

# **Johnson County Rural Health Care District**

## **Minutes**

**May 10, 2021**

The regular monthly meeting of the Johnson County Rural Health Care District was held at the County Planning Office on Monday, May 10, 2021. The meeting began at 4:00 p.m. The meeting was called to order by President Marilyn Connolly. Present were Marilyn Connolly, Jim Hicks, Mark Haines, Marie Miller, Scott McBride, Crosby Taylor, Logan Williamson, Mark Bentley, Dennis Thorson, Barry Crago, Dave Harness and Karri White. A quorum was present. The agenda was approved as submitted.

**I. APPROVAL OF MINUTES OF LAST MEETING:**

The motion to approve the minutes of the Regular Meeting on April 12, 2021 was made by Marie Miller and seconded by Jim Hicks. Approved by all.

**II. VIEW AND APPROVE TREASURER'S REPORT:**

Jim Hicks presented the April Treasurer's Report for review. Motion to approve the Treasurer's Report was made by Mark Haines and seconded by Scott McBride. Approved by all.

**III. BUFFALO REPORT:**

**1. Ambulance Calls**

Karri White reported April had 57 ambulance calls consisting of the following: 43 medical, 14 trauma and 16 transfers; 4 nurse transfers, 2 canceled, 8 patient refusals, 1 standby, 0 codes, 1 DOA, and 1 trauma team activation. 24 in-town calls and 33 out-of-town calls. 47 were Johnson county residents and 10 non-residents. Karri mentioned MS106 is going to be checked for a possible cv joint replacement.

**IV. KAYCEE REPORT:**

**1. Ambulance Calls**

Crosby reported there were 6 total calls in April: 1 trauma, 5 medical, 0 standby, 0 public assist, 1 refusal, 0 canceled, 0 Life Flight, 0 ALS Intercept, 6 total patients. Crosby reported MS264 has a leaky oil pan and will need to go in for repairs.

**V. OLD BUSINESS:**

**1. 2021/2022 Budget**

Marilyn stated she received a letter from Buffalo EMS on April 23, 2021 accepting the 2021/2022 contract amount of \$750,000. The FYE 2022 budget was discussed. Mark Haines made a motion to approve the proposed budget with total expenses of \$1,350,565. Seconded by Scott McBride. Approved by all. Karri will provide the figures to Cloud Peak Accounting to complete the Budget Summary Form to be submitted to the County Commissioners and State by June 1<sup>st</sup>.

**2. Airport Repeater**

Marilyn met Chesbro Electric at the airport repeater building. The equipment box was not plugged in to the electrical outlet but was connected to the battery.

**3. Ambulance Remount**

Karri provided two quotes to remount the MS106 box on a new chassis. The board requested Karri secure one more bid and present them at the next regular meeting.

**Call for old business:**

**4. Standby Policy**

Mark Haines wants to revisit the standby policy. Jim Hicks stated the board will discuss the policy prior to next year's budget session and to continue with asking for a donation to Buffalo EMS for Buffalo standbys apart from the school district football games.

**VI. NEW BUSINESS**

**1. Executive Session**

Jim Hicks made a motion to go into Executive Session to discuss real estate matters at 5:00 p.m. Seconded by Mark Haines. Approved by all.

At 5:35 p.m. the Executive Session adjourned.

At 5:37 p.m. the Regular Meeting reconvened.

Jim Hicks moved to make an offer for a parcel of land owned by Fire District #1 in the amount of \$80,000. Motion was seconded by Mark Haines.

During a discussion following the motion, Dave Harness, owner of Buffalo EMS, LLC, voiced several objections that included him not being involved earlier, that the location was a poor choice and that spending in this area was not wise during an economic decline.


Following the discussion the board voted to pass the motion. Voting in favor were Jim Hicks and Mark Haines. Voting "no" were Scott McBride and Marie Miller. Chairman Marilyn Connolly voted aye to break the tie. Motion passed.

**Call for new business:**

Vouchers were initialed, and checks signed by the board members. Report attached. Jim Hicks made a motion to approve the vouchers. Seconded by Mark Haines. Approved by all. There being no further new business, Scott McBride made a motion to adjourn the regular meeting at 5:55 p.m. Seconded by Mark Haines. Motion carried.

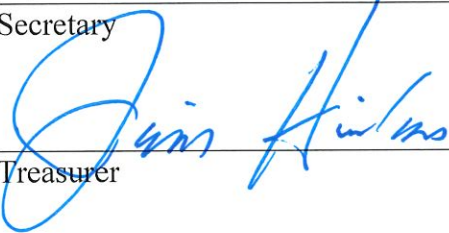
**The next regular meeting will be held on Monday, June 14, 2021 at 4:00 p.m. at the County Planning Office, Buffalo, Wyoming.**

  
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President

  
\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Treasurer

06/02/21

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT  
BILLS APPROVED & PAID BY BOARD MEMBERS  
May 2021

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	<u>May 21</u>
QMC	(40.00)
ALEXANDER SAIN	(88.66)
AT&T MOBILITY	(38.04)
BUFFALO EMS, LLC.	(60,212.50)
CRAIG WALKER	(1,400.36)
CROSBY TAYLOR.	(4,196.28)
DIGETEKs	(426.80)
Emergency Medical Products, Inc.	(568.14)
First Interstate Bank	(9.95)
HARRY D. STRAUB	(145.91)
HEIDI GREET	(46.18)
HENRY SHEIN	(36.72)
JOHNSON COUNTY COMMISSIONERS	(10,356.99)
LORI STRAUB.	(16.63)
LPL FINANCIAL	(195.00)
Mark Schueler	(1,000.00)
MARY PROPSON	(154.23)
MICHELLE CHAPMAN	(1,789.17)
MONTANA-DAKOTA UTILITIES CO.	(90.33)
NORCO, INC.	(108.90)
POWDER RIVER ENERGY CORP	(274.03)
QUICK MED CLAIMS	(2,945.52)
RT COMMUNICATIONS	(146.02)
STRYKER SALES CORPORATION	(1,459.91)
TOWN OF KAYCEE	(125.75)
UNITED STATES TREASURY	(1,669.58)
VISA	(1,768.99)
WYOMING RETIREMENT SYSTEM	(93.75)
<b>TOTAL</b>	<b><u>(89,404.34)</u></b>

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*Amth*  
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JOHNSON COUNTY RURAL HEALTH CARE DISTRICT  
 Expenses by Vendor Detail  
 May 2021

Date	Num	Account	Paid Amount
ALEXANDER SAIN			
05/01/2021	1247	Payroll	(96.00)
05/01/2021	1247	Payroll Taxes	7.34
Total ALEXANDER SAIN			(88.66)
AT&T MOBILITY			
05/10/2021	1503	Telephones	(38.04)
Total AT&T MOBILITY			(38.04)
BUFFALO EMS, LLC.			
05/10/2021	1292	BUFFALO EMS MONTHLY CONT...	(60,212.50)
Total BUFFALO EMS, LLC.			(60,212.50)
CRAIG WALKER			
05/01/2021	1248	Payroll	(1,577.00)
05/01/2021	1248	Payroll Taxes	176.64
Total CRAIG WALKER			(1,400.36)
CROSBY TAYLOR.			
05/01/2021		Payroll	(4,875.00)
05/01/2021		Payroll Taxes	506.94
05/01/2021		Health Insurance - Employees	171.78
Total CROSBY TAYLOR.			(4,196.28)
DIGETEKs			
05/10/2021	1293	IT Managed Services	(426.80)
Total DIGETEKs			(426.80)
Emergency Medical Products, Inc.			
05/10/2021	1504	Medical Supplies	(568.14)
Total Emergency Medical Products, Inc.			(568.14)
First Interstate Bank			
05/28/2021		Auditing / Accounting	(9.95)
Total First Interstate Bank			(9.95)
HARRY D. STRAUB			
05/01/2021	1249	Payroll	(158.00)
05/01/2021	1249	Payroll Taxes	12.09
Total HARRY D. STRAUB			(145.91)
HEIDI GREET			
05/01/2021	1500	Payroll	(50.00)
05/01/2021	1500	Payroll Taxes	3.82
Total HEIDI GREET			(46.18)
HENRY SHEIN			
05/10/2021	1505	Medical Supplies	(36.72)
Total HENRY SHEIN			(36.72)

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT  
 Expenses by Vendor Detail  
 May 2021

Date	Num	Account	Paid Amount
JOHNSON COUNTY COMMISSIONERS			
05/10/2021	1294	Radio Maintenance Contract	(2,567.07)
05/10/2021	1506	Health Insurance - Employees	(7,789.92)
Total JOHNSON COUNTY COMMISSIONERS			(10,356.99)
LORI STRAUB.			
05/01/2021	1501	Payroll	(18.00)
05/01/2021	1501	Payroll Taxes	1.37
Total LORI STRAUB.			(16.63)
LPL FINANCIAL			
05/10/2021	1515	Deferred Compensation	(195.00)
Total LPL FINANCIAL			(195.00)
Mark Schueler			
05/10/2021	1507	Medical Director Contract	(1,000.00)
Total Mark Schueler			(1,000.00)
MARY PROPSON			
05/01/2021	1502	Payroll	(167.00)
05/01/2021	1502	Payroll Taxes	12.77
Total MARY PROPSON			(154.23)
MICHELLE CHAPMAN			
05/01/2021		Payroll	(2,050.00)
05/01/2021		Payroll Taxes	260.83
Total MICHELLE CHAPMAN			(1,789.17)
MONTANA-DAKOTA UTILITIES CO.			
05/10/2021	1508	Utilities	(90.33)
Total MONTANA-DAKOTA UTILITIES CO.			(90.33)
NORCO, INC.			
05/10/2021	1512	Oxygen Supplies	(108.90)
Total NORCO, INC.			(108.90)
POWDER RIVER ENERGY CORP			
05/10/2021	1513	Utilities	(274.03)
Total POWDER RIVER ENERGY CORP			(274.03)
QUICK MED CLAIMS			
05/10/2021	1295	Collection Fees	(2,945.52)
05/18/2021		Patient Reimbursement	(40.00)
Total QUICK MED CLAIMS			(2,985.52)
RT COMMUNICATIONS			
05/10/2021	1509	Telephones	(146.02)
Total RT COMMUNICATIONS			(146.02)
STRYKER SALES CORPORATION			

12:24 PM  
06/14/21  
Cash Basis

JOHNSON COUNTY RURAL HEALTH CARE DISTRICT  
Expenses by Vendor Detail  
May 2021

Date	Num	Account	Paid Amount
05/10/2021	1296	Buffalo Capital Outlay	(1,024.25)
05/10/2021	1510	Kaycee Capital Outlay	(435.66)
Total STRYKER SALES CORPORATION			(1,459.91)
TOWN OF KAYCEE			
05/10/2021	1511	Utilities	(125.75)
Total TOWN OF KAYCEE			(125.75)
UNITED STATES TREASURY			
05/10/2021		Payroll Taxes	(1,669.58)
Total UNITED STATES TREASURY			(1,669.58)
VISA			
05/10/2021	1297	RHCD Board Expenses	(81.29)
05/10/2021	1514	Dues / Subscriptions	(179.50)
05/10/2021	1514	Fuel / Mileage	(167.83)
05/10/2021	1514	Meals / Hotel	(266.75)
05/10/2021	1514	Medical Supplies	(63.58)
05/10/2021	1514	Education / Training	(641.42)
05/10/2021	1514	Postage / Freight	(13.54)
05/10/2021	1514	Legal / Accounting	(16.96)
05/10/2021	1514	Facility Maintenance	(338.12)
Total VISA			(1,768.99)
WYOMING RETIREMENT SYSTEM			
05/10/2021	1298	Deferred Compensation	(93.75)
Total WYOMING RETIREMENT SYSTEM			(93.75)
TOTAL			(89,404.34)