Johnson County Airport Board

Minutes

**February 15, 2021**

The regular meeting of the Johnson County Airport Board was called to order by Chairman Gerald Fink at 8:30 a.m. Present were Gerald Fink, Jim Purdy, Jim Martin and Mike Bacon. Also present was Bruce McWhorter Airport Manager.

Bacon moved, second by Fink to approve the minutes of the January 18, 2021 meeting as presented. Motion carried*.*

Bills were presented as follows:

* Johnson County Aviation Mgt. $2,600.00
* DOWL – Seal coat Invoice #9 $1,714.53 includes previous $646.64
  + Eng. time to close out project and legal notices in paper
* DOWL – Slope Repair Close Out #9 (Eng. time) $1,186.99
* DOWL – SRE Inspection & Close Out Invoices #7 & #8 $2,743.00
  + Revised invoice – December invoices were withdrawn
* Wyoming Airport Operators Assn. Dues $100.00
* Wyoming Department of Environmental Quality $600.00
  + Storage Tank Fee

Martin moved, second by Purdy to approve payment of the invoices. Motion carried.

Purdy moved to hold payment for the DOWL invoices until we receive verification that DOWL has submitted these payments to WYDOT for payment, second by Martin. Motion carried.

Old Business:

* Av Gas Credit Card Reader
  + The communication between Fuel Master’s system and First Northern Bank isn’t compatible. Bruce and Jim are going to contact Bank of Buffalo to see if they have a system that will communicate with the Fuel Master system.

Martin moved to enter into negotiations with First Northern Bank and the Bank of Buffalo to transfer Av Gas transaction process to the Bank of Buffalo, Purdy second. Motion carried.

New Business:

* New Board member
  + Chairman Fink welcomed new board member Jim Martin.
* FAA Carryover funds from SRE
  + Leah Whitfield, Aviation Planning Group has confirmed with WYDOT that we have $190,000 from the SRE grant that can be used for the parking lot.
* Transfer of 2021 Entitlement funds.
  + WYDOT would like us to assign our Entitlement funds ($150,000) to Big Piney airport. These funds would be repaid to our account over 2021 and 2022. Jim Martin to follow up with WYDOT to gather additional information on this request.
* Board Re-organization

Martin moved, second by Purdy to leave board officers as is. Motion carried.

(Fink-Chairman, Purdy-Vice Chairman, Culliton-Treasure, Bacon-Secretary)

Airport Report

* Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) – Under the latest Corona virus assistance legislation Johnson County Airport is scheduled to receive $13,000. Bacon moved, seconded by Martin to authorize the Chairman to sign the documents to apply for and receive these funds. Motion carried. It was noted that these funds could be used to support the payment of the airport management contract.
* Aviation Gas prices are going up. After much discussion the board agreed to increase the price to $4.15 per gallon.

Martin moved, second by Purdy to adjust the Av Gas price to $4.15. Motion carried.

Operations:

* Rotary - 18
* Fixed Wing - 120
* Jets - 6

Fuel Sales (gallons)

* Self-Serve – 1,744
* SST Transactions - 38
* Jet A - 1,196

With no further business to come before the board a motion was made by Purdy, second by Martin to adjourn the meeting. Motion carried. Meeting was adjourned at 10:50 am.

Next regular meeting will be March 15, 2021

Respectively submitted,

Mike Bacon, Secretary