

Present: Mark Wilson, Kellie Jensen, Cheryl Benner Margaret Fraley, Dan Gay  
Public: Buffalo Senior Center Executive Director AJ Mock, Deputy County Attorney  
Barry Crago,

Via GoToMeeting: Aaron Palmer

The February 2, 2021 meeting of the Johnson County Senior Citizens Services  
Special District Meeting was called to order at 4:00 PM by President Mark Wilson.  
Ms. Fraley moved to approve the minutes of the ~~December 9, 2020~~ <sup>January 11, 2021</sup> meeting.  
With a second from Ms. Jensen the motion carried.

Discussion was held on choosing depositors. Ms. Fraley moved and Ms.  
Jensen seconded that the First Interstate Bank of Buffalo, Bank of Buffalo, First  
Northern Bank of Buffalo, and ANB be named as depositors. Motion carried.

President Wilson gave an update of policies and procedures. He obtained a  
copy of the Cemetery District Handbook, but determined that the majority was not  
applicable to us. He felt comfortable using Johnson County's Handbook with minor  
revisions. Mr. Gay reminded the board that the intent was to keep as simple as  
possible. Ms. Jensen suggested having 2 people have a draft prepared for the next  
meeting. President Wilson will make edits and Ms. Benner will review.

Ms. Jensen spoke with the chairman of the Senior Center Foundation Board.  
The foundation board was polled, and they are willing to loan the District \$1,000 toward  
start up costs.

Mr. Gay reminded the group that there is no cost for the EIN, but the bond will  
cost \$100 per bonded person. It was the suggestion of the insurance agent that only  
the Treasurer handle funds, thereby making that person the only board member needs  
to be bonded. The PO Box will cost \$64 per year.

Ms. Fraley collected more information for the EIN, and will finalize and submit the  
form.

Mr. Crago joined the meeting and spoke about the bylaws. He expanded on the  
original draft, and will make minor edits. The new version will be forwarded to the board  
before the next meeting. Mr. Crago advised the group that the Wyoming Attorney  
General ruled that the County Attorney's office cannot represent special districts.  
Therefore, he offered to continue representing the District as a private attorney. He  
further advised the board that legislation would be presented to change the statute to  
allow County Attorney offices to represent special districts if they so choose.

Margaret Fraley, Treasurer

*Margaret Fraley*

Mark Wilson, President

*Mark Wilson*

Kellie Jensen, Vice-President

*Kellie Jensen*

Discussion was held on creating an application for funding for the district. Ms. Jensen and Ms. Benner will create a draft and distribute to the rest of the board for review before the next meeting. There being no further business to conduct, Mr. Gay moved and Ms. Fraley seconded to adjourn the meeting at 4:45 PM. The next meeting will be March 1, 2021 at the Johnson County Road and Bridge Office.

Mr. Craig also advised the board to create an email specialty for special district business in the event there is a Freedom of Information Act (FOIA) request made to the district.