

# Johnson County Rural Health Care District

## Minutes

March 8, 2021

The regular monthly meeting of the Johnson County Rural Health Care District was held at the County Planning Office on Monday, March 8, 2021. The meeting began at 4:00 p.m. The meeting was called to order by President Marilyn Connolly. Present were Marilyn Connolly, Jim Hicks, Mark Haines, Marie Miller, Scott McBride via phone, Crosby Taylor, Mark Bentley, Aaron Palmer, Dennis Thorson, Logan Williamson, Dave Harness and Karri White. A quorum was present.

The motion to approve the agenda was made by Marie Miller and seconded by Scott McBride. Approved by all.

**I. APPROVAL OF MINUTES OF LAST MEETING:**

The motion to approve the minutes of the Regular Meeting on February 8, 2021 was made by Scott McBride and seconded by Marie Miller. Approved by all.

**II. VIEW AND APPROVE TREASURER'S REPORT:**

Jim Hicks presented the February Treasurer's Report for review. Motion to approve the Treasurer's Report was made by Mark Haines and seconded by Jim Hicks. Approved by all.

**III. BUFFALO REPORT:**

**1. Ambulance Calls**

Dave Harness reported February had 53 ambulance calls consisting of the following: 34 medical, 19 trauma and 7 transfers; 2 nurse transfers, 3 canceled, 10 patient refusals, 1 standby, 2 codes, 1 DOAs, and 1 trauma team activation. 29 in-town calls and 24 out-of-town calls. 40 were Johnson county residents and 13 non-residents. Dave reported Com-Tech visited twice to work on the problems with the portable radios. They re-programmed some of the handheld radios and replaced the back-up battery at the repeater site. Dave said he plans on having an EMT Basic class in the fall of 2021.

**IV. KAYCEE REPORT:**

**1. Ambulance Calls**

Crosby reported there were 6 total calls in February: 1 trauma, 3 medical, 1 standby, 0 public assist, 1 refusals, 1 canceled, 0 Life Flight, 0 ALS Intercept, 3 total patients. Crosby said they need to replace the power washer at an approximate cost of \$900 plus shipping. Crosby is getting pricing for a Nitrous Oxide pain management system.

**V. OLD BUSINESS:**

**1. By-Laws & HIPAA Policy**

The corrected by-laws were presented. Scott McBride made a motion to approve the by-laws. Seconded by Marie Miller. Seconded by Mark Haines. Approved by all.

**Call for old business:**

**VI. NEW BUSINESS**

**1. 2021/2022 Budget**

Proposed budget worksheets from Directors Dave Harness and Crosby Taylor were presented. Buffalo EMS included a letter explaining the line items anticipated to increase. Jim Hicks asked for further detail on the projected increases by the next meeting. A work session was scheduled for Monday, April 12<sup>th</sup> at 4:00 p.m. at the Kaycee Ambulance Barn with the Regular Meeting to follow.

**Call for new business:**

**2. Standbys & Rates**

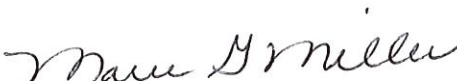
Mark Haines suggested the board consider charging for standbys and lift assists. Karri asked for a rate to be set for standbys as requests are coming in for the summer season. It was discussed to charge a minimum fee that would allow payment to Buffalo EMS for hourly wages. Jim Hicks suggested BEMS getting the standby revenue to offset expenses. Karri will research rates in the region for such services.

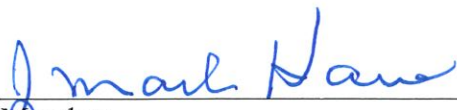
Marilyn Connolly asked if there was any public comment. None was made. Vouchers were initialed, and checks signed by the board members. Report attached. Mark Haines made a motion to approve the vouchers. Seconded by Marie Miller. Approved by all. There being no further new business, Mark Haines made a motion to adjourn the regular meeting at 5:00 p.m. Seconded by Jim Hicks. Motion carried.

**The next regular meeting will be held on Monday, April 12, 2021 at 5:00 p.m. at the Kaycee Ambulance Barn, Kaycee, Wyoming.**

  
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President

\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Treasurer

04/05/21

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT  
BILLS APPROVED & PAID BY BOARD MEMBERS  
March 2021

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	<u>Mar 21</u>
ALEXANDER SAIN	(60.94)
AT&T MOBILITY	(37.88)
BUFFALO EMS, LLC.	(60,212.50)
CRAIG WALKER	(1,408.14)
CROSBY TAYLOR.	(4,196.29)
DIGETEKs	(853.60)
Emergency Medical Products, Inc.	(947.28)
First Interstate Bank	(9.95)
HARRY D. STRAUB	(225.33)
HEIDI GREET	(158.83)
LORI STRAUB.	(47.09)
Mark Schueler	(1,000.00)
MARY PROPSON	(125.60)
MICHELLE CHAPMAN	(1,789.17)
MONTANA-DAKOTA UTILITIES CO.	(169.49)
NORCO, INC.	(120.12)
North Wyoming Insurance, Inc.	(19,937.00)
POWDER RIVER ENERGY CORP	(134.78)
QUICK MED CLAIMS	(4,738.27)
RT COMMUNICATIONS	(150.00)
TEDESKO REPAIR	(1,354.81)
THE EMBROIDERY BARN	(15.00)
TOWN OF KAYCEE	(65.75)
UNITED STATES TREASURY	(402.14)
VISA	(2,398.41)
WYOMING RETIREMENT SYSTEM	(56.25)
BANK OF BUFFALO	(25.40)
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TOTAL	<u>(100,640.02)</u>

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JOHNSON COUNTY RURAL HEALTH CARE DISTRICT  
**Expenses by Vendor Detail**  
 March 2021

Date	Num	Account	Paid Amount
ALEXANDER SAIN			
03/01/2021	1214	Payroll	(66.00)
03/01/2021	1214	Payroll Taxes	5.06
Total ALEXANDER SAIN			(60.94)
AT&T MOBILITY			
03/08/2021	1220	Telephones	(37.88)
Total AT&T MOBILITY			(37.88)
BUFFALO EMS, LLC.			
03/08/2021	1285	BUFFALO EMS MONTHLY CONT...	(60,212.50)
Total BUFFALO EMS, LLC.			(60,212.50)
CRAIG WALKER			
03/01/2021	1215	Payroll	(1,586.50)
03/01/2021	1215	Payroll Taxes	178.36
Total CRAIG WALKER			(1,408.14)
CROSBY TAYLOR.			
03/01/2021		Payroll	(4,875.00)
03/01/2021		Payroll Taxes	506.93
03/01/2021		Health Insurance - Employees	171.78
Total CROSBY TAYLOR.			(4,196.29)
DIGETEKs			
03/08/2021	1279	IT Managed Services	(853.60)
Total DIGETEKs			(853.60)
Emergency Medical Products, Inc.			
03/08/2021	1209	Medical Supplies	(947.28)
Total Emergency Medical Products, Inc.			(947.28)
First Interstate Bank			
03/15/2021	CCADJ	Collection Fees	(20.80)
03/25/2021		Collection Fees	(4.60)
03/31/2021		Auditing / Accounting	(9.95)
Total First Interstate Bank			(35.35)
HARRY D. STRAUB			
03/01/2021	1216	Payroll	(244.00)
03/01/2021	1216	Payroll Taxes	18.67
Total HARRY D. STRAUB			(225.33)
HEIDI GREET			
03/01/2021	1217	Payroll	(172.00)
03/01/2021	1217	Payroll Taxes	13.17
Total HEIDI GREET			(158.83)
LORI STRAUB.			
03/01/2021	1218	Payroll	(51.00)

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT  
 Expenses by Vendor Detail  
 March 2021

Date	Num	Account	Paid Amount
03/01/2021	1218	Payroll Taxes	3.91
Total LORI STRAUB.			(47.09)
03/08/2021	1221	Medical Director Contract	(1,000.00)
Total Mark Schueler			(1,000.00)
03/01/2021	1219	Payroll	(136.00)
03/01/2021	1219	Payroll Taxes	10.40
Total MARY PROPSON			(125.60)
03/01/2021		Payroll	(2,050.00)
03/01/2021		Payroll Taxes	260.83
Total MICHELLE CHAPMAN			(1,789.17)
03/08/2021	1222	Utilities	(169.49)
Total MONTANA-DAKOTA UTILITIES CO.			(169.49)
03/08/2021	1224	Oxygen Supplies	(120.12)
Total NORCO, INC.			(120.12)
03/08/2021	1280	Insurance - Liability	(19,937.00)
Total North Wyoming Insurance, Inc.			(19,937.00)
03/08/2021	1210	Utilities	(134.78)
Total POWDER RIVER ENERGY CORP			(134.78)
03/08/2021	1281	Collection Fees	(4,738.27)
Total QUICK MED CLAIMS			(4,738.27)
03/08/2021	1211	Telephones	(150.00)
Total RT COMMUNICATIONS			(150.00)
03/08/2021	1212	Vehicle Repairs & Maintenance	(1,354.81)
Total TEDESKO REPAIR			(1,354.81)
03/08/2021	1282	Buffalo Capital Outlay	(15.00)
Total THE EMBROIDERY BARN			(15.00)
TOWN OF KAYCEE			

Expenses by Vendor Detail

March 2021

Date	Num	Account	Paid Amount
03/08/2021	1213	Utilities	(65.75)
Total TOWN OF KAYCEE			(65.75)
UNITED STATES TREASURY			
03/03/2021		Payroll Taxes	(402.14)
Total UNITED STATES TREASURY			(402.14)
VISA			
03/08/2021	1283	RHCD Board Expenses	(15.89)
03/08/2021	1283	Buffalo Capital Outlay	(1,688.00)
03/08/2021	1223	Facility Maintenance	(318.92)
03/08/2021	1223	Education / Training	(43.58)
03/08/2021	1223	Medical Supplies	(72.54)
03/08/2021	1223	Postage / Freight	(55.00)
03/08/2021	1223	Fuel / Mileage	(141.07)
03/08/2021	1223	Meals / Hotel	(46.45)
03/08/2021	1223	Legal / Accounting	(16.96)
Total VISA			(2,398.41)
WYOMING RETIREMENT SYSTEM			
03/08/2021	1284	Deferred Compensation	(56.25)
Total WYOMING RETIREMENT SYSTEM			(56.25)
TOTAL			(100,640.02)