Johnson County Airport Board

Minutes

**May 17, 2021**

The regular meeting of the Johnson County Airport Board was called to order by Co-Chairman Jim Purdy at 8:30 a.m. Present were Jim Martin, Clint Culliton and Mike Bacon. Also present was Bruce McWhorter Airport Manager, Leah Whitfield (via phone), Justin Heid Aviation Planning Group, Mike Beckhoff Armstrong Consultants, Tim Wick and Jarad Koltiska Morrison Maierle and Joe Feiler Recreation Aviation Foundation.

Martin moved, second by Culliton to approve the minutes of the April 19, 2021 meeting as presented. Motion carried*.*

Bills were presented as follows:

* Johnson County Aviation Mgt. $2,600.00
* Aviation Planning Group $950.00

(Cost for following up with DOWL/FAA to get RFR’s completed and submitted)

* Stanley Sanitation $150.00
* Johnson County Aviation – reimbursement $475.00

(Imagine That – FAA required decals to place on SRE equipment)

* Johnson County Aviation – reimbursement $47.16

(printer paper for Avgas printer)

Martin moved, second by Culliton to pay invoices. Motion carried.

Old Business:

* DOWL
	+ See attached copies of the SRE, Seal Coat and Slope Repair project invoices and RFR summary updates from Aviation Planning Group.
* Av-Gas Card Reader
	+ Updated Card Reader status
		- The updated quote from Eaton for the Fuelmaster system is $19,250. Bruce hasn’t received the final quote from QTpod. QTpod will give us $2500 trade-in for our current system, this should net us a lower cost.

(***Note: Bruce did receive an updated installed quote after our meeting - $16,540.000***)

* + - After much discussion the board agree we should converse with Chairman Fink to confirm the current budget has the funds to support this cost.

Martin moved, second by Culliton to approve an email/voice vote (after the board receives a firm quote from QTpod and we confirm the funding status) on moving forward with the purchase and installation of this equipment. Motion carried.

* Parking Lot Plans
	+ On hold until consultant is selected.

New Business

* Joe Feiler Recreation Aviation Foundation
	+ Joe returned to share additional information with the board on what a “phase 1” approach would consist of if we chose moved forward.
	+ The Aviation Planning Group was still in attendance at our meeting and they shared we might have an issue with the FAA as we are classified as “section 4F” (which allows us to qualify for FAA funding). If we create this “fly-in camping” environment it could change our status. They agreed to follow up on this. Additionally they suggested RAF also do some additional investigation to determine how other airports were successful in working with the FAA.

Airport Report:

* Manager McWhorter said he needs to order 50-100 additional “gate cards”.

Operations:

* Rotary - 24
* Fixed Wing - 150
* Jets - 12

Fuel Sales (gallons)

* Self-Serve – 1,587
* SST Transactions - 47
* Jet A - 1,633

With no further business to come before the board a motion was made by Culliton, second by Martin to adjourn the meeting. Motion carried. Meeting was adjourned at 9:38 am.

Next regular meeting will be June 21, 2021

Respectively submitted,

Mike Bacon, Secretary