**JOHNSON COUNTY FAIR BOARD**

**Minutes**

**February 11, 2021**

**CALL THE MEETING TO ORDER: 6:03 PM**

**Laci Schiffer, Kevin Rodriques, Byron Geis, John Collins, Mike Mader, Jennifer Rice, Claudia Todd and Crew, Bryce McKenzie, Bill Novotny, Kristen LaDuke**

**GUESTS:**

**Jennifer Rice: Jennifer attended the meeting to talk about the Cowgirls rodeos this summer. They would like to continue the $125.00 rate with $75.00 addition for the small arena. Numbers from last year, JCC has about 250 different contestants and about 415 entries per night.**

**Mike moved to keep the Cowgirls rate the same**

**Kevin second**

**Passed**

**Claudia Todd: Would like to move their event to the fairgrounds. Discussion was made about the event, what the event would look like and how they would be working to set it up. The board made a discussion about the event and how it would help the FG as well.**

**Byron moved to charge the Ski-Jor Wars $700.00 for the event**

**Mike Second**

**Passed**

**Bryce: 4-H overview of JC 4-H: Staying busy from woods to livestock with lots of zooms. Numbers are coming together.**

**UPDATES:**

**REPORTS:**

* Caretaker’s Report
  + Project List: Reviewed by the board
  + Lights/Insurance: Kristen submitted a claim, just waiting on bids
  + Monthly Calendar: reviewed by the board
* Secretary’s Report
  + Minutes: Reviewed by the board
  + Payables: Kristen requested the board to look at all the reports. Make sure you pay attention to the highlighted areas.

Kristen asked Bill to talk about Wy Class with the board, the other options JCFB has not received very much interest.

Byron moved to move $400,000.00 to Wy Class

Kevin Second

Passed

* + Payroll
* Foundation Report: New Board members were elected at the meeting
* Livestock Committee Report- No report
* Queen Report- no report

**OLD BUSINESS:**

* Buildings
  + Community Building: Discussion was made with Bill Novotny and the board about the bond issue and how it is moving forward.
    - Board reviewed the options for the CB from Arete
  + Arena: Mike reviewed the arena and options moving forward.
* Grants
  + 1%
    - Review write-up and requests- discussion was made about what was on the list and what should be looked at.
    - Byron moved to add arena lights to the 1% request
    - Kevin second

Passed

* Master Plan updates
  + Goals: moved to next meeting

**NEW BUSINESS:**

* Rodeo Workshop
  + Feb. 18th 6PM
* Fair and Rodeo 2021
  + Camping- come in on Friday 8-Noon before the concert
* Budget Workshop Dates
* Cleaning contract: Board reviewed the contract submitted and had a discussion about benefits and costs
  + Mike moved to hire a cleaning service for up to 8 days
  + Kevin Second
  + Passed
* Employee documents
  + Personal policy- Board reviewed the personal policy and discussion was made
    - John moved to make the change on flex time to April 30
    - Kevin Second
    - Passed

**ADDITIONAL BUSINESS:**

Byron: Josh from Buffalo High school rodeo called and would like to have the same rate as they do every year and split the stall fees. They would be working with Sheridan High school as well for a 3 day weekend in Buffalo.

Kevin moved to keep contracts the same

Mike Second

Passed

Kristen informed the board she would be leaving her job at the end of March, with opportunity to still help if needed.

**Meeting adjourned to Executive session at 10:44 PM**

**Executive Session:**

**Johnson County Fair Board Strategic Planning**

***Mission***

The Board of Directors of the Johnson County Fair is committed to producing a successful fair which promotes and advance the interest of agriculture and community development. The Fair Board is committed to preserve, improve and promote the JCFG property as a premier site for agricultural, educational and community events

***Goals***

The Johnson County Fair Board Goals:

* + **Yearly**
  + When possible use maintenance free items on any upgrades
  + Tree maintenance

1. A prioritized list of trees that need trimmed
2. Add new trees to designated area (work with Foundation on memorial trees)
3. Have a mapped-out tree plan where we need to plant new trees
4. Mapped area of what trees need removed

* **1 Year 2020/2021**
  + Entryway- Obtain bids and put as a budget item for 20/21
    - Main Entry- Rock entry with gates and flower area
* North Entry- Log entry with gates
* Southern Entry- Log entry with gates
* Fence updates-Funds Requested from 1%- fence along north entrance
* ~~Barn updates~~
* ~~Funds Requested from 1%- update ½ block barn for cow/calf pairs, ½ block barn chicken/rabbit area. Block barn year-round- Horse Barn~~
* ~~Repurpose old chicken/rabbit barn for shaded picnic area in the infield and camping area~~
* ~~Funds Requested from 1%- gutters to barns~~
* Arena and Track Ground Updates. Put as a Budget item for 20/21
* Find a company that can look at our soil to see what we might need to add or if we need to start fresh
* Receive bids for Track area in front of the grandstands
* Receive bids for Main Arena
* Receive bids for second arena
* ~~Update sound system in the show ring- Request money from JC Rec Board~~
* Produce a mailer to use as a promotional mailing to solicited national shows including horse, cattle, sheep, goats etc. Request money from Tourism Board
* Update all barns to include LED: show ring

**2023 (3 year)-**

* + Extend Sheep Barn Work with Builders
* Build a bigger CB- replace exhibit hall, cook shack, needle craft and block bathrooms
* Contact current renters of the CB to ask what would you like to see in a new building
  + Work with an architect and JOCO First to obtain a building design and costs
* Work with county entities to obtain funding plan for the building
* Work with county entities to obtain funding for table, chairs, exhibit displays and other supplies for a new CB Receive bids for Main Arena
* Research grants and partnerships
* Make a plan for Removal of exhibit hall, cook shack needle craft and black bathroom
  + Can they be used else ware on the grounds or can another county entities use them
  + If they can’t be salvaged plan for tear down and dumping
  + Update Current CB
    - Retrofit outside to mirror new CB
    - Update inside CD flooring
    - Add office space
    - Add board room
* Pave and level parking lots
* Obtain bids
  + Research funding options or grants
* ~~Track rail fence- paint and update~~
* Finish water line phase 2 & 3
* Install a Security System around grounds
  + Obtain bids
  + Reach out to other fair grounds to see what they are using

**2025(5 year)-**

* + Add new camping area south of tractor shed.
    - Research Grants and partnership for funding
    - Mark out area for camping so we can start planting trees in camping area
  + Build a multipurpose ag building south of Extension office
  + Research multipurpose buildings in the area to see what their strengths and weakness are.
  + Work with an architect and JOCO First to obtain a building design and costs
  + Research grant and partnerships for funding
  + Work with foundation on private funding plan for the building