

JOHNSON COUNTY LIBRARY BOARD MINUTES

Monday, April 19, 2021

The Johnson County Library Board of Trustees met at the Johnson County Library on Monday, April 19, 2021 with the following members present: Ron Wagner, Kim Harvey, and Jenny Bakken, with Bill McIntyre and Margaret Smith by conference call. County Commissioner Linda Greenough was present. Director Steve Rzasa, Assistant Director Mary Rhoads and Heather Kuzara were present. Ron called the meeting to order.

Minutes from the March 22, 2021 meeting were reviewed. Kim moved to approve the minutes as amended. Jen seconded the motion. The motion carried.

Correspondence

- Thank you notes from Buffalo Quilting.
- Thank you note from Grace Brewer.
- Thank you note from Winter Reading winner.

April 2021 Checks

Direct deposit checks **DD1244-1251** were reviewed. Jen moved to approve them for payment and Margaret seconded. The motion carried. Checks **18433-18465** were reviewed. Margaret moved to approve them for payment and Jen seconded. The motion carried. Operations and Maintenance checks **1225-1235** were reviewed. Bill moved to approve them for payment and Jen seconded. The motion carried. Trustee Checks **1741-1751** were ratified for payment. Margaret moved to approve them for payment and Bill seconded the motion. The motion carried.

Director's Report-original in permanent records

- Check from the Treasurer's office for April 9 was \$9,693.33.
- Erick Loden of Dave Loden Construction update. A small pinhole was discovered and patches applied. The roof is covered by a 20-year warranty.
- The Johnson County Commissioners waved the hiring freeze at the April 6 meeting. One full time and one part time position will be filled.
- Heather Kuzara will be the new assistant director.
- Wyoming Library to Business kickoff on April 7 had ten attendees.
- Wyoming State Librarian, Jamie Markus announced that users of Libby by Overdrive will soon have access to digital magazines and comic books.
- We had 78 entries in the LEGO contest this year. Dr. Dozier Tabb judged the entries. Our Friends of the Library sponsor this each year.
- The 11th annual Art in Bloom has begun.
- Kaycee Branch Library had a great turnout for their National Library Week guest reading event.
- Volunteer judges chose the winners and honorable mentions for the poetry contest for middle school and high school students. A total of 29 entries were submitted.
- Steve is investigating participation in the Utah Library for the Blind free large print book program.
- Donations in memory of Doug and Ruth Osborn have been coming in.
- Planning for summer reading continues.
- Many thanks to the Friends who staffed the information table during National Library Week.

- Questions were asked about the Trustee Account. Steve gave an overview of the accounts and if they have a specific purpose. Margaret asked if Steve could give a once-a-year overview of the Trustee Account.

Old Business

- Update on finances to date.
 - Check from Johnson County Treasurer 4/9/21 = \$9,693.33
 - Checking = \$116,470.68 (after April bills have been paid)
 - Operations and Maintenance = \$35,918.49
 - Reserve = \$287,234.35
 - Depreciation = \$83,057.78
- Countywide capital campaign letter of support was discussed.
- The Nellie Patch Scholarship recipients were announced. Elaina Lompe and Colby Bessler with Nathan Kessler as an alternate. The scholarship is awarded by the Wyoming Community Foundation.
- Board member vacancy will be advertised by the County Commissioners. Victoria Keller is interested and will visit with Steve about the vacancy.

New Business

- FY21-22 Budget as amended from the April 12 budget meeting was reviewed.
- Discussion was held about the possibility of getting the Kaycee Branch Library snow removal on a yearly contract.
- Jen made a motion to accept the amended library FY 2021-2022 budget for the presentation to the County Commissioners. Margaret seconded the motion. The motion carried.

The next meeting will be Monday, May 24, 2021 at 4 p.m. at the Johnson County Library.

Respectfully submitted,