Board meeting. Cristy Kinghorn seconded the motion. All members voted in favor of the motion. The meeting was adjourned at 8:10 P.M.

Respectfully submitted,

Cristy Kinghorn, Secretary