

Johnson County Rural Health Care District

Minutes

April 12, 2021

The regular monthly meeting of the Johnson County Rural Health Care District was held at the Kaycee Ambulance Barn on Monday, April 12, 2021. The meeting began at 5:02 p.m. The meeting was called to order by President Marilyn Connolly. Present were Marilyn Connolly, Jim Hicks, Mark Haines, Marie Miller, Scott McBride via phone, Crosby Taylor, Michelle Chapman, Logan Williamson, Jonna Gunsolley, Dave Harness and Karri White. A quorum was present.

I. APPROVAL OF MINUTES OF LAST MEETING:

The motion to approve the minutes of the Regular Meeting on March 8, 2021 was made by Mark Haines and seconded by Jim Hicks. Approved by all.

II. VIEW AND APPROVE TREASURER'S REPORT:

Jim Hicks presented the March Treasurer's Report for review. Motion to approve the Treasurer's Report was made by Marie Miller and seconded by Mark Haines. Approved by all.

III. BUFFALO REPORT:

1. Ambulance Calls

Dave Harness reported March had 63 ambulance calls consisting of the following: 55 medical, 8 trauma and 18 transfers; 5 nurse transfers, 1 canceled, 6 patient refusals, 3 standby, 2 codes, 0 DOAs, and 1 trauma team activation. 38 in-town calls and 25 out-of-town calls. 55 were Johnson county residents and 8 non-residents.

IV. KAYCEE REPORT:

1. Ambulance Calls

Crosby reported there were 5 total calls in March: 1 trauma, 3 medical, 0 standby, 1 public assist, 1 refusals, 1 canceled, 0 Life Flight, 0 ALS Intercept, 4 total patients. Crosby reported MS192 has thrown a couple emission codes the last few months and might need to remove DPF system.

V. OLD BUSINESS:

1. Xtreme Bulls Stand-by Request

Jonna Gunsolley requested ambulance standby for Xtreme Bull Riding on May 8th at the Johnson County Fairgrounds. The board suggested they provide a donation to Buffalo EMS for the standby service.

2. Stand-by Policies & Rates

Standby rates and policies were discussed. It was suggested to charge an hourly rate if the entity charged a gate or entry fee. The board agreed to continue the policy of not charging the Johnson County School District for football standby. In reply to the Fair & Rodeo standby request the board suggested Buffalo EMS ask for a donation of \$50 per hour to cover costs.

Call for old business:

VI. NEW BUSINESS

1. 2021/2022 Budget

The proposed budget for the FYE 2021-2022 was discussed. Mark Haines made a motion to go into Executive Session at 5:45 to discuss the Buffalo EMS contract amount. Seconded by Jim Hicks. Approved by all. At 6:03 p.m. the Executive Session adjourned.

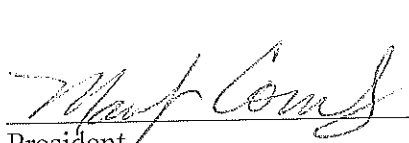
At 6:10 p.m. the Regular Meeting reconvened.

Jim Hicks made a motion to compose a letter to Buffalo EMS with the contract amount offer of \$750,000. Mark Haines seconded the motion. Approved by all.

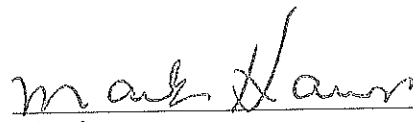
Call for new business:

Vouchers were initialed, and checks signed by the board members. Report attached. Mark Haines made a motion to approve the vouchers. Seconded by Scott McBride. Approved by all. There being no further new business, Jim Hicks made a motion to adjourn the regular meeting at 6:17 p.m. Seconded by Scott McBride. Motion carried.

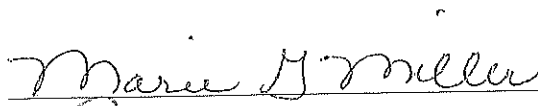
The next regular meeting will be held on Monday, May 10, 2021 at 4:00 p.m. at the County Planning Office, Buffalo, Wyoming.



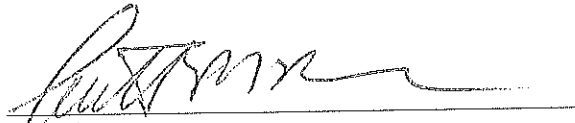
President



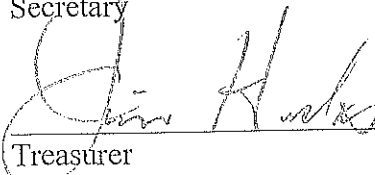
Member



Secretary



Member



Treasurer

05/03/21

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT
BILLS APPROVED & PAID BY BOARD MEMBERS
April 2021

| | <u>Apr 21</u> |
|----------------------------------|---------------------------|
| ALEXANDER SAIN | (93.27) |
| AT&T MOBILITY | (37.84) |
| BUFFALO EMS, LLC. | (60,212.50) |
| CRAIG WALKER | (1,410.44) |
| CROSBY TAYLOR. | (4,196.28) |
| DIGETEKs | (426.80) |
| Emergency Medical Products, Inc. | (517.15) |
| Employer Services | (131.79) |
| First Interstate Bank | (9.95) |
| HARRY D. STRAUB | (125.60) |
| HEIDI GREET | (145.92) |
| HENRY SHEIN | (176.50) |
| INTUIT PAYMENTS | (12.67) |
| LORI STRAUB. | (93.28) |
| LPL FINANCIAL | (390.00) |
| Mark Schueler | (1,000.00) |
| MARY PROPSON | (241.95) |
| MICHELLE CHAPMAN | (1,789.18) |
| MONTANA-DAKOTA UTILITIES CO. | (122.20) |
| NORCO, INC. | (112.53) |
| POWDER RIVER ENERGY CORP | (132.36) |
| QUICK MED CLAIMS | (2,894.74) |
| RT COMMUNICATIONS | (145.30) |
| TEDESKO REPAIR | (116.03) |
| TOWN OF KAYCEE | (5.75) |
| UNITED STATES TREASURY | (3,011.14) |
| VISA | (2,094.59) |
| WATCHGUARD SERVICES | (385.00) |
| WYOMING DEPARTMENT OF EMPLOYMENT | (68.30) |
| WYOMING RETIREMENT SYSTEM | (93.75) |
| TOTAL | <u><u>(80,192.81)</u></u> |

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memorandum
J. H. J.

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT
 Expenses by Vendor Detail
 April 2021

| Date | Num | Account | Paid Amount |
|--|------|------------------------------|-------------|
| ALEXANDER SAIN | | | |
| 04/01/2021 | 1225 | Payroll | (101.00) |
| 04/01/2021 | 1225 | Payroll Taxes | 7.73 |
| Total ALEXANDER SAIN | | | (93.27) |
| AT&T MOBILITY | | | |
| 04/12/2021 | 1231 | Telephones | (37.84) |
| Total AT&T MOBILITY | | | (37.84) |
| BUFFALO EMS, LLC. | | | |
| 04/12/2021 | 1286 | BUFFALO EMS MONTHLY CONT... | (60,212.50) |
| Total BUFFALO EMS, LLC. | | | (60,212.50) |
| CRAIG WALKER | | | |
| 04/01/2021 | 1226 | Payroll | (1,589.00) |
| 04/01/2021 | 1226 | Payroll Taxes | 178.56 |
| Total CRAIG WALKER | | | (1,410.44) |
| CROSBY TAYLOR. | | | |
| 04/01/2021 | | Payroll | (4,875.00) |
| 04/01/2021 | | Payroll Taxes | 506.94 |
| 04/01/2021 | | Health Insurance - Employees | 171.78 |
| Total CROSBY TAYLOR. | | | (4,196.28) |
| DIGETEKs | | | |
| 04/12/2021 | 1287 | IT Managed Services | (426.80) |
| Total DIGETEKs | | | (426.80) |
| Emergency Medical Products, Inc. | | | |
| 04/12/2021 | 1232 | Medical Supplies | (52.16) |
| 04/12/2021 | 1243 | Medical Supplies | 0.00 |
| 04/12/2021 | 1245 | Medical Supplies | (464.99) |
| Total Emergency Medical Products, Inc. | | | (517.15) |
| Employer Services | | | |
| 04/12/2021 | 1239 | Payroll Taxes | (131.79) |
| Total Employer Services | | | (131.79) |
| First Interstate Bank | | | |
| 04/30/2021 | | Auditing / Accounting | (9.95) |
| Total First Interstate Bank | | | (9.95) |
| HARRY D. STRAUB | | | |
| 04/01/2021 | 1227 | Payroll | (136.00) |
| 04/01/2021 | 1227 | Payroll Taxes | 10.40 |
| Total HARRY D. STRAUB | | | (125.60) |
| HEIDI GREET | | | |
| 04/01/2021 | 1228 | Payroll | (158.00) |
| 04/01/2021 | 1228 | Payroll Taxes | 12.08 |

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT
 Expenses by Vendor Detail
 April 2021

| Date | Num | Account | Paid Amount |
|--|------|---------------------------|-------------|
| Total HEIDI GREET | | | (145.92) |
| HENRY SHEIN 04/12/2021 | 1233 | Medical Supplies | (176.50) |
| Total HENRY SHEIN | | | (176.50) |
| INTUIT PAYMENTS 04/26/2021 | | Collection Fees | (12.67) |
| Total INTUIT PAYMENTS | | | (12.67) |
| LORI STRAUB. 04/01/2021 | 1229 | Payroll | (101.00) |
| 04/01/2021 | 1229 | Payroll Taxes | 7.72 |
| Total LORI STRAUB. | | | (93.28) |
| LPL FINANCIAL 04/12/2021 | 1238 | Deferred Compensation | (390.00) |
| Total LPL FINANCIAL | | | (390.00) |
| Mark Schueler 04/12/2021 | 1237 | Medical Director Contract | (1,000.00) |
| Total Mark Schueler | | | (1,000.00) |
| MARY PROPSON 04/01/2021 | 1230 | Payroll | (262.00) |
| 04/01/2021 | 1230 | Payroll Taxes | 20.05 |
| Total MARY PROPSON | | | (241.95) |
| MICHELLE CHAPMAN 04/01/2021 | | Payroll | (2,050.00) |
| 04/01/2021 | | Payroll Taxes | 260.82 |
| Total MICHELLE CHAPMAN | | | (1,789.18) |
| MONTANA-DAKOTA UTILITIES CO. 04/12/2021 | 1242 | Utilities | (122.20) |
| Total MONTANA-DAKOTA UTILITIES CO. | | | (122.20) |
| NORCO, INC. 04/12/2021 | 1244 | Oxygen Supplies | (112.53) |
| Total NORCO, INC. | | | (112.53) |
| POWDER RIVER ENERGY CORP 04/12/2021 | 1246 | Utilities | (132.36) |
| Total POWDER RIVER ENERGY CORP | | | (132.36) |
| QUICK MED CLAIMS 04/12/2021 | 1288 | Collection Fees | (2,894.74) |
| Total QUICK MED CLAIMS | | | (2,894.74) |
| RT COMMUNICATIONS | | | |

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT

Expenses by Vendor Detail

April 2021

| Date | Num | Account | Paid Amount |
|--|------|-------------------------------|-------------|
| 04/12/2021 | 1234 | Telephones | (145.30) |
| Total RT COMMUNICATIONS | | | (145.30) |
| TEDESKO REPAIR | | | |
| 04/12/2021 | 1235 | Vehicle Repairs & Maintenance | (116.03) |
| Total TEDESKO REPAIR | | | (116.03) |
| TOWN OF KAYCEE | | | |
| 04/12/2021 | 1236 | Utilities | (5.75) |
| Total TOWN OF KAYCEE | | | (5.75) |
| UNITED STATES TREASURY | | | |
| 04/01/2021 | | Payroll Taxes | (1,297.52) |
| 04/03/2021 | | Payroll Taxes | (1,713.62) |
| Total UNITED STATES TREASURY | | | (3,011.14) |
| VISA | | | |
| 04/12/2021 | 1289 | RHCD Board Expenses | (15.89) |
| 04/12/2021 | 1289 | Buffalo Capital Outlay | (353.67) |
| 04/12/2021 | 1240 | Meals / Hotel | (7.96) |
| 04/12/2021 | 1240 | Vehicle Repairs & Maintenance | (73.13) |
| 04/12/2021 | 1240 | Fuel / Mileage | (64.39) |
| 04/12/2021 | 1240 | Office Supplies | (241.38) |
| 04/12/2021 | 1240 | Legal / Accounting | (14.84) |
| 04/12/2021 | 1240 | Facility Maintenance | (1,276.74) |
| 04/12/2021 | 1240 | Medical Supplies | (46.59) |
| Total VISA | | | (2,094.59) |
| WATCHGUARD SERVICES | | | |
| 04/12/2021 | 1290 | IT Managed Services | (385.00) |
| Total WATCHGUARD SERVICES | | | (385.00) |
| WYOMING DEPARTMENT OF EMPLOYMENT | | | |
| 04/12/2021 | 1241 | Payroll Taxes | (68.30) |
| Total WYOMING DEPARTMENT OF EMPLOYMENT | | | (68.30) |
| WYOMING RETIREMENT SYSTEM | | | |
| 04/12/2021 | 1291 | Deferred Compensation | (93.75) |
| Total WYOMING RETIREMENT SYSTEM | | | (93.75) |
| TOTAL | | | (80,192.81) |

Handwritten signature and initials, possibly reading 'M. M. M. M. M. M.' and a large flourish.