

Johnson County Cemetery District Minutes
August 10th, 2021

The regular monthly meeting of the Johnson County Cemetery District was held at The Kaycee Cemetery, in Kaycee, Wyoming on August 10th, 2021. The meeting was called to order by President John Zorbas at 2:10 p.m. Present were: John Hanson, Carolyn Fox (via Zoom), Craig Wetterlund, John Ehlers, John Zorbas, Nancy Elm (left at 3:47), Megan Boggs, Dennette Mondeau, Linda Greenough (via Zoom), Kay (via Zoom), Seth Taylor (via Zoom) from the Bulletin, Dave Harness (via Zoom), Dave Loden, and Chanda Rule.

- I. VOUCHERS:** Nancy made the motion to approve all vouchers as submitted. This was seconded Craig. After some discussion, the motion was then carried by all. Each check and/or voucher was initialed and signed by the present board members.
- II. MINUTES:** Nancy moved to approve the July 2021 minutes as presented, and John H seconded. The motioned carried by all present.
- III. TREASURER'S REPORT:** John E and Chanda presented the July Treasurer's Report with all the financials and account balances. July WyoStar II interest has not yet been published. John H made a motion to accept the treasurers report as presented, Craig seconded the motion, and it was carried by all. The submitted treasurer's report was signed.
- IV. WILLOW GROVE SEXTON'S REPORT:** the seton's report was via written submission that; there were 11 burials for July, making 47 total burials for 2021 and 0 spaces sold last month making the total sold for 2021, 13. The pads for the bathrooms have been started. Irrigation water has dropped off. Tim resigned on July 21, 2021. General repairs have been done.
- V. KAYCEE SEXTON'S REPORT:** Dennette Mondeau via written submission as well. She has been busy with general clean up and mowing.
- VI. CIMS REPORT:** Via written submission, burial permits are at 66% complete.
- VII. GUEST/PRESENTATIONS:** None
- VIII. EXECUTIVE SESSION:** John H moved to go into executive session, John E seconded. After the executive session the business meeting was reopened.
- IX. OLD BUSINESS:**
 - 1. CPRA has completed a design with a cost estimate. They will continue with the current contract. Craig made a motion for Big Horn Surveying to create a topo map of the phase I cremation garden area not to exceed \$500. Nancy seconded the motion and motion carried.
 - 2. Amendment 11/price list/definitions- this was tabled.
- IX. NEW BUSINESS:**
 - 1. South expansion-blocks 105/107. Craig made a motion to open the south expansion spaces for sale in 60 days. John H seconded the motion. Irrigation and roads have been installed and grass and trees were allowed to take hold are the reasons these were not open initially. John E is concerned that remaining spaces in the old portion of the cemetery would not sell if these spaces come available. He would also like to see a long-term plan before single spaces sell and there are no longer options. John H feels that the public wants to know why it was purchased if it is not being used. After more discussion Craig with drew his motion. Dave Harness commented that the public was told these spaces would be for sale in July. Megan stated that did not come from cemetery staff. Dave Loden feels that family spaces are currently hard to find in the open portion of the cemetery and would like

to see the new portion opened. Carolyn would like to wait to make a decision. John Z brought up the financial aspect of selling the spaces, they could be sold at a premium. John H made a motion to open blocks 107 & 114 in 60 days. Craig seconded the motion. Motion failed 1 to 3.

2. Craig made a motion to accept Tim's resignation. John E seconded; motion carried.
3. John Z presented draft job descriptions for board review. They will be looked at next month.
4. John Z asked the board to come up with questions for the interviews.
5. Megan presented options for Saturday burial issues. This will be looked at next month as well.
6. Dave H. presented a disinterment request. There was an out of state death and although they had a family plot, no one knew of the ½ space that Bill Adams approved until after they were buried in the military area and the family found documentation of the ½ space. Craig made a motion for the disinterment and reburial in the family plot as long as the family can provide the documentation at no cost. John E seconded the motion and motion carried.
7. After reviewing the prep work for the parking pad at the Kaycee Cemetery, the pour doesn't look to be 5" and the pad needs to be extended. Ludwig will be contacted to stop the concrete truck for tomorrow.
8. John E moved that the treasure pursue an application for Johnson County Cemetery District to join the Wyoming Retirement System with the employer contribution being 9.37% and the employee contributing a matching 9.25%. Carolyn seconded the motion. Motion carried.
9. John E moved to modify the employee benefit handbook to state that the district will continue to pay 100% of employee health insurance premium but only 50% of the spousal/family portion of the policy premium. John H seconded. Motion carried.
10. John H made a motion to not include housing as part of the sexton compensation package. John E seconded the motion. Motion carried.

There being no further business, the meeting adjourned at 5:00 p.m., following a motion by John H, seconded by Craig.

The next meeting will be September 14th at 2:00 in Willow Grove Cemetery.

Respectfully submitted by Chanda Rule


