**JOHNSON COUNTY FAIR BOARD**

**Minutes**

**January 14, 2021**

**CALL THE MEETING TO ORDER: 6:01 PM**

**GUESTS: Keefe Rice, Bryce McKenzie, Ace Handcock, Mary Klaahsen, Amanda Kaufmann, Frank Sickler, JR Crozier, Gregg (Phone), John Collins, Bill Novotny**

**Attendance: Gary Arno, Kristen LaDuke, Byron Geis, Mike Mader (phone), Laci Schiffer, Kevin Rodriguez**

**Ace:** Presented to the board that the Showdown would like to come back to JCFG on May 20-23. Would like to request a reduced rate as this show is not for making money, but for an opportunity for the children to show their animals.

**Bryce:** Concerns for the rabbits and the disease that is in Wyoming and affecting rabbits in counties that are close to us. We are looking at a show before fair starts.

Bryce presented the judges prices list Kristen and Bryce worked on. Discussion was made.

Byron moved to approve the judge’s prices for 2021.

Kevin second

Passed

**UPDATES:**

**REPORTS:**

* Caretaker’s Report- North fence in progress, track and panels next.
  + - Gary asked Buckingham’s to donate the tin for the Block barn and they agreed with help with the sign.
    - Cleaned some stalls
    - A tree needs taken down by the tractor shed- Bids presented to the board
      * Kevin moved to have tree mechanics take down tree
      * Mike Second
      * Passed
    - Chesbro is working on the bid for the grandstand lights
  + Project List
  + Lights/Insurance
* Secretary’s Report
  + Minutes
  + Payables: Kristen reviewed all reports presented to the board. Budget was reviewed (notation was made what is in yellow).
    - Byron moved to clean up Giles and Welsh past due accounts
    - Kevin Second
    - Passed
  + Payroll: Presented to board and signed
  + Kristen asked Bill to present the Wyoming Class information
    - Byon moved to move funds and open account at Wyoming class
    - Kevin Second
    - Passed

Kevin moved to approve secretary’s report

Bryon Second

Passed

* Foundation Report:
  + Keefe and Amanda reviewed the foundation meeting with update on financials.
* Livestock Committee Report:
  + Beef Tagging issue-
    - Discussion was made about the incident that happened at the sale barn for the beef tagging. One steer calf went down and one heifer calf was hurt. What could have caused the issue? Keefe, Mary, Amanda, JR, Gregg, Frank and the FB all discussed what happened, options for moving forwards, and what and how to prevent.
    - The Fair Board believed this was a livestock committee issue and would need to be taken to the livestock committee meeting later in the month.
* Queen Report: No report

**OLD BUSINESS:**

* Buildings
  + Community Building: Board reviewed prices of new community building from Arete
    - Board needs to look at it line by line and see what can be cut. Byron will work with Dale
    - Need to make a dream sheet up for rental of the facility
  + Arena:
    - Mike: Arena prices are changing with building prices changing.
* Grants
  + 1%
    - Review write up and requests: Kristen will make changes and bring to next meeting
  + Rec Grant
    - Picnic tables
      * 10 Tables- same color
  + JCTA
    - Request the same as 2020

Kevin moved to request the same amount as 2020 to the JCTA

Byron Second

Passed

**NEW BUSINESS:**

* Elections
  + Chair: Laci Shiffer
  + Vice: Kevin Rodrigueze
  + Treasure: Byron Geis
  + Secretary: Mike Mader
  + Public Relations: New Member

Kevin moved to accept the positions as read

Mike second

Passed

* Master Plan updates
  + Goals- Board will come to next meeting with list and project list update

**Executive Session:**

* Employees
  + Evaluation

**Adjourned: 10:45 PM**

**Johnson County Fair Board Strategic Planning**

***Mission***

The Board of Directors of the Johnson County Fair is committed to producing a successful fair which promotes and advance the interest of agriculture and community development. The Fair Board is committed to preserve, improve and promote the JCFG property as a premier site for agricultural, educational and community events

***Goals***

The Johnson County Fair Board Goals:

* + **Yearly**
  + When possible use maintenance free items on any upgrades
  + Tree maintenance

1. A prioritized list of trees that need trimmed
2. Add new trees to designated area (work with Foundation on memorial trees)
3. Have a mapped-out tree plan where we need to plant new trees
4. Mapped area of what trees need removed

* **1 Year 2020/2021**
  + Entryway- Obtain bids and put as a budget item for 20/21
    - Main Entry- Rock entry with gates and flower area
* North Entry- Log entry with gates
* Southern Entry- Log entry with gates
* Fence updates-Funds Requested from 1%- fence along north entrance
* ~~Barn updates~~
* ~~Funds Requested from 1%- update ½ block barn for cow/calf pairs, ½ block barn chicken/rabbit area. Block barn year-round- Horse Barn~~
* ~~Repurpose old chicken/rabbit barn for shaded picnic area in the infield and camping area~~
* ~~Funds Requested from 1%- gutters to barns~~
* Arena and Track Ground Updates. Put as a Budget item for 20/21
* Find a company that can look at our soil to see what we might need to add or if we need to start fresh
* Receive bids for Track area in front of the grandstands
* Receive bids for Main Arena
* Receive bids for second arena
* ~~Update sound system in the show ring- Request money from JC Rec Board~~
* Produce a mailer to use as a promotional mailing to solicited national shows including horse, cattle, sheep, goats etc. Request money from Tourism Board
* Update all barns to include LED: show ring

**2023 (3 year)-**

* + Extend Sheep Barn Work with Builders
* Build a bigger CB- replace exhibit hall, cook shack, needle craft and block bathrooms
* Contact current renters of the CB to ask what would you like to see in a new building
  + Work with an architect and JOCO First to obtain a building design and costs
* Work with county entities to obtain funding plan for the building
* Work with county entities to obtain funding for table, chairs, exhibit displays and other supplies for a new CB Receive bids for Main Arena
* Research grants and partnerships
* Make a plan for Removal of exhibit hall, cook shack needle craft and black bathroom
  + Can they be used else ware on the grounds or can another county entities use them
  + If they can’t be salvaged plan for tear down and dumping
  + Update Current CB
    - Retrofit outside to mirror new CB
    - Update inside CD flooring
    - Add office space
    - Add board room
* Pave and level parking lots
* Obtain bids
  + Research funding options or grants
* ~~Track rail fence- paint and update~~
* Finish water line phase 2 & 3
* Install a Security System around grounds
  + Obtain bids
  + Reach out to other fair grounds to see what they are using

**2025(5 year)-**

* + Add new camping area south of tractor shed.
    - Research Grants and partnership for funding
    - Mark out area for camping so we can start planting trees in camping area
  + Build a multipurpose ag building south of Extension office
  + Research multipurpose buildings in the area to see what their strengths and weakness are.
  + Work with an architect and JOCO First to obtain a building design and costs
  + Research grant and partnerships for funding
  + Work with foundation on private funding plan for the building