

## JOHNSON COUNTY LIBRARY BOARD MINUTES

Monday, May 24, 2021

The Johnson County Library Board of Trustees met at the Johnson County Library on Monday, May 24, 2021 with the following members present: Ron Wagner, Kim Harvey, Jenny Bakken, Bill McIntyre and Margaret Smith. County Commissioner Linda Greenough was present. Director Steve Rzasa and Assistant Director Mary Rhoads were present. Ron called the meeting to order.

**Minutes** from the April 19, 2021 meeting were reviewed. Margaret moved to approve the minutes as amended. Jen seconded the motion. The motion carried.

### **Correspondence**

- May Day Card from the Life Skills class
- Letter from Mary Rhoads
- Summer Reading Calendar

### **April 2021 Checks**

Direct deposit checks **DD1252-1259** were reviewed. Bill moved to approve them for payment and Kim seconded. The motion carried. Checks **18467-18496** were reviewed. Margaret moved to approve them for payment and Bill seconded. The motion carried. Operations and Maintenance checks **1236-1246** were reviewed. Kim moved to approve them for payment and Margaret seconded. The motion carried. Trustee Checks **1752-1756** were ratified for payment. Kim moved to approve them for payment and Jen seconded the motion. The motion carried.

When discussing the Trustees checks, Steve talked about monies used to buy video games for a new collection. Video games were donated by two young patrons then some extra copies from Natrona County Library were also donated, and Steve used Trustees account funds to purchase more.

### **Director's Report-original in permanent records**

- Wyoming State Librarian Jamie Markus has informed us that technology and broadband funding is available through the American Rescue Plan Act Connectivity Fund program. Steve will be attending an online workshop on June 9 to learn further details.
- Steve has submitted our proposed FY21-22 budget to the County Commissioners.
- Katrina Piper will be our new full-time worker and Cheryl Kelly will be the part-time staff member. Both are starting tomorrow.
- Atlas Premier Services dropped off the new public photocopier. The new five-year contract will cost almost the same as the previous copy contract.
- The 11<sup>th</sup> annual Art in Bloom fundraiser ended Wednesday, May 5, and raised \$1280 for summer reading special performers and artists.
- Winners of the poetry contest for adults were Laren Hansen, Janet Hansen, and Marsha Reed. Prizes were donated by John Terzich.
- Summer Reading plans are in full swing. Special performers and artists have been scheduled.

### **Old Business**

- Update on library reserves with Johnson County. Steve presented a separate page with the information.
- Trustee account report. Steve presented a separate page with the information.

- Update on finances to date.

Check from Johnson County Treasurer 5/7/21 = \$38,627.20

- Checking = \$124,394.37
- Operations and Maintenance = \$32,728.75
- Reserve = \$287,234.35
- Depreciation = \$83,057.78

### **New Business**

- The women's bathroom on the south end of the library has a seal that was leaking. Desmond Plumbing has given Steve a bid on the cost to repair the toilet and a cost to replace it. It is not leaking now. Discussion was held. The board would like to get bids from two other plumbers in town before making a decision.
- Magazine service proposal. Steve has reached out to other Directors in the state to get recommendations. WT Cox was one that was highly recommended. This service would streamline the magazine process. Their bid is \$1657.34. The board would like to have Kaycee Branch magazines included in this. Steve will look into this.

The next meeting will be Monday, June 21, 2021 at 4 p.m. at the Johnson County Library. During this discussion, Margaret mentioned she would like to have Library Board meetings at the Kaycee Library in July and September so the board could take a more detailed look at the library. She would like to have a public meeting to get the Kaycee residents thoughts on the library. It would also be good if a Foundation member was present.

Respectfully submitted,